



Special Meeting Minutes

State Contracting Standards Board Privatization Contract Committee

Tuesday, May 21, 2024 - 10:00 A.M.

Location: *Virtual Only*

In attendance:

Board Members:

Lauren C. Gauthier (via MS TEAMS)
Salvatore C. Luciano (via MS TEAMS)
Brenda L. Sisco (via MS TEAMS)
Gregory F. Daniels, Esq., Executive Director, ex-officio (in person)

Agency Representatives:

Sarah Karwan, General Counsel, Department of Emergency Management and Public Protection (DESPP) (via MS TEAMS)
John DiSette, President, Administrative and Residual Employees Union (A&R Union) (via MS TEAMS)
Sean Seepersad, PhD, Division Director, Academic Affairs, Office of Higher Education (OHE) (via MS TEAMS)

Staff Members:

Jonathan M. Longman, Chief Procurement Officer (in person)
Aaron Felman, Staff Attorney (via MS TEAMS)
Carmen Hufcut, Training Specialist (via MS TEAMS)
Maritza Lopez, Accounts Examiner (via MS TEAMS)
Aleshia M. Hall, Administrative Assistant (in person)

A special meeting of the State Contracting Standards Board (SCSB) Privatization Contract Committee (“Committee”) was held on May 21, 2024. The Committee meeting on May 21, 2024, was conducted virtually via MS Teams. The following was discussed by the Committee:

1. Upon securing a quorum of three (3) Committee members, Salvatore Luciano began the meeting at 10:14 a.m., by recommending that the Committee pick a chairperson and offering to be chairperson as he did at the most recent Committee meetings. Brenda Sisco made a motion that Sal Luciano serve as Committee chairperson; Lauren Gauthier seconded. The motion was passed unanimously.

2. Lauren Gauthier made a motion to approve the minutes of the Special Meetings held on November 2, 2023, and January 4, 2024, and Brenda Sisco seconded the motion. There was no discussion on the motion, which was passed unanimously.
3. A proposed settlement agreement between the DESPP and the A&R Union regarding the Connecticut On-Line Law Enforcement Communications Teleprocessing (COLLECT) Unit's Auditing contract with Diverse Computing was considered by the Committee. Salvatore Luciano confirmed with both John DiSette, A&R Union President, and Sarah Karwan, DESPP General Counsel, that both concurred with the terms of the settlement agreement as presented. Lauren Gauthier made a motion to recommend that the SCSB accept the settlement agreement as written, and Brenda Sisco seconded the motion. The motion was passed unanimously.
4. Lauren Gauthier moved to approve a request from the Office of Higher Education for a six-month extension of the contract to provide additional resources to support the closing of Stone Academy. Brenda Sisco seconded the motion. A brief discussion clarified that the six-month extension is anticipated to resolve the matter. The motion was passed unanimously.
5. Adjournment: With no further business to discuss, Lauren Gauthier moved to adjourn the Committee meeting; Brenda Sisco seconded. The motion was passed unanimously.

Respectfully submitted,

Aleshia M. Hall
Administrative Assistant