



Connecticut DOT

Number: ECD-2022-2

Bureau of Engineering and Construction

Date: March 28, 2022

## ENGINEERING & CONSTRUCTION DIRECTIVE

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### **AASHTOWare Project Software for Construction Materials and Civil Rights and Labor**

This directive establishes the general requirements for the Department's transition from SiteManager to AASHTOWare Project (AWP) for Construction Materials and Civil Rights and Labor. Currently active Projects that started with the use of SiteManager (SM) will continue with SM until completion.

**There are new AWP special provisions which are to be incorporated into all projects with a Design Completion Date (DCD) of December 15, 2021 or later.** The Notice to Contractor and special provisions for Sections 1.05 and 1.08 are available on the [Contract Development Owned Special Provisions](#) web page.

Construction Inspectors will enter project documentation (*i.e.*, *DWRs*, *Payment Estimates*, *etc.*) in the new AWP software, consistent with our Construction Manual and related procedures.

Contractors and subcontractors will be required to submit their Certified Payrolls, Request to Sublet forms (CLA-12s), and Payment Verification forms through the AWP software on a monthly basis.

For Agency staff training and references, an AWP guide and related videos have been developed and can be found in the Division of Construction Operations (DCO) SharePoint site (link: [Agency Staff AWP Guide and Videos](#) )

For Contractors' and subcontractors' training and references, the non-agency guide, videos and related forms are available on the Department's Office of Construction web page under "Informational Links" (link: [Contractor and subcontractor Guide and videos](#)).

AWP training for Department Inspectors and Contractor/subcontractor staff will be scheduled and made available on a project-by-project basis, as projects are initiated, and additionally, as needed.