

CERTIFIED CONNECTICUT MUNICIPAL ASSESSORS COMMITTEE

SPECIAL MEETING

Thursday, May 27, 2021

Link to virtual meeting: <https://global.gotomeeting.com/join/740508309>

You can also dial in using your phone

United States: +1(408)650-3123

Access Code: 740-508-309

This meeting was recorded.

The meeting was called to order by Dave Dietsch at 1:01 p.m.

Members present virtually: Dave Dietsch, Shawna Baron, John Chaponis, Jennifer Gauthier, OPM Rep., Mary Huda, Tom DeNoto, Chandler Rose & Rochelle Lambert, Clerk

PUBLIC COMMENTS

None.

SECRETARY REPORT

Tom DeNoto made a motion to waive the reading & approve the minutes from the May 13, 2021 CCMA Regular Meeting. The motion was seconded by Shawna Baron. Shawna Baron, Tom DeNoto, Mary Huda, Jennifer Gauthier, John Chaponis and Chandler Rose voted in favor. Dave Dietsch abstained. The motion passed.

OLD BUSINESS

Standardized CEU certificate – The Committee will be developing a standardized CEU form. Further discussion tabled to next regular meeting.

Information packet for attendees – Packet was emailed to all paid class attendees.

Certification revocation policy/procedure – Jennifer Gauthier made a motion to table this item to a regular meeting that is held after the current legislative session has been completed to discuss further. The motion was seconded by Chandler Rose. Discussion followed. The motion passed unanimously.

Recertification application verbiage – Chandler Rose made a motion to revise the current wording on the recertification application to now say “formal written complaint”. The motion was seconded by Mary Huda. Discussion followed. The motion passed unanimously.

Prerequisites and Past Policies & Procedures – Chandler Rose will contact Lucy to see if she has copies of policies & procedures. John Chaponis made a motion to table this item to the next regular meeting. The motion was seconded by Mary Huda. The motion passed unanimously.

NRAAO Conference – Discussion followed. Committee will be developing procedures and policies for future CEU approvals.

NEW BUSINESS

Class evaluations – Class evaluations will be handed out and collected at the exam locations for this year’s courses. Discussion followed on who would be assigned to moderate this year’s course exams.

Procedure for reprinting Certifications – Discussion followed. Rochelle will work on updating the Certification application. The Committee will be developing a process for reprints of Certifications.

2021 CCMA RECERTIFICATIONS

CCMA II – 1 Recertification applicant

Mary Terhune, approved

Mary Huda mad a motion to approve the applicant listed above for CCMA II Recertification. The motion was seconded by Chandler Rose. Discussion followed. The motion passed unanimously.

Jennifer Gauthier made a motion to adjourn the meeting at 2:40 p.m.

The next regular meeting is scheduled for Thursday, June 24, 2021 at 1:00 p.m. via GoToMeeting.

Respectfully submitted,

Chandler Rose