



Instructional Seminar Agenda
Freedom of Information Act Training
Friday, May 10, 2024 - 10:00 A.M. – 12:00 P.M.
Location: 165 Capitol Avenue, Hartford, CT
Conference Room G007E

MINUTES

Board Members in Attendance:

Gregory F. Daniels, Esq., Executive Director, ex-officio (in person)

Staff Members in Attendance:

Jonathan M. Longman, Chief Procurement Officer (in person)

Maritza Lopez, Accounts Examiner (in person)

Samson Anderson, Legislative Liaison (in person)

Aleshia M. Hall, Administrative Assistant (in person)

Guest Speakers in Attendance from the Freedom of Information Commission:

Russell Blair, Director of Education and Communications (in person)

Introduction

Executive Director Daniels opened the meeting by welcoming the Guest Speaker Russell Blair, Director of Education and Communications, from the Freedom of Information Commission (FOIC).

Training

Director Blair opened by detailing that the training's purpose is to provide important guidance to support compliance with the Freedom of Information Act. He also shared that the FOIC has resources available to assist with any questions. He provided his contact information for those attendees who may have any questions: (860) 256-3968 or russell.blair@ct.gov.

Director Blair then shared a PowerPoint presentation, tailored to areas relevant to the business of the State Contracting Standards Board Members and Staff in their capacity as Public Officials and state employees. He welcomed and responded to questions throughout the training session before concluding his presentation.

Conclusion

Executive Director Daniels ended the training at approximately 11:12 a.m.

Respectfully submitted,

Greg Daniels, Executive Director
Office of Governmental Accountability
State Contracting Standards Board

GD/ah