

CERTIFIED CONNECTICUT MUNICIPAL ASSESSORS COMMITTEE

SPECIAL MEETING

Thursday, February 25, 2021

Link to virtual meeting: <https://global.gotomeeting.com/join/403721165>

You can also dial in using your phone

United States: +1(312)757-3121

Access Code: 403-721-165

This meeting was recorded.

The meeting was called to order by Dave Dietsch, Chair at 1:02 p.m.

Members present virtually: Dave Dietsch, John Chaponis, Jennifer Gauthier, OPM Rep., Tom DeNoto, Mary Huda, Chandler Rose, Shawna Baron (arrived at 1:38 p.m.) & Rochelle Lambert, Clerk

PUBLIC COMMENTS

None.

SECRETARY REPORT

Jennifer Gauthier made a motion to approve the minutes from the February 11, 2021 CCMA Regular Meeting. The motion was seconded by Tom DeNoto. The motion carried unanimously.

NEW BUSINESS

Vision Hosting Zoom Courses – John Chaponis discussed the Vision Hosting platform and using the Vision service to host classes this year. Discussion ensued on potential class location, dates that the classes would be held, and how the classes will be held (in person, hybrid or virtual). John will follow up with the representative from Vision to have them attend the next meeting.

Policies and Procedures related to Course Approvals and Recertification – Discussion followed on current policies and procedures for course and recertification approval. Jennifer Gauthier made a motion that as a general rule, all approved workshops and seminars should be a minimum of 2 hours. She noted that this language was on our Approved Workshop List and should be maintained. The motion was seconded by Mary Huda. Discussion followed. The

motion carried unanimously. Jennifer will update the approved workshop list with the changes made by the Committee.

GNLAA Webinar Approval – Tom DeNoto made a motion to approve the GNLAA Webinar for 2 continuing education hours, with the stipulation that for every 30 people that register for the webinar, one moderator is assigned to monitor attendance for credit hours. The motion was seconded by Chandler Rose. Discussion followed. The motion passed unanimously. Dave Dietsch will contact GNLAA that the webinar has been approved for continuing education hours and the stipulation for monitoring the webinar.

UCONN CCMA course reimbursement – Mary Huda will review this further and report back to the Committee at the next meeting. The reimbursement fee will be included on this year's class registration form. Dave will invite the Executive Board Officers & Bill Gaffney to a future meeting to discuss this further.

Vice Chair – John Chaponis made a motion to appoint Shawna Baron the Vice Chairman of the CCMA Committee. The motion was seconded by Jennifer Gauthier. Discussion followed. Chandler Rose, Tom DeNoto, Jennifer Gauthier, Mary Huda, and John Chaponis voted in favor. Shawna Baron abstained. Motion carries.

The meeting adjourned at 3:20 p.m.

The next meeting is scheduled for Thursday, March 11, 2021 at 1:00 p.m., in person at the Office of Policy and Management for an Executive Session to review Exam Questions with a virtual component separately using GoToMeeting.

Respectfully submitted,

Chandler Rose