



# CAES

The Connecticut Agricultural Experiment Station

*Putting Science to Work for Society since 1875*

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## ***SUMMER RESEARCH ASSISTANT*** **Library, Information Technology, and Business Office** ***Anticipated Opening***

The Connecticut Agricultural Experiment Station (CAES) Library anticipates having one opening for a Summer Research Assistant. The position will assist with library, information technology, and Business Office duties. Responsibilities will include helping with our libraries, scanning documents, updating, and posting to the website, along with various information technology duties, helping with software and computer hardware issues, organizing, and filing.

This position has flexible start and end dates between May through October. The hours of work are 8:30 a.m.-4:30 p.m., M-F (35 hr./wk.), and the salary is \$16.00/hr.

To apply, please send the following: 1.) a letter indicating your interest in the position, 2.) a résumé summarizing your education and work experience, 3.) transcripts, and 4.) the names and contact information for three references. These should be sent to the attention of:

**Vickie M. Bomba-Lewandoski, M.S.**

**The Connecticut Agricultural Experiment Station**

**123 Huntington Street, New Haven, CT 06511**

**Phone: 203-974-8447/Email: [Vickie.Bomba-Lewandoski@ct.gov](mailto:Vickie.Bomba-Lewandoski@ct.gov)**

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