Notary Public Change of Name Form

This form will also update a change of address in connection with this name change. DO NOT COMPLETE A SEPARATE FORM FOR AN ADDRESS CHANGE. Instructions: Complete this form legibly in ink and send the signed original to the above address, along with a nonrefundable statutory fee of $15.00. Make check payable to “Secretary of the State”. Do not send cash. All questions (if applicable) must be answered completely before your request will be processed.

Do you need a free copy of the Notary Public Manual revised July 2006? ☐ Yes ☐ No

Date: ____________________________       Daytime telephone number: ____________________________ (Area code & number)

Previous name of notary public: ____________________________________________________________

(Name that appears on your current notary public certificate)

New name of notary public: _________________________________________________________________

Notary account number: ________________________     Date commission expires: _________________________

Name change by reason of (check one): ☐ Marriage ☐ Divorce ☐ Petition to change name

Is this a change of address? (check box): ☐ Yes ☐ No

Current residence address: Must include street address. A PO Box may be given only if mail delivery is not available to resident address. A business address will not be used.

Previous residence address:                                      Current residence address:

__________________________________________                   __________________________________________

__________________________________________                    _________________________________________

__________________________________________                    _________________________________________

Non-resident notaries must maintain and provide their principal place of business in the State of Connecticut for the term of their appointment. Current principal business address: (Must include business name). This information is required by non-resident notaries.

Previous business name & address:                                      Current business name & address:

__________________________________________                      ________________________________________

__________________________________________                      _______________________________________

__________________________________________                      _______________________________________

NOTE: Before submitting this form, please have your signature notarized in front of a notary public, or other person empowered by law to administer oaths.

________________________________________________________

Signature of Notary Public (new name)