

# **CERTIFIED CONNECTICUT MUNICIPAL ASSESSORS COMMITTEE**

## **SPECIAL MEETING**

Tuesday, July 20, 2021

Link to virtual meeting: <https://global.gotomeeting.com/join/706043517>

**You can also dial in using your phone**

United States: +1(872)240-3212

**Access Code:** 706-043-517

This meeting was recorded.

The meeting was called to order by Dave Dietsch at 10:08 a.m.

Members present virtually: Dave Dietsch, Chair, Shawna Baron, John Chaponis, Jennifer Gauthier, OPM Rep., Mary Huda (arrived 10:13 a.m.), Tom DeNoto, and Chandler Rose

### **PUBLIC COMMENTS**

None.

### **SECRETARY REPORT**

Tom DeNoto made a motion to waive the reading & approve the minutes from the July 8, 2021 CCMA Regular Meeting. The motion was seconded by Shawna Baron. The motion passed unanimously.

### **OLD BUSINESS**

Tabled Agenda Items – Discussion followed. The following agenda items were tabled to a later date, retention schedule, scholarship standardized credit sheet, and Certification revocation policy.

### **NEW BUSINESS**

Road Show Discussion – Discussion followed. Dave Dietsch provided an update on the Class 2B exams. John Chaponis requested that the Committee revisit the Committees procedure for correcting class exams. Dave Dietsch will be emailing the Education Committee Co-Chair's a reminder to send out a call for Instructors hotline. Jennifer Gauthier made a motion to offer Class 2B as a road show class at the Cromwell Town Hall, on Tuesday & Thursday's evenings

from 6:00 p.m. – 9:00p.m. Starting on August 17, 2021 and ending on September 16, 2021, only in person, with a cap of 24 students, and the first choice will be to the students that took Class 2B this past June 2021 at no charge. The motion was seconded by Tom DeNoto. Discussion followed. The motion passed unanimously.

John Chaponis made a motion that all CCMA class road shows will have a fee of \$325.00. The motion was seconded by Tom DeNoto. Discussion followed. The motion passed unanimously.

Tom DeNoto made a motion that the Instructor stipend for the Class 2B road show class will be \$1,200.00. The motion was seconded by Jennifer Gauthier. Discussion followed. No meal reimbursement will be given to the Instructors for the road show class. The motion passed unanimously. Rochelle Lambert will send out the road show class notice. Tom Denoto emailed the Committee the Class 2B course material.

August meeting- Potential Date Change – Dave Dietsch stated that the August regular meeting date will not change.

Jennifer Gauthier made a motion to adjourn the meeting at 10:56 a.m.

**The next regular meeting is scheduled for Thursday, August 12, 2021 at 1:00 p.m. at the Cromwell Town Hall.**

Respectfully submitted,

Chandler Rose