

CERTIFIED CONNECTICUT MUNICIPAL ASSESSORS COMMITTEE

REGULAR MEETING

Thursday, April 8, 2021

Link to virtual meeting: <https://global.gotomeeting.com/join/577608277>

You can also dial in using your phone

United States: +1(571)317-3112

Access Code: 577-608-277

This meeting was recorded.

The meeting was called to order by Dave Dietsch, Chair at 1:05 p.m.

Members present virtually: Dave Dietsch, Shawna Baron, John Chaponis, Jennifer Gauthier, OPM Rep., Mary Huda, Chandler Rose & Rochelle Lambert, Clerk

Guests present virtually: Bill Gaffney, Rich Semen, Diane Vitagliano, Mary Gardner, Steve Juda, Stuart Topliff, Pam Deziel, Brian Smith, Brian Lastra, Walter Topliff and Martin Heft, OPM (arrived 1:45 p.m.)

PUBLIC COMMENTS

None.

SECRETARY REPORT

Mary Huda made a motion to waive the reading of the minutes from the March 11, 2021 CCMA Regular Meeting, March 18, 2021 CCMA Special Meeting and March 23, 2021 CCMA Emergency Meeting. The motion was seconded by Shawna Baron. The motion carried unanimously. Shawna Baron made a motion to approve the minutes of the above mentioned meetings. The motion was seconded by Jennifer Gauthier. The motion carried unanimously.

TREASURY REPORT

The balance as of April 8, 2021 was \$2,732.84. Shawna Baron made a motion to approve the Treasurer's Report for March & April 2021. The motion was seconded by Chandler Rose. The motion carried unanimously.

OLD BUSINESS

Assessor School discussion with Instructors – Dave Dietsch provided an update for the Instructors on this year’s Assessor School. The first week of classes, Courses 1A & 2A will be run from QDS and the Revaluation Course will be run from OPM. The second week of classes, Courses 1B & 2B will be run from QDS and Course 3 will be run from OPM. Discussion followed.

Procedures for Courses and Workshops – The procedures for this year’s in-person Workshop attendees will be the same as the procedures that were used for the 2019 Workshops at UCONN.

Moderators for Courses – The moderators for this year’s courses are as follows: Class 1A – John Chaponis & Tom DeNoto or Anne-Marie Heering, Class 1B – John Chaponis, Class 2A – Mary Huda & Shawna Baron, Class 2B – Shawna Baron, Class 3 – Dave Dietsch, and Revaluation Class – Jennifer Gauthier.

NEW BUSINESS

Approval of the CE hours for Assessor’s Workshops – Jennifer Gauthier made a motion to approve 24 CE hours for the 2021 CAAO Workshops being held June 1 – 4, 2021. The motion was seconded by Mary Huda. The motion carried unanimously.

Assessors signing Grand Lists – Martin Heft, OPM, provided information to the Committee on the Assessors signing Grand List process along with statutes that discuss this. Discussion followed. John Chaponis will research this topic further and follow up with the Committee.

MEETING DATES

Jennifer Gauthier made a motion to cancel the regular meeting scheduled for June 3, 2021 and add a special virtual meeting on June 24, 2021 at 1:00 p.m. The motion was seconded by Mary Huda. The motion carried unanimously. The upcoming CCMA Meeting dates are as follows, April 22, 2021, Special Meeting, April 29, 2021, Special Meeting & May 13, 2021, Regular meeting.

SCHOLARSHIP

Rochelle Lambert reported that we received a scholarship application for Course 2B. The Committee tabled the discussion until the next scheduled regular meeting.

2021 CCMA RECERTIFICATIONS

CCMA I–2 Recertification Applicants

Elissa Heigel, approved

Corey Iacino, approved

Shawna Baron made a motion to approve the applicants listed above for CCMA I Recertification. The motion was seconded by Jennifer Gauthier. Discussion followed. Shawna Baron, Jennifer Gauthier, Chandler Rose, Mary Huda and John Chaponis voted in favor. Dave Dietsch abstained. The motion passed.

CCMA II – 6 Recertification Applicants

Todd Helems, approved

John Chaponis made a motion to approve the applicant listed above for CCMA II Recertification, excluding the 11 hours of CE submitted for IAAO, and the CE submitted for a Fred Pryor seminar. The motion was seconded by Jennifer Gauthier. The motion carried unanimously.

Tom DeNoto, approved

Shawna Baron made a motion to approve the applicant listed above for CCMA II Recertification, excluding the CE submitted for the US Economic Outlook Workshop. The motion was seconded by Chandler Rose. The motion carried unanimously.

Jessa Bashir, approved

Chris Kelsey, approved

Rob Rende, approved

Chandler Rose made a motion to approve the applicants listed above for CCMA II Recertification. The motion was seconded by Mary Huda. The motion carried unanimously.

Penny Mudgett, approved

Mary Huda made a motion to add the above applicant to the recertification applicants. The motion was seconded by Shawna Baron. Shawna Baron, Mary Huda, Jennifer Gauthier, & Chandler Rose voted in favor. John Chaponis opposed. Motion carried.

Mary Huda made a motion to approve the applicant listed above for CCMA II Recertification. The motion was seconded by Shawna Baron. Mary Huda, Shawna Baron, Chandler Rose, & Jennifer Gauthier voted in favor. John Chaponis abstained. Motion carried.

Jennifer Gauthier made a motion to adjourn the meeting at 4:04 p.m.

The next special meeting is scheduled for Thursday, April 22, 2021 at 12:30 p.m., at the Office of Policy & Management building, Hartford. The meeting will be held to review the CCMA Exam questions in Executive Session.

Respectfully submitted,

Chandler Rose