



## **CCMA Committee Regular Meeting Notice**

Location: South Windsor Town Hall  
Madden Room – lower level conference room  
1540 Sullivan Avenue South Windsor CT  
Date: Tuesday March 12, 2024  
Time: 1:00 pm

### **Agenda Items**

1. Call meeting to order
2. Public Comment
3. Minutes
4. Treasury report
5. Correspondence
6. Recertifications
  - a. 2024 recertifications – (2 complete applications with payment as of 3/7)
7. Old Business
  - a. UConn 2023 return of funds – John Chaponis
  - b. CCMA Policies being compiled
  - c. 12-40(a) Regulations review subcommittee report
  - d. Credit hours complete for virtual reval road show attendees (J Cembruch)
8. New Business
  - a. Request for recertification credit hour approvals, LAAA and CAAO Mentorship
  - b. UConn 2024 Assessor School
    - i. CCMA members to audit individual courses
    - ii. Student instructor assignments to courses
    - iii. Review of two instructor policy for 2024 Assessor School
  - c. Request for data from HRO Research Analyst (2022 & 2023 exam pass/fail)
  - d. Executive Session
    1. Course 1B Instructors Tim Hutvagner and Jennifer Lineweaver
    2. Draft of Comprehensive exam I & II review for October exam
9. OPM Report
10. Adjourn