

**CERTIFIED CONNECTICUT MUNICIPAL ASSESSORS
COMMITTEE SPECIAL MEETING**

Thursday, April 9, 2020
Teleconference Meeting

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This meeting was recorded.

The meeting was called to order by Ann Marie Heering, Chair at 1:03 p.m.

Members present: Ann Marie Heering, Lucy Hussman, Tom DeNoto, Mary Huda, Dave Dietsch, Shawna Baron, Jennifer Gauthier, OPM Rep. and Rochelle Lambert, Committee Clerk

Guest present: Martin Heft, Acting Undersecretary for the Intergovernmental Policy Division at OPM

CCMA Spring Exam

As per an email from Martin Heft dated 4/9/2020 it was decided by Office of Policy and Management Deputy Secretary Konstantinos Diamantis and Martin Heft that the CCMA Committee shall postpone the May 6, 2020 examination due to the ongoing COVID-19 pandemic. There was a discussion regarding the exam and whether it could be administered as an online exam. It was clarified that the CCMA Exam must be a proctored exam.

Shawna Baron made a motion to reschedule the CCMA Exam for June 3, 2020 with the understanding that it may have to be rescheduled or cancelled as that date gets closer. The motion was seconded by Lucy Hussman. The motion passed with opposition from Dave Dietsch and Jennifer Gauthier. It was noted that any exam applicant could choose to withdraw their application prior to June 3rd and they will receive a refund of the application fee.

Review of Appeals to take the CCMA Exam

Erin O'Connell submitted a corrected exam application indicating that she was an Assessment Clerk in Southington from May 2016 to April 2018 and Deputy Assessor in Southington from April 2018 to current. It was noted that there is an error on this application and that she began the Deputy Assessor position in April 2019. Mary Huda made a motion to approved Erin O'Connell for the CCMA II Exam. The motion was seconded by Tom DeNoto. The motion passed. Shawna Baron recused herself from the discussion and vote.

Mary Zullo submitted a CCMA Examination Application Appeal letter and included a copy of her OPM waiver approval for CCMA Course III. Tom DeNoto made a motion to approve Mary Zullo for the CCMA II Exam. The motion was seconded by Mary Huda. The motion passed unanimously.

The meeting adjourned at 1:39 p.m.

Respectfully submitted,

Lucy Hussman