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ENGINEERING & CONSTRUCTION BULLETIN



Digital Project Development Manual Capital Project Delivery Using CT-Atlas 2.0, COMPASS, Bluebeam Revu, and Microsoft Project

This Bulletin provides information on the <u>Digital Project Development Manual (DPDM)</u>, a guide for Consultant and State Employees responsible for Capital Projects. The DPDM covers the preparation, review, and delivery of capital project documents across the project timeline, from initiation to completion.

The Department uses multiple applications to support project delivery, including:

- CT-Atlas 2.0 asset tracking and location system (GIS)
- COMPASS includes project staff data, project assets, document storage, and the Submittals/Transmittals application
- Bluebeam Revu PDF software used for multiple business processes such as collaborative reviews, commenting on design plans, and signing documents
- Microsoft Project design phase scheduling

These applications are regularly updated to improve user experience in support of project delivery. The <u>Digital Project Development Manual</u> provides comprehensive guidance on how to use these applications in conformance with established business processes.

To ensure users always have the most up to date guidance, the manual is updated regularly at the same link. The DPDM Revision History is provided in the document, before the table of contents, to ensure users can readily identify recent changes.

Reasons for updates include:

- New applications released, typically in conjunction with an Engineering and Construction Directive
- Enhancements to existing applications
- Updated business processes

To provide feedback on the DPDM, submit a ticket at **COMPASS Support**