

Data Exception Types			
#	Exception	Additional Information/Logic Used	Action Needed
1	Your total record count has changed by more than 15% since last year.	The percent of records reported the previous year compared to this year has fluctuated by more than 15% and the count has changed by more than 10.	Confirm the data is correct as reported or make the appropriate changes.
2	Your LEA did not submit any incidents this year.	There are no records in the database for your LEA.	Confirm the data is correct as reported or add your records immediately.
3	Your LEA did not submit any incidents for a particular month.	Your LEA reported 25 or more records and has a school month (September – June) with no records reported.	Confirm the data is correct as reported or make the appropriate changes.
4	Your LEA did not meet the Phase I deadline.	Pre-Certification was not completed on time.	Provide an explanation.
5	Your bullying count has changed by more than 15% since last year.	The percent of records reported the previous year compared to this year has fluctuated by more than 15% and the count has changed by more than 10.	Confirm the data is correct as reported or make the appropriate changes.
6	Your weapon count has changed by more than 15% since last year.	The percent of records reported the previous year compared to this year has fluctuated by more than 15% and the count has changed by more than 10.	Confirm the data is correct as reported or make the appropriate changes.
7	Your substance count has changed by more than 15% since last year.	The percent of records reported the previous year compared to this year has fluctuated by more than 15% and the count has changed by more than 10.	Confirm the data is correct as reported or make the appropriate changes.
8	The sanction Removal from Class (1065) cannot be over 90 minutes.	A removal from class cannot last over 90 minutes. The Sanction must be changed (generally to ISS-1020), or the Number of Days sanctioned must be changed (a value of .5 or greater is equal to 90 or more minutes). See page 4 of the Record Layout.	A correction must be made.
9	Incident Type 3600 and School-Based Arrest=Y	Sanction Type 3600 cannot be used with a School-Based arrest. Use the Reporting Arrests flowchart to determine how to recode the incident.	A correction must be made.
10	Incident Took place off-site and student was arrested	The location or School-Based Arrest field need to be updated. Use the Reporting Arrests flowchart to determine how to recode the incident.	A correction must be made.

Additional Resources:

ED166 Help Site:

Reporting Arrests Flowchart:

<https://portal.ct.gov/SDE/Performance/Data-Collection-Help-Sites/ED166-Help-Site>

See the Documentation section of the Help Site