

# **CERTIFIED CONNECTICUT MUNICIPAL ASSESSORS COMMITTEE**

## **SPECIAL MEETING**

Thursday, April 29, 2021

Link to virtual meeting: <https://global.gotomeeting.com/join/153014829>

**You can also dial in using your phone**

United States: +1(571)317-3112

**Access Code:** 153-014-829

This meeting was recorded.

The meeting was called to order by Dave Dietsch, Chair at 1:02 p.m.

Members present virtually: Dave Dietsch, Shawna Baron, John Chaponis, Jennifer Gauthier, OPM Rep., Mary Huda, Chandler Rose & Rochelle Lambert, Clerk (arrived 1:48 p.m.)

### **PUBLIC COMMENTS**

Rich Semen – Asked the Committee to reconsider their decision to have all classes held virtually for the 2021 Assessors School, and to go to a hybrid model of partial in-person and partial virtual classes.

Tim Hutvagner – Requested that the Committee develop a standardized continuing education form for all workshops that everyone can use when issuing continuing education certificates.

Chandler Rose – Informed the Committee that the Cannabis Workshop is being moved to the Fall Symposium, and replaced with a new Workshop that will need approval for CE hours at the next CCMA meeting.

### **SECRETARY REPORT**

Jennifer Gauthier made a motion to waive the reading & approve the minutes from the April 8, 2021 CCMA Regular Meeting & the April 22, 2021 CCMA Special Meeting. The motion was seconded by Mary Huda. Jennifer Gauthier, Shawna Baron, John Chaponis, Mary Huda & Chandler Rose voted in favor. Tom DeNoto abstained. The motion passed.

## OLD BUSINESS

CCMA courses now that restrictions are being lifted – Shawna Baron made a motion to hold the 2021 courses using a hybrid model, students attend in person and virtual. Discussion followed. Shawna Baron & Mary Huda voted in favor. Jennifer Gauthier, John Chaponis, Tom DeNoto John Chaponis voted against. The motion did not pass.

Guidelines for CCMA Courses – The Committee will prepare guidelines for the students for the 2021 June courses. The Committee answered questions that were submitted by students enrolled in the courses. Tom DeNoto made a motion to keep the stipend for Instructors the same and give a \$40.00 stipend for lunches to the Moderators that will be assigned to the courses in June. The motion was seconded by Chandler Rose. Discussion followed. The motion carried unanimously. John Chaponis made a motion that a student can enroll in any course being offered and that any prerequisites be removed. The motion was seconded by Tom DeNoto. Discussion followed. John Chaponis & Jennifer Gauthier voted in favor. Tom DeNoto, Chandler Rose, Shawna Baron and Mary Huda voted against. The motion did not pass. Mary Huda made a motion that a student can enroll in any course, only for the June 2021 Assessors School. The motion was seconded by Jennifer Gauthier. The motion carried unanimously.

Google Drive for CCMA Committee – Tabled. Mary Huda will provide information at the next regular meeting.

## NEW BUSINESS

Fee for Reprinting CCMA Certificates – John Chaponis made a motion to increase the reprint of certificate fee to \$10.00 and the recertification application fee to \$30.00 effective July 1, 2021. The motion was seconded by Jennifer Gauthier. Discussion followed. The motion carried unanimously.

NRAAO Scholarship – Tom DeNoto made a motion to award the NRAAO Scholarship for the 2022 NRAAO Annual Conference at this year's CAAO Fall Symposium. The motion was seconded by Jennifer Gauthier. Discussion followed. Tom DeNoto made a motion to table the previous motion. The motion was seconded by Jennifer Gauthier. The motion to table was approved unanimously to the next regular meeting.

CCMA Scholarship – John Chaponis made a motion to award the 2021 CCMA Scholarship to Eva Renski. The motion was seconded by Jennifer Gauthier. The motion carried unanimously.

Assessor Certification Retention Policy – The Committee tabled this agenda item to the next regular scheduled meeting. Discussion followed on Assessor's that are unqualified and/or

unethical and whether they should retain certification. Further discussion was tabled to a future meeting.

Recertification application review – Chandler Rose made a motion to add to the recertification application a question as follows, “In the last five years have you been a) the subject of a criminal investigation or proceeding; b) the subject of a complaint to the Office of Policy and Management; c) been subjected to any disciplinary proceeding; d) been refused certification or had your certification suspended or revoked; e) have you been or are you under investigation or are any actions listed above pending or f) are you aware of any acts or omissions which could lead to any of the actions listed above”. The motion was seconded by Jennifer Gauthier. Discussion followed. The motion carried unanimously.

November meeting date – The November regular meeting was scheduled for the 18<sup>th</sup>. This date does not conflict with Veterans Day.

Mary Huda made a motion to adjourn the meeting at 3:19 p.m.

**The next regular meeting is scheduled for Thursday, May 13, 2021 at 1:00 p.m. via GoToMeeting.**

Respectfully submitted,

Chandler Rose