

From: Brousseau, Renee <Renee.Brousseau@ct.gov>
Sent: Monday, October 23, 2023 11:29 AM
Subject: ED166 Now Open

ED166

DISCIPLINARY
OFFENSE
COLLECTION

**2023-24
Deadlines:**

Mid-Year: 3/6/24
Phase I (Timely): 7/10/24
Phase II (Accurate):
8/21/24
Freeze: 9/4/24

Helpful Links:

[ED166 Help Site](#)

[ED166 Login Page](#)

Note: This email was sent to you because you are listed as an ED166 contact. If you are no longer a contact for this application, please have someone in your LEA log into the ED166 and update the District Profile screen.

2023-24 ED166 STUDENT DISCIPLINARY OFFENSE COLLECTION NOW OPEN

October 23, 2023

Good morning,

I am writing today to share several pieces of information:

1) **The 2023-24 Collection is Now Open:**

- Your Local Education Agency (LEA, also known as your school district) may now begin entering or uploading data at whatever interval fits (monthly, quarterly, etc. – you do not have to wait until the deadline).
 - The Mid-Year Collection is required for all LEA's and is due March 6. Reminders will be sent as this date approaches.
- The [2023-24 Record Layout](#) is available online. **There are no changes from the 2022-23 Record Layout.**
- As always, the link to the [Help Site](#) and [Login Page](#) as well as the deadlines will be in the left margin of every group email sent, and all group emails will be posted in the [Communication](#) section of the Help Site.

Training:

- If you are completely new to this collection, there are two upcoming in-person training sessions being planned for November. Details will be emailed and posted on the [Training](#) page once finalized.
- Online training will be scheduled for January/February 2024 in preparation for the March 1 deadline.

- 2) **Contact Information Review:** Please review the contact information below for your LEA. If anything is incorrect, the information must be updated on the District Profile page within the ED166 application. **All updates must be made directly in the system; they cannot be made from the CSDE side. No action is needed if the information below is correct.**

District Name	
Contact #1	
Name	Contact Info
Title	
Email	
Phone	
Contact #2	
Name	
Title	
Email	
Phone	

Contact #3	
Name	
Title	
Email	
Phone	

As always, feel free to email me with any questions you have and I'm happy to assist.

Enjoy your day,

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Performance Office
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