



CCMA Regular Meeting Notice

Location: Shuttle Meadow Country Club  
51 Randecker Lane  
Berlin, CT 06037  
Date: Thursday, September 16, 2021  
Time: 1:00 p.m.

**Agenda Items**

Public meetings may be recorded

1. Call meeting to order
2. Public comments (Limit 5 minutes per person)
3. Secretary's Report
4. Treasurer's Report
5. Old Business
  - a. Course 2B Road Show Update
  - b. Standardized Continuing Education Credit Sheet
  - c. Recert Check List
  - d. Policies & Procedures
    1. Credit Hour approvals
6. New Business
  - a. Proctors for the CCMA Exams
  - b. Instructor Selection Committee update.
7. Recerts
8. Review of Test Applications