

CERTIFIED CONNECTICUT MUNICIPAL ASSESSORS COMMITTEE
SPECIAL MEETING
Thursday, August 27, 2020
1st Floor Meeting Room
Bristol City Hall
111 North Main Street
Bristol, CT 06010

Link to virtual meeting: <https://global.gotomeeting.com/join/699329685>
you can also dial in using your phone
United States: [+1 \(872\) 240-3212](tel:+18722403212)
Access Code: 699-329-685

This meeting was recorded.

The meeting was called to order by Ann Marie Heering, Chair at 1:01 p.m.
Members present in person: Ann Marie Heering, Tom DeNoto, Shawna Baron, Dave Dietsch, Mary Huda & Lucy Hussman. Rochelle Lambert, Clerk joined the meeting at 1:20 p.m.
Member present virtually: Jennifer Gauthier, OPM Rep.

PUBLIC COMMENTS

None.

SECRETARY'S REPORT

Tom DeNoto made a motion to approve the minutes of the August 13, 2020 Regular Meeting. The motion was seconded by Shawna Baron. The motion passed.

NEW BUSINESS

Review CCMA Exam Applications – The CCMA Exams are scheduled for September 23, 2020 and the deadline to file an application was August 26, 2020.

The following individuals applied to sit for the exam and applications were reviewed at this meeting.

CCMA I Applicants

Bridget Boucher, approved

Mary Huda made a motion to approve Bridget Boucher for the CCMA I Exam. It was seconded by Shawna Baron. The motion passed. Ann Marie Heering recused herself from the discussion and vote.

Darcel Peters, denied

Shawna Baron made a motion to deny Darcel Peters for the CCMA I Exam due to an incomplete application. It was seconded by Dave Dietsch. The motion passed.
Darcel needs to provide proof that she successfully completed CCMA Course IIB.

Laura Plona, approved

Shawna Baron made a motion to approve Laura Plona for the CCMA I Exam. It was seconded by Dave Dietsch. The motion passed. Mary Huda recused herself from the discussion and vote.

Gordon Williams, approved

Mary Huda made a motion to approve Gordon Williams for the CCMA I Exam. It was seconded by Dave Dietsch. The motion passed.

Debra A. Youmans, denied

Shawna Baron made a motion to deny Debra Youmans for the CCMA I Exam due to an incomplete application. It was seconded by Mary Huda. The motion passed.

Debra needs to complete the application and provide proof that she successfully completed CCMA Courses IIA & IIB. She also needs to provide a job description.

CCMA II Applicants

Beverlie Brooks, approved

Mary Huda made a motion to approve Beverlie Brooks for the CCMA II Exam. It was seconded by Jennifer Gauthier. The motion passed.

Karen Vaiciulis, approved

Jennifer Gauthier made a motion to approve Karen Vaiciulis for the CCMA II Exam. It was seconded by Tom DeNoto. The motion passed. Shawna Baron recused herself from the discussion and vote.

There was an inquiry about how an individual can get a duplicate original of their CCMA Certificate. It was determined that they should send a request to Jennifer Gauthier at OPM and she will facilitate the process. Ann Marie Heering, Chairperson of the CCMA Committee, should be cc'd on the request.

The next Special Meeting is scheduled for Thursday, September 10, 2020 at 1:00 p.m. and will be held at the Bristol City Hall.

The meeting adjourned at 1:35 p.m.

Respectfully submitted,

Lucy Hussman