



DBE Program

Frequently Asked Questions (FAQ) For First Time Connecticut Applicants



Q: If my firm is certified with the Connecticut Department of Administrative Services (DAS) am I automatically certified in the DBE Program?

A: No. They are two different programs with different rules and regulations. The CT DAS Supplier Diversity Program is a state program, whereas the DBE program is a US Department of Transportation program. There is no reciprocity between the two programs.

Q: A contract is coming up. Can my application be expedited?

A: Unfortunately, we cannot expedite any DBE applications. All applications are reviewed in the order in which they were received.

Q: Do I have to submit all the required paperwork in the "Documents Checklist?"

A: If you are a Connecticut firm and you are applying for DBE Certification for the first time, you must submit all the forms that are applicable to your firm under the section "All Applicants;" next, you must submit the appropriate forms specific to your company structure (i.e. partnership, corporation, LLC).

Q: What is the best way to approach the application process?

A: You can do a number of things to help us process your application efficiently. These include:

- Making sure that all of your documentation is organized and provided in the initial submission
 - All documents should be single-sided, collated, and stapled or clipped together
- Making sure that your Uniform Certification Application (UCP), Personal Net Worth Statement (PNW), and Affidavits are all notarized
 - If a section does not apply to you on your UCP or your PNW, please write N/A
- Making sure that the mailing address, email address, and phone numbers provided are correct and will be checked regularly for correspondence from CTDOT
- Making sure to be responsive to correspondence from CTDOT