



STATE OF CONNECTICUT  
OFFICE OF GOVERNMENTAL ACCOUNTABILITY  
STATE CONTRACTING STANDARDS BOARD

Minutes

State Contracting Standards Board 4e-36 Contested Solicitations and Awards Subcommittee  
Special Meeting

Thursday, June 25, 2015, 9:00 AM  
Conference Room  
First Floor, 999 Asylum Avenue  
Hartford, CT 06105

Members Present:

Robert Rinker, Chair  
Stuart Mahler

Staff Present:

Julia Marquis, Chief Procurement Officer via conference telephone  
David Guay, Executive Director

1. Call to order

Meeting was called to order at 9:03 A.M. by Robert Rinker, Subcommittee Chair.

2. Approve the minutes of the March 6, 2015 Meeting

Chair Rinker entertained a motion to approve the draft minutes of the March 6, 2015 meeting of the State Contracting Standards Board 4e-36 Contested Solicitations and Awards Subcommittee.

Motion made by Stuart Mahler and seconded by Robert Rinker to approve the minutes of the March 6, 2015 meeting of the State Contracting Standards Board 4e-36 Contested Solicitations and Awards Subcommittee. All voted in favor, the minutes of the March 6, 2015 meeting of the State Contracting Standards Board 4e-36 Contested Solicitations and Awards Subcommittee were approved.

### 3. Schulman & Associates contest of DOC's award of a contract.

The Subcommittee members reviewed the documents provided by Attorney Schulman and from the Department of Corrections (DOC). The Subcommittee members questioned representatives of the Department of Correction concerning the process used.

The Subcommittee requested that the DOC provide several follow-up items.

- Provide the timeline in regards to the change of weighting.
- Provide confirmation of compliance with Sec. 4e-16 (p) C.G.S.
- Create appropriate date and time stamping procedure for receiving proposals.
- Inform the Subcommittee when the contract has been approved by the Office of the Attorney General.
- Inform the Subcommittee when Attorney Schulman's FOI request has been responded to.
- Inform the Subcommittee when the debriefing takes place.

Motion made Stuart Mahler and seconded by Robert Rinker that Attorney Schulman's contesting of the award (RFP #DOC-ILAP-15-SS) is without merit. Attorney Schulman may refile a contest with the Subcommittee upon receiving his requested information from the Department of Corrections. All voted in favor.

### 4. Other Business

Chair Rinker reviewed the follow-up items with the DOC representatives.

### 5. Adjournment

Hearing and seeing no other business, Chair Rinker entertained a motion to adjourn.

Motion made by Stuart Mahler and seconded by Robert Rinker to adjourn. All voted in favor, the meeting was adjourned at 9:49 A.M.