

CCMC Committee Special Meeting

Wednesday March 2, 2022 10:00 am

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A quorum was present and the meeting was called to order at 10:09 am by CCMC Committee Chairman John Rainaldi. Attending virtually from the CCMC Committee were: Jennifer Gauthier; Denise Talbot; David Kluczowski; Lisa Madden; and Lisa Biagiarelli.

Jennifer Gauthier reported that there will be a new undersecretary of the Office of Policy and Management (OPM) after March 11, 2022.

John indicated the minutes of the meeting of February 10, 2022 had been distributed prior to this meeting. Lisa Madden made a motion to approve the minutes; David seconded. All were in favor.

John introduced workshop approvals as the next agenda item.

The first workshop considered was for 1.5 hours on audit preparation, presented by Litchfield County on March 17, 2022. Denise made a motion to approve; Lisa Biagiarelli seconded. All were in favor. The next workshop was a 2 hour workshop on the CONCORD state system to be presented at the state CTx seminar in place of a previously scheduled session that was not going to be offered. Lisa Madden said this workshop would be different content than the one that was approved last year. Denise made a motion to approve; John seconded. All were in favor except Lisa Madden who abstained from the vote.

The next item to be considered was the conference call organized by OPM with the tax collectors for the purpose of reviewing proposed legislation. Lisa Biagiarelli made a motion to deny and Denise seconded. Discussion followed. Jennifer noted this conference call was never intended to be offered as continuing education material and was basically just an information session. Attendance was not kept nor verified. The motion to deny credit for this was unanimous.

Next there were numerous workshops offered by CIRMA on anger management, violence in the workplace and conflict in the workplace. Lisa Madden made a motion to deny that was seconded by Denise. The motion to deny carried unanimously. Next a CIRMA workshop on customer service was considered. This was a 1 hour workshop not specifically targeted to tax collectors but instead directed at public sector workers in general. Denise made a motion to deny and Lisa Madden seconded. The motion carried unanimously. Next a 1 hour CIRMA workshop on ethics was considered. David made a motion to deny and Lisa Biagiarelli seconded. David noted the course back up material said it was for only .33 hr and that it did not appear to be specifically directed toward tax collectors. The motion to deny carried unanimously.

Next was a workshop on De-escalation and conflict resolution offered by CIRMA. Denise made a motion to deny and Lisa Biagiarelli seconded. All were in favor. Next was a 1 hour CIRMA workshop on workplace diversity. Lisa Biagiarelli made a motion to deny and David seconded. All were in favor. Next was a 1 hour CIRMA workshop on workplace violence. John noted his town once again had a workplace violence incident recently with a repeat offender. Lisa Madden made a motion to deny; David

seconded. All were in favor. Next considered was a 2 hour CIRMA workshop on sexual harassment prevention for supervisors. John noted this workshop had received prior approval when offered in the past and made a motion to approve it; Lisa Madden seconded. Discussion ensued. Lisa Biagiarelli said she would vote against approving it because it was not directly related to tax collection and she had said with the new calendar year she would no longer be voting to approve these types of workshops even if they had been approved in the past. Jennifer agreed with Lisa. A vote was taken and the vote to approve was 3-2 in favor with John, Denise and Lisa Madden in favor and Lisa Biagiarelli and David opposing. Lisa Madden asked Jennifer if the assessors approve these types of workshops for continuing education credits and Jennifer said they do not. Jennifer said we as a Committee might have to review some of the workshops we had approved in the past and no longer continue to approve them. Based on the foregoing discussion, Denise made a motion to rescind her prior motion; Lisa Biagiarelli seconded her motion and all were in favor. Denise made a motion to deny approval for this workshop and David seconded. Denise noted the denial is based upon the fact that it is not directly related to tax collection. The vote to deny carried 4-1, with Denise, David, Lisa Madden and Lisa Biagiarelli in favor and with John Rainaldi opposing.

The next workshop was a 2 hour workshop on customer service for municipal personnel offered by CCM. Lisa Madden made a motion to approve and John seconded. The motion to approve carried 4-1 with John, Denise, Lisa Madden and Lisa Biagiarelli in favor and with David opposing. David noted although the workshop was intended for municipal personnel it did not focus sufficiently on tax collectors and this was the reason for his vote to deny credit.

The final offering to be considered was a workshop requested by Kimberly Bratz on the topic of using state marshals to collect taxes. John indicated there was no back up information submitted and he did not know how long the presentation was for. Lisa Biagiarelli made a motion to table this item due to lack of sufficient information and John seconded. All were in favor.

There being no further business for this special meeting, Denise made a motion to adjourn the meeting at 10:28; Lisa Madden seconded the motion. It was noted the Committee's next meeting would be Thursday March 24, 2022 in person at the CTx state conference during lunch. It was also noted by Jennifer that March 16, 2022 was the deadline for legislative submissions and that she was providing testimony on behalf of CTx and the CAAO regarding changes to proposed legislation and the Governor's bill that had been discussed with CTx earlier this session. John thanked Jennifer and a vote was taken on the motion; all were in favor.

Respectfully submitted by Lisa Biagiarelli, Secretary