

CERTIFIED CONNECTICUT MUNICIPAL ASSESSORS COMMITTEE

REGULAR MEETING

Tuesday July 9, 2024

Town of South Windsor  
1540 Sullivan Avenue  
South Windsor, CT

The meeting was called to order by Mary Huda, Chair at 1:00pm.

Members present: Mary Huda, Chandler Rose, Jennifer Lineaweaver, Tom DeNoto, Bill Lee, John Chaponis & Shawna Baron (clerk).

PUBLIC COMMENT:

None.

MINUTES:

Chandler Rose made a motion to waive the reading and accept the minutes from the 6/11/24 regular meeting. The motion was seconded by Tom Denoto. The motion carried unanimously.

TREASURER'S REPORT:

Tom DeNoto made a motion to waive the reading and accept the Treasurer's report from July 9<sup>th</sup>, 2024. The motion was seconded by Bill Lee. The motion carried unanimously. The balance as of June 9<sup>th</sup>, 2024 was \$54,268.49.

CORRESPONDENCE:

None

2024 RECERTIFICATIONS:

Tom Denoto made a motion to approve Brian Fitzgerald's CCMA I recertification application. The motion was seconded by Jennifer Lineaweaver. The motion carried unanimously.

Bill Lee made a motion to approve Anne Marie Heering & Francine Beland CCMA II recertification applications. The motion was seconded by Tom Denoto. The motion carried unanimously.

OLD BUSINESS:

None.

NEW BUSINESS:

CCMA Website

Tabled until the next regular meeting.

2024 UCONN ASSESSOR SCHOOL:

The Chair reported that all grades and certificates have been mailed to all students.

John Chaponis made a motion to grant credit hours as presented for those attending courses for credit hours:

John Chaponis	CCMA II	CCMA Course 3	24.5
Tina Corriveau	CCMA II	CCMA Course 1A	21
Tyler Devine		CCMA Course 2B	26.5
John Laurent Gelati		CCMA Course 4	28
Paul Gorman	CCMA I	CCMA Course 3	30
Shauna Ham	CCMA I	CCMA Course 3	28
Shannon Johnson		CCMA Course 1A	30
William Lee	CCMA II	CCMA Course 2B	17.5
Kerilynn Lewis		CCMA Course 3	28
Emmanuel Lorenzo		CCMA Course 2A	30
Ryan Nash		CCMA Course 1A	26.5

The motion was seconded by Chandler Rose. The motion carried unanimously.

John Chaponis made a motion to grant Rochelle Lambert 24 hours of continuing education credit for instructing, Melissa Baer 28 hours of continuing education credit for instructing, and 30 hours of continuing education credit to all other Instructors. The motion was seconded by Bill Lee. The motion carried unanimously.

Student Instructor Evaluation Review

It was reported by Lead Instructor of CCMA 1A, Pam Deziel, that Tina Corriveau needs more time and experience before becoming a Certified Instructor.

Course Evaluation Feedback to Instructors

Tabled until the next regular meeting.

### CCMA Scholarship Review

Discussion ensued regarding whether to consolidate the existing scholarship applications for UCONN Assessor School & Roadshows into one scholarship application that could be used for both offerings.

It was discussed that there should be a standard deadline for receipt by the Committee. The Chair will review the applications and report back to the Committee with suggestions.

### 2024 Road Shows

The Chair reported that CCMA 1A will be offered in September at the Rocky Hill Firehouse from 6:00pm – 9:00pm on Mondays & Wednesdays. The dates of the classes are: September 11, 16, 18, 23, 25, 30 & October 2, 7, 9 & 16.

The Chair also reported there is a possibility of CCMA 2B also being offered in the fall but she needs confirmation from the instructors.

### Information Received at OPM from Attorney Anthony J. Palermino

It was determined the CCMA Committee needed to obtain legal guidance from the state attorney regarding whether the Committee has jurisdiction.

### OPM REPORT

None.

John Chaponis made a motion to adjourn the meeting at 3:30 pm.

**The next regular meeting is scheduled for Tuesday August 13, 2024 at 1:00pm at a location to be determined.**

Respectfully submitted,

Jennifer Lineaweaver