



CONNECTICUT Policy and Management

CERTIFIED CONNECTICUT MUNICIPAL ASSESSOR

(CCMA) Member Background

Information Questionnaire

Section 12- 40a Connecticut General Statutes

Instructions:

1. Attach your resume and letter of interest.
2. Type or print your responses.
3. Sign and date form.
4. If more space is required to fully explain your answer, please attach additional sheets.
5. If you have questions, contact 860.418.6355.
6. Return by email to Martin.Heft@ct.gov

Volunteer Information

Position You Are Volunteering for: **Certified Connecticut Municipal Assessor Committee Member** Term: **11/ / to 11/ /**

Full Name: _____ Date: _____
Last First M.I.

CCMA II Certification #: _____ Expiration _____

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Home / Cell Phone: _____ Home Email _____
 Work Phone: _____ Work Email _____

Municipality Representing: _____
 Municipality Population: _____

Have you served on a State of Connecticut board or commission before? YES NO If yes, when? _____

Please describe:

Experience

Describe how you would have demonstrated competence in Connecticut assessor practices.

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

References

Please list three references (list company only if applicable).

Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Employment

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____

Military Service

Branch: _____ From: _____ To: _____

Branch / Reserve: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, please explain: _____

Responsibilities: _____

Memberships and Affiliations

Please list any civic, fraternal, or community organizations that you are currently a member of:

Background and Ethics Questions

1. Are you a registered lobbyist or have you been within the past five (5) years?

YES NO
 If yes, please describe:

2. Have you ever run for political office, served on a political committee or been identified publicly with a particular political organization, candidate or ballot issue?

YES NO
 If yes, please describe:

3. Are you currently under federal, state or local investigation for possible violation of a criminal law or ordinance?

YES NO
 If yes, please describe:

4. Have you been publicly identified, in person or by virtue of an organizational association, with a particularly controversial national, state or local issue?

YES NO
 If yes, please describe:

5. Have you ever written any books or articles?

YES NO
 If yes, please describe:

6. Have you ever had any association with a person, group or business venture that could be used, even unfairly, to impugn or question your character and qualifications for the requested appointment?

YES NO
 If yes, please describe:

7. Do you know anyone who might take any steps, overtly or covertly, to oppose your appointment?

YES NO
 If yes, please describe:

8. Have you ever been arrested or convicted of any violation of the law?

YES NO
 If yes, please describe:

9. Have you received any traffic citations or been involved in any traffic accidents, in the past ten (10) years? (excluding parking infractions)

YES NO
 If yes, please describe:

10. Are you, your spouse, or any business with which either of you are associated, the subject of a pending or past criminal investigation by a law enforcement or regulatory agency or the Internal Revenue Service?

YES NO
 If yes, please describe:

11. Have there been any investigations, disciplines or actions taken against you for a breach of ethics or unprofessional conduct?

YES NO
 If yes, please describe:

12. Are you currently in arrears on any court-ordered child support payments?

YES NO
 If yes, please describe:

13. Have you ever been assessed a penalty for failure to file a timely federal or state personal income tax return or for failure to pay taxes owed?

YES NO
 If yes, please describe:

14. Are you or your spouse in arrears on any federal, state or local taxes?

YES NO
 If yes, please describe:

15. Are you currently the subject of any tax audit?

YES NO
 If yes, please describe:

16. Within the past three (3) years, has any business venture for which you were a person responsible for remitting withholding taxes or sales taxes failed to pay such taxes in a timely manner?

YES NO
 If yes, please describe:

17. Do you have any current outstanding debts over \$10,000 (other than residential mortgages, loans against life insurance policies, pension and profit sharing plan loans and education loans)?

YES NO
 If yes, please describe:

18. Do you have any outstanding judgment, liens or garnishments against you currently or in the last ten (10) years?

YES NO
 If yes, please describe:

19. Are you presently, or were you within the past ten (10) years, in default of any financial obligations?

YES NO
 If yes, please describe:

20. Have you entered into any lease or contract with the State of Connecticut or any State of Connecticut agency or instrumentality within the past five (5) years?

YES NO
 If yes, please describe:

21. Within the past five (5) years have you applied for any license, permit or certification (excluding drivers license, hunting, boating, or fishing licenses) issued by the State of Connecticut or any State of Connecticut agency or instrumentality? Do you expect to apply for such a license, permit or certificate within the next five (5) years?

YES NO
 If yes, please describe:

22. Has any disciplinary action ever been taken against you in your employment?

YES NO
 If yes, please describe:

23. Have you ever been discharged or asked to resign from your employment (do not include layoffs or buyouts unless they were connected to expected or initiated disciplinary actions or investigations)?

YES NO
 If yes, please describe:

24. Are there any nonconsensual liens or attachments against any of your properties?

YES NO
 If yes, please describe:

25. Is there anything in the past involving you or any member of your immediate family which would be a source of embarrassment if it were to become public?

YES NO
 If yes, please describe:

Signature

I certify under penalty of perjury under the law of Connecticut that all of the answers and statements on this form are true, complete and correct to the best of my knowledge and are made in good faith.

If this application leads to selection for membership on a board, commission, or other body, I understand that false or misleading information in my application or interview may result in my removal.

Signature: _____

Date: _____