

CERTIFIED CONNECTICUT MUNICIPAL ASSESSORS COMMITTEE

REGULAR MEETING

Thursday, June 24, 2021, 2021

Saint Joseph's Polish Club

395 South Main Street, Colchester, CT

The meeting was called to order by Dave Dietsch at 1:09 p.m.

Members present: Dave Dietsch, Chair, John Chaponis, Jennifer Gauthier, OPM Rep., Mary Huda, Chandler Rose & Rochelle Lambert, Clerk

Guests: Bill Gaffney, Bill O'Brien & Brian Smith

PUBLIC COMMENTS

None.

SECRETARY REPORT

Jennifer Gauthier made a motion to waive the reading & approve the minutes from the May 27, 2021 CCMA Special Meeting. The motion was seconded by Mary Huda. The motion passed unanimously.

TREASURER'S REPORT

The balance as of June 24, 2021 is \$55,795.33. Chandler Rose made a motion to approve the Treasurer's report for June 2021. The motion was seconded by Jennifer Gauthier. The motion passed unanimously.

EXECUTIVE SESSION

Mary Huda made a motion to go into Executive Session to discuss CCMA Instructor Evaluations at 1:12 p.m. The motion was seconded by John Chaponis. The motion passed unanimously.

Mary Huda made a motion to end the Executive Session at 2:50 p.m. The motion was seconded by Jennifer Gauthier. The motion passed unanimously.

OLD BUSINESS

Google Drive Access – Discussion followed. Dave Dietsch will send committee members additional information for Google Drive.

Revised forms – Revised checklist & duplicate/reprint certificate forms will be posted on CCMA website. Recertification application will be updated to include the number of certificates being requested from a CCMA applicant that is employed by more than one Town.

Policy & Procedure Manual – Discussion followed. A new folder will be created on the Google Drive for the Policy & Procedure manual.

NEW BUSINESS

Payments/credit hours to Instructors/moderators – Discussion followed. John Chaponis made a motion to increase Brian Lastra's stipend an additional \$600.00 for a total stipend of \$1,800.00 and to change Steve Juda's stipend to \$600.00 for the Revaluation Class held this June. The motion was seconded by Chandler Rose. The motion passed unanimously. Non CCMA volunteers moderating the classes (Ann-Marie Heering & Rochelle Lambert) requested not to receive a stipend; they will receive credit hours only. CCMA Committee member moderators will not receive a stipend for moderating the classes; they will receive credit hours only. Thank you notes will be sent to Vision Government Solutions & Quality Data Services for helping with the courses this June.

Notification to Students – Discussion followed. Committee is waiting to receive Class 2B exam results. Upon receipt, Rochelle will mail all the result letters to the students that took exams.

2021 CCMA RECERTIFICATIONS

CCMA II – 1 Recertification applicant

Brendan Moriarty, approved

Mary Huda made a motion to approve the applicant listed above for CCMA II Recertification. The motion was seconded by Jennifer Gauthier. Discussion followed. The motion passed unanimously.

Jennifer Gauthier made a motion to adjourn the meeting at 3:38 p.m.

The next regular meeting is scheduled for Thursday, July 8, 2021 at 1:00 p.m.

Respectfully submitted,

Chandler Rose