



STATE OF CONNECTICUT
Office of Policy and Management



OPM Grant ID:

**OJJDP Formula II Funding
2018 Juvenile Review Board Grant Program**

**CERTIFICATION of COMPLIANCE:
Equipment and Controllable Property**

July 13, 2018

Compliance Statement:

Grantees shall own any equipment or controllable property purchased with federal grant funds. Grantee shall also maintain any technology licenses for any software purchased. Grantees must maintain a property control record for each equipment or controllable property item with the following information: (1) acquisition cost (2) date of purchase; (3) name and address of vendor; (4) description of equipment item; and (5) serial or part number (6) location of equipment or property item.

Definitions:

Capital Equipment: Capital equipment is defined as tangible, non-expendable, personal property having an anticipated life of one year or more with a unit acquisition cost of \$5,000 or greater.

Controllable Property: Controllable Property assets have a cost under \$5,000 and include: All computers (desktops, laptops, iPads, and Notebooks) and other types of office or personal productivity equipment such as audiovisual equipment, televisions, projectors, communication equipment, cellular phones, data processing equipment, computer peripherals, printers, scanners and cameras.

Certification

The undersigned certifies that:

_____ has established policies and procedures for the proper recording, maintenance and control of equipment and property and remains in compliance with respect to all necessary aspects of asset and inventory management accounting.

Signature of Authorized Signing Official

Print Here	Title Here
Printed Name of Authorized Signing Official	Title
Sign Here	Date Here
Signature of Authorized Signing Official	Date