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| **Supplemental Instructions No.:** | | | | | | | | | | | | | |  | | | | | |
| **Date of Issuance:** | | | | | | | | | | | | | |  | | | | | |
|  | | | | | | | | | | | | | | | | | | | |
| **To:**  *(Contractor or CMR)* |  | | | | | | |  | | **CT DAS Project No:** | | | | |  | | | |
| **Owner:** | | | | | CT DAS/Construction Services | | | |
| **Project Name:**  *(Location)* | | | | |  | | | |
| **From:**  *(Architect)* |  | | | | | | | **Contract For:**  *(Type of Construction)* | | | | |  | | | |
| **Sent Via:**  *(CA)* |  | | | | | | | **General Requirements** | | | | | Section 01 26 00, Subsection 1.4 “Minor Changes In The Work” | | | |
|  | | | | | | | | | | | | | | | | | | | |
| **Supplemental Instructions Based Upon:** | | | | | | | **RFI No.:** | |  | | | | **RFI Response No.:** | | |  | | | |
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|  | | | | | | | | | | | | | | | | | | | |
| **Specification References:** | | | | | | **Section No.:** | | |  | | | | | **Paragraph:** | |  | | | |
|  | | | | | | | | | | | | | | | | | | | |
| **Drawing References:** | | | | | | **Drawing No.:** | | |  | | | | | **Detail No.:** | |  | | | |
|  | | | | | | | | | | | | | | | | | | | |
| **Contractor/CMR:** The following Supplemental Instructions, issued in accordance with the Contract Documents, describe the minor changes in the Work which shall be affected with no change in the Contract Sum or the Contract Time. Proceeding with the Work, in accordance with these Supplemental Instructions, indicates the General Contractor’s or CMR’s acknowledgement that there will be **no change in the Contract Sum or the Contract Time**. | | | | | | | | | | | | | | | | | | | |
| **Supplemental Instructions:** | | | | | | | | | | | | | | | | | | | |
| **Reason for Supplemental Instructions:** | | | | | | | | | | | | | | | | | | | |
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| **Attachments:** | | | |  | | | | | | | | | | | | | | | |
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| **Issued By:** | | |  | | | | | | | |  |  | | | | |  |  | |
|  | | | *(Architect’s/Engineer’s Name -Typed)* | | | | | | | |  | *(Architect’s/Engineer’s Signature)* | | | | |  | *(Date)* | |
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| **Accepted By:** | | |  | | | | | | | |  |  | | | | |  |  | |
|  | | | *(Contractor/CMR’s Name -Typed)* | | | | | | | |  | *(Contractor/CMR’s Signature)* | | | | |  | *(Date)* | |
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| **Copies :** | | CA | | Architect | CT DAS PM | | | Other: | | | |  | | | | | File | | |
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| **Additional Space if Necessary:** | **OR** | **Not Applicable** |
| **Supplemental Instructions (continued):** | | |