

**CCMC Committee Special Meeting – Wednesday, June 17, 2020, 10:00 AM**  
**Meeting held via Gotomeeting.com**  
**Minutes & Actions**  
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Meeting access was as follows:

CCMC Committee- Special Meeting (Public Comments)

Wed, Jun 17, 2020 10:00 AM - 11:00 AM (EDT)

<https://global.gotomeeting.com/join/696940805>

**Dial in:** United States: [+1 \(571\) 317-3122](tel:+15713173122)

**Access Code:** 696-940-805

Meeting called to order at 10:09 AM

Attendees: Chairman John Rainaldi, Denise Talbot, William Donlin, David Kluczowski, Jennifer Gauthier. Committee members unable to attend: Patricia Moisio and Lisa Biagiarelli. There were no other attendees.

**New Business:**

**Discussion of public comments regarding proposed regulations.**

There were 19 public comments posted online when the public comment period closed on June 12, 2020, the Committee reviewed all 19 comments in order. Most of the 19 comments expressed support for the proposed regulations, while some made specific requests, comments for consideration, or technical changes that the committee discussed.

Denise Talbot made a motion to Amend page 1 of the proposed regulations to correctly indicate that there are four CCMC Courses, instead of three as originally listed on that page; to correctly state the designation as “Certified Connecticut Municipal Collector” as this was originally written incorrectly in a few cases; to leave the OPM Committee member as a non-voting member of the Committee as this is pursuant to Connecticut General Statutes, not the proposed regulations, to leave the proposed number of classroom hours for recertification at 50 hours, and to correct the typographical error where “twenty one” is written by changing that to “twenty-one.” William Donlin seconded the motion. The motion passed unanimously.

David Kluczowski made a motion to waive the reading of and approve the minutes & actions for the April 30, 2020 CCMC Committee meeting, the May 14, 202 CCMC Committee and CCMC Course Instructor meeting; and the June 11, 2020 CCMC Committee and CCMC Course Instructor meeting. All three meetings were held via Gotomeeting.com. William Donlin seconded the motion. The motion passed unanimously.

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**Due date on tax bills.**

William Donlin asked about what tax bills should indicate for a due date in light of the COVID-19 pandemic deferral order. A brief discussion was held on this. CTx President Teresa Babon has more information available if needed.

**Old Business:**

**Road Shows.**

A discussion was held about the Road Show scheduled for September 15, 2020 in Hebron. Denise Talbot made a motion to cancel the September 15, 2020 Road Show due to the COVID-19 pandemic, William Donlin seconded the motion. The motion passed unanimously.

Denise Talbot made a motion to adjourn. William Donlin seconded the motion. Motion passed by acclimation, and the meeting adjourned at 10:50 AM.

Respectfully Submitted,

John Rainaldi, Chair