Frequently Asked Questions (FAQs)

The Connecticut State Department of Education (CSDE) is seeking to procure a secure, Web-based application and student assignment system for use by the CSDE and by magnet school operators/local school districts responsible for recruiting and placing Hartford and suburban-resident students in school choice programs in the Greater Hartford Region. Please see the Statement of Work for full details https://portal.ct.gov/-/media/SDE/RFP/Scope_of_Work_for_School_Choice_Application_and_Lottery_System.pdf?la=en. As questions are submitted to the department, this FAQ will be updated for all interested parties. If you would like to submit a question for clarification please do so to: Ajit Gopalakrishnan at: Ajit.Gopalakrishnan@ct.gov.

Bid/Submission Questions:

>>> Can you share the **total number of enrolled students** across those different organizations that will use this system to collect applications?

Enrollments are included in the data chart.

2019-20 Sheff Region Demographics - Sheff Towns
October 1, 2019 K-12 PSIS Enrollment Data - Pre-Certified

Code	Resident Town	Total Students
4	Avon	3,050
11	Bloomfield	2,221
23	Canton	1,468
40	East Granby	803
43	East Hartford	8,023
47	East Windsor	1,082
48	Ellington	2,615
52	Farmington	3,984
54	Glastonbury	5,833
56	Granby	1,680
64	**Hartford**	

77	Manchester	7,627
94	Newington	4,027
119	Rocky Hill	2,751
128	Simsbury	3,901
132	South Windsor	4,504
139	Suffield	1,962
146	Vernon	3,356
155	West Hartford	9,255
159	Wethersfield	3,664
164	Windsor	3,777
165	Windsor Locks	1,515
	Total	**98,360**

>>> Post Lottery Enrollment is referred to a few times throughout the requirements list. Does the project scope extend beyond application and assignment and include registration/enrollment as part of this system? Will there be different registration/enrollment forms for different participating schools or districts? Will the system need to connect to a variety of SISs to send completed registration/enrollment data to the SIS? If so, which SIS(s)?

Registration and enrollment is managed by the operators and receiving districts, therefore, the system will not include those components. However, operators and receiving districts do maintain information about enrolled students that may inform certain data for the student assignment process (e.g., enrolled student addresses for geocoding; updates on applicants who have registered in the receiving school; ongoing updates on enrollment to account for attrition). Ideally, we would like to have the system access that information by interfacing with either the district SISs or state's central student information system.

The Regional School Choice Office may also include registration forms as part of the communication to parents but the registration process will continue at the operator/district level.

>>> Is a SchoolFinder (separate website to show comprehensive school choice options) part of the scope of this project?

Yes. As indicated in the RFP, the system should provide families with available school choice options based on geography, theme, grade, and other relevant factors.