

SAC Meeting
 OPM – 450 Capitol Ave
 August 6, 2008
 9:00 AM to 12:00 PM

Chair: Linda DeConti, Research Unit Manager (OPM)

Present: John Forbes, Assistance Division Director, Linda D. DeConti, Research Unit Manager, Ivan Kuzyk, Research Unit Assistant Manager, Kelly Sinko, Intern, Cody Hyman, Intern (OPM); Steve Cox, Connecticut SAC Director, Rachel Tirnady, Research Assistant (CCSU)

Excused: Kyle Chaffee, Intern (OPM); Lyndsay Ruffolo, Research Specialist (CCSU)

AGENDA ITEM	DISCUSSION	ACTION ITEMS and DELIVERABLES	DATE
Acceptance of Minutes:	Edits were made to the minutes from the August 1 meeting.	Corrections will be posted	Done
Research Compendium Updates	<p>Rachel gave a progress report of her work with the state library on the compendium project.</p> <p>Rachel and Cody drafted submission instructions for agency produced documents.</p> <p>The State Library has created test pages of future searches.</p> <p>Rachel has emailed Brian Hill, but has yet to hear back from him.</p> <p>Rachel and Cody created and added a title page to the Governor's Task Force Final Report. This has been posted to replace at the beginning of the report.</p> <p>John has two Building Bridges documents that he will send to Rachel so that she can scan them as well.</p>	<p>Cody will distribute the instructions</p> <p>Rachel will distribute the library test pages</p> <p>John will give Rachel the two documents to be scanned</p>	<p>August 13</p> <p>August 13</p> <p>To be done</p>

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<p align="center">Monthly Indicators Report</p>	<p>Kyle gave Brian Austin a hard copy and digital copy of the shortened monthly report.</p> <p>Linda replaced the orange seal with the blue state seal.</p> <p>Steve sent the community supervision forecasts</p>		
<p align="center">Forecast Study Methodology</p>	<p>Kelly and Cody have created an expanded matrix.</p> <p>Ivan has created a condensed version of this summary.</p>	<p>Kelly and Cody will research the information missing from the current matrix.</p> <p>Cody and Kelly will create a relevance evaluation matrix as a supplement to the expanded matrix.</p>	<p>To be done</p> <p>To be done</p>
<p align="center">Annual Recidivism Study</p>	<p>The discussion centered on what is worthwhile to include in the report. There is concern that the data must not only be presented, but also analyzed.</p> <p>It was decided to determine the format and content of the report after meeting with the CJPAC members to see what they want included. There was a debate as to whether to give possible option of what to include, it was determined that it was better to let them present what they would like to see in the documents. By not giving them options, they will be less inclined to request things that they do not really need.</p> <p>There was further discussion as to how to make the document the most useful to the greatest number of people. For instance, instead of having one long document, OPM and the SAC might produce a shorter document with detailed supplements for interested parties. It is important to consider the target audience.</p> <p>Potential formats were compared to those from other states, either Massachusetts or the Maine Juvenile Recidivism Report.</p>	<p>Cody will call to schedule meetings with the CJPAC members that have yet to respond.</p> <p>Steve and Ivan will work to organize movement codes for syntax files.</p> <p>Linda wants Steve to send her the emails transferring data received from DOC to CSSD, both Brian Hill and Susan Glass.</p>	<p>To be done</p> <p>To be done</p> <p>To be done</p>

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Re-entry Studies	<p>Steve is creating a draft of the halfway house study to present to Randy. He will present this to Linda first.</p> <p>He is focusing on who goes into these programs as part of why and how they are effective.</p> <p>He will use the 2004 data to determine an outcome aspect of the study.</p> <p>There was discussion of the possible incendiary nature of the report. It could display the overly discretionary aspects of the process for which DOC might be held accountable.</p> <p>Ivan had concerns as to the size of the study, but Steve feels that, because he is looking at types of housing rather than the individual facilities, the study will be of a manageable size.</p> <p>The study is not to determine the progress of the facilities, but rather to provide an education summary of the who/what/where/why of community supervision.</p> <p>Ivan wondered if a study could look into the effect of recidivism from the perspective of public safety rather than the usual: money and capacity.</p>	<p>Steve will compile his drafts to show Linda.</p> <p>Steve will compile ideas for a Special Parole study including a characterization of who receives the sentence, why recidivism rates are high, etc. He will work with Randy and Jerry Stowell.</p> <p>Lyndsay or another graduate assistant will come help at OPM.</p>	<p>Friday/Early next week</p> <p>After the halfway house study</p> <p>August 27th</p>
New Business	<p>The SAC meeting for next week (August 15) has been cancelled.</p>		
Meeting Schedule:	<p>August 22, 2008 – OPM, Room 2A (9:00 AM – 12:00 noon)</p> <p>August 29, 2008 – OPM, Room 2A (9:00 am – 12:00 noon)</p> <p>September 5, 2008 – OPM, Room 3A (9:00 am – 12:00 noon)</p> <p>September 12, 2008 – OPM, Room 2A (9:00 am – 12:00 noon)</p>		