

Division of Public Defender Services Human Resources Job Opportunity

OPEN TO THE PUBLIC INVESTIGATOR I- HARTFORD JUVENILE

Applications are now being accepted for the position of Public Defender Investigator I-Hartford Juvenile courthouse. Applicants for this position will work under an Investigator of higher grade, responsibilities include but are not limited to: interviewing clients to determine eligibility for public defender services; locating and interviewing potential witnesses; photographing crime scenes and other relevant locations; preparing charts and diagrams; acting as liaison with forensic witnesses; conferring with legal staff regarding investigations; preparing reports of investigations; transporting clients to proceedings; serving subpoenas; and testifying in courtroom proceedings. In addition, this position will support the legal staff with investigation into Child Protection matters. Computer and database literacy also preferred.

Qualifications: two (2) years of experience in law enforcement or criminal investigation or in related criminal investigative work; or a bachelor's degree in criminal justice or related field.

<u>Special Requirements:</u> Must have a valid motor vehicle operator's license and a vehicle available for daily use.

Starting Salary: \$64,695.00 annum with full State benefits.

<u>Application Process</u>: Applicants must submit Employment Application, Letter of Interest and Resume, All forms can be obtained from our website:

https://portal.ct.gov/OCPD/Employment/Employment-Opportunities

Current, permanent employees in the Division interested in applying should submit an updated resume and letter of interest.

<u>ALL APPLICATION DOCUMENTS MUST BE SUBMITTED IN ONE DOCUMENT PACKAGE</u> and submitted to <u>OCPDHR@pds.ct.gov</u>; <u>Michael.Walker@pds.ct.gov</u> and <u>Meghan.Therkildsen@pds.ct.gov</u> no later than May 14, 2024. Only those applicants selected for an interview will be contacted.

AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

DPDS is an equal opportunity/ affirmative action employer with a strong commitment to diversity and inclusion. We prohibit discrimination based on race, color, religion, sex, age, national origin, sexual orientation, gender identity or expression, disability, veteran status, marital status, or any other legally protected status.

Applications by members of all underrepresented groups are encouraged.