

CERTIFIED CONNECTICUT MUNICIPAL ASSESSORS COMMITTEE
REGULAR MEETING
Thursday, August 13, 2020
1st Floor Meeting Room
Bristol City Hall
111 North Main Street
Bristol, CT 06010

Link to virtual meeting: <https://global.gotomeeting.com/join/434142229>
you can also dial in using your phone
United States: [+1 \(669\) 224-3412](tel:+16692243412)
Access Code: 434-142-229

This meeting was recorded.

The meeting was called to order by Ann Marie Heering, Chair at 1:35 p.m. due to technical difficulties.
Members present in person: Ann Marie Heering, Tom DeNoto, Shawna Baron, Dave Dietsch, Mary Huda & Lucy Hussman
Members present virtually: Jennifer Gauthier, OPM Rep.
Guests present virtually: Martin Heft, OPM & Jennifer Lineaweaver

PUBLIC COMMENTS

Martin Heft reported that two positions on the CCMA Committee expire on November 19, 2020 and OPM has posted a request for applicants. Ann Marie Heering and Lucy Hussman are the two members whose term expires. The announcement and application process is available on the CAAO website. Interested candidates must apply by September 8, 2020.

Ann Marie Heering reported that she has withdrawn her name from the NRAAO Scholarship Raffle. She also reported that she has been contacted by John Rainaldi regarding CCMC Course III which will be offered in the Fall 2020 as a “distance learning course”.

SECRETARY’S REPORT

Shawna Baron made a motion to approve the minutes of the July 9, 2020 CCMA Regular Meeting. The motion was seconded by Tom DeNoto. The motion passed. Lucy Hussman recused herself as she did not attend that meeting.

TREASURY REPORT

The balance as of July 9, 2020 was \$3,914.14. With a deposit of \$5.00 which was an outstanding check that was never cashed and disbursements of \$153.99 which was a correction to a data entry error on September 17, 2019, the balance as of August 13, 2020 is \$3,765.15. Dave Dietsch made a motion to accept the Treasury Report as presented with the notes of explanation. The motion was seconded by Tom DeNoto. The motion passed unanimously.

2020 CCMA RECERTIFICATIONS

CCMA I – Tabled application from June 11, 2020

Kevin T. Lonergan, approved – He provided signed Uniform Requests for Recertification Credits forms.

Tom DeNoto made a motion to approve the applicant as listed above for CCMA I Recertification. The motion was seconded by Jennifer Gauthier. The motion passed with Shawna Baron opposed and Mary Huda recusing herself.

CCMA II – Approved June 11, 2020 pending receipt of check
Diane Vitagliano - receipt of check was confirmed.

CCMA I – 2 Recertification Applicants
Stephanie M. Kosoff, approved
Richard J Lasky, Jr., approved

Shawna Baron made a motion to approve the 2 applicants as listed above for CCMA I Recertification. The motion was seconded by Tom DeNoto. The motion passed unanimously.

CCMA II – 2 Recertification Applicants
Lucy T. Beit, approved
Shelby P. Jackson, III, approved

Dave Dietsch made a motion to approve the 2 applicants as listed above for CCMA II Recertification. The motion was seconded by Shawna Baron. The motion passed unanimously.

OLD BUSINESS

a. OPM Legal Opinion

Martin Heft suggested that we request an informal review of the regulations regarding the terminology “shall annually conduct” with respect to the *Comprehensive Examination (Sec. 12-40a-9 (a))* and the *Prescribed Education Program for Assessor Certification (Sec. 12-40a-7 (d))*. The question is whether this means **only once** annually or **at least once** annually. An informal review would be conducted by the Assistant Attorney General. Ann Marie Heering will draft a request for the informal review and interpretation of the regulations and Martin Heft will review the draft.

b. Teaching Adult Students

Mary Huda reported that the November 2020 Course has been postponed and is now scheduled for April 22 & 23, 2021. It is possible that the Massachusetts associations may not participate.

c. CCMA Exam Locations

The CCMA Exams will be administered on September 23, 2020. At this time the OPM building in Hartford is not open so alternative locations are being secured. Possible locations are South Windsor, Rocky Hill & Middlebury.

NEW BUSINESS

Dave Dietsch made a motion to switch the agenda order. The motion was seconded by Tom Denoto. The motion passed unanimously

b. Meeting location and agendas for August & September

There was a discussion about holding the next few meetings in Bristol. It is a good meeting room and central location with plenty of easy parking. Tom Denoto will book the room. There were some technical difficulties with the “gotomeeting” virtual platform and Tom asked about using WebEx for the meetings held in Bristol. The next few meetings are as follows:

1. Thursday, August 27th – review exam applications, 1p.m.
2. Thursday, September 10th -regular meeting, review appeals, 1 p.m.
3. Thursday, September 24th – correct exams, 9 a.m.

a. Marsha Standish suggested we put together a fact sheet about the CCMA Committee

Committee members each wrote bullet points about the CCMA Committee. All members were asked to forward their response to Ann Marie Heering and she will compile into a document for future review.

OTHER NEW BUSINESS

Mary Huda asked whether this committee should have a role in developing outreach to promote the Assessment Profession. It was confirmed that this is an important topic that is also being discussed by CAAO.

Jennifer Gauthier as a representative of the CCMC asked about giving Continuing Education Credits for CCMC Course III. It is a 30 hour Tax Collection course that is currently one of their certification requirements. In the past, CCMC Course I & II were prerequisites but that requirement is being removed. John Rainaldi from CCMC had been in contact with Ann Marie Heering but she didn't realize they were formally requesting approval. Shawna Baron made a motion to approve 10 hours of CCMA CEU's if an individual successfully completes the course. The motion was seconded by Tom DeNoto. It was discussed that some but not all of the course material could be beneficial to assessors. It also was determined that CCMC had to submit a complete formal request and supporting documentation like all other organizations. Following the discussion the motion was rescinded. This request will be added to the August 27, 2020 meeting agenda.

The next Special Meeting is scheduled for Thursday, August 27, 2020 at 1:00 p.m. and will be held at the Bristol City Hall.

The meeting adjourned at 2:54 p.m.

Respectfully submitted,

Lucy Hussman