

State of Connecticut Workers' Compensation Commission

DIRECTIONS FOR FILING FORMS 6B, 6B-1 AND 75 and for obtaining official stamped copies from the Workers' Compensation Commission 6B - 6B - 1 - 75**DIRECTIONS**

Election of Workers' Compensation Coverage for Certain Employees under the Workers' Compensation Act OR Revocation of Previous **Election of Such Coverage**

Section 31-284 of the Workers' Compensation Act requires all employees — as defined in the Act — to be covered by their employers for workers' compensation liability.

The only exceptions to this law are when certain categories of employees — as defined in the Act — choose to be excluded from, or included in, their employers' workers' compensation coverage OR when those employees choose to revoke a previous exclusion or inclusion of such workers' compensation coverage.

Incomplete and/or illegible forms will be returned unstamped.

DIRECTIONS — these directions apply to the following forms:

FORM 6B

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To be completed by an employee who is an officer of a corporation or a member of a limited liability company (LLC) who wishes to be excluded from workers' compensation insurance coverage. It is also to be used for such a member to revoke any previous election of exclusion from workers' compensation coverage.

FORM 6B-1 To be completed by all members of a partnership who wish to be excluded from workers' compensation insurance coverage. It is also to be used for such a member to revoke any previous election of exclusion from workers' compensation coverage.

FORM 75

To be completed by a sole proprietor of a business who wishes to be included for workers' compensation insurance coverage. It is also to be used for such a member to revoke any previous election of inclusion for workers' compensation coverage.

1. DO NOT send a Form 6B, 6B-1 or 75 to a District Office — send this form to the Office of the Chairperson:

Workers' Compensation Commission By Mail:

> 21 Oak Street, 4th Floor Hartford, CT 06106

Bv Email: WCC.Forms@ct.gov

- 2. If submitting by mail, include a self-addressed, stamped envelope to receive a date-stamped copy.
- 3. Forms 6B can also now be filed electronically through WCC's automated Form 6B filing process at: https://forms.office.com/g/MPrz0UL2sr.

NOTE: To inquire about receipt of such forms filed on or after January 1, 2010, call (860) 493-1500 or email WCC.Forms@ct.gov.

For such forms filed PRIOR TO January 1, 2010, call the District Office where the form was filed.