

Which User Access Do I Need?

Click on [Quick Link Request CT WiZ User Account](#)

under 'Access Requested', to help you select the correct **Type of Access** in the drop down, view the table below.



If you are the:	Type of Access in drop down:	You will have access to:
<p>Primary Vaccine Coordinator handles vaccine orders, transfers, returns, adds immunizations administered, and enters clinic/staff contact changes, etc. at a CVP or CoVP clinics.</p> <p>Backup Vaccine Coordinator handles primary vaccine coordinator duties when the primary is absent.</p>	<p>Primary Vaccine Coordinator (Inventory/Ordering)</p> <p>Backup Vaccine Coordinator (Inventory/Ordering)</p>	<ul style="list-style-type: none"> • Patient Management • Inventory Management • Clinic Tools • Reports
<p>Clinic Staff searches for patient immunization records, views the recommender, enters immunizations, runs reports such as reminder/recall, inactivates patients at clinic/jurisdiction, prints official immunization records, etc. at CVP or CoVP clinics.</p>	<p>Clinic Access (Patient Management/Reports)</p>	<ul style="list-style-type: none"> • Patient Management • Reports
<p>Physician Signing the Agreement (or equivalent) as the only staff permitted to sign off on the CVP or CoVP Provider Profile/Agreement. Enters clinic/staff contact changes throughout the year.</p>	<p>Provider Profile Only</p>	<ul style="list-style-type: none"> • Clinic Tools
<p>Add Administers/Prescribes to clinic (No CT WiZ Access) Allows registration of the personnel that administers and prescribes vaccines in CT WiZ so it appears in the dropdown menus when entering vaccine information; this option does not provide access CT WiZ.</p>	<p>Add Administers/Prescribes to clinic (No CT WiZ Access)</p>	<ul style="list-style-type: none"> • Does not provide CT WiZ access
<p>Add Administers/Prescribes to clinic (with CT WiZ Clinic Access) Allows registration of the personnel that administers and prescribes vaccines in CT WiZ so it appears in the dropdown menus when entering vaccine information; this option does provide access to CT WiZ.</p>	<p>Add Administers/Prescribes to clinic (with CT WiZ Clinic Access)</p>	<ul style="list-style-type: none"> • Patient Management • Reports
<p>Patient Look-Up Only (for MD, DO, PA, APRN) Allows these healthcare providers, <u>licensed in CT</u>, to search for patient immunization records, views the recommender, prints official immunization records, and runs reports; this provider is not part of an enrolled CVP or CoVP clinic. <i>(Clinics enrolled in CVP or CoVP, should select the other roles as appropriate.)</i></p>	<p>Patient Look-Up Only (for MD, DO, PA, APRN)</p>	<ul style="list-style-type: none"> • Patient Management (Read-Only) • Reports
<p>School Nurse searches for student immunization records, views the recommender, prints official immunization records, and manages student rosters. <i>(School Based Health Center (SBHC) Nurses who vaccinate as a CVP/CoVP clinic, select other roles as appropriate.)</i> <i>(If you are a SBHC and also the School Nurse, you can request to add the School Nurse role by submitting a helpdesk ticket.)</i></p>	<p>School Read-Only</p>	<ul style="list-style-type: none"> • Patient Management (Read-Only) • Reports
<p>Health Department Director searches for patient immunization records in their jurisdiction, views the recommender, prints official immunization records, and runs reports for patients.</p>	<p>Health Dept/Director Read-Only</p>	<ul style="list-style-type: none"> • Patient Management (Read-Only) • Reports
<p>State Immunization Program/IAP Program Connecticut Department of Public Health</p>	<p>DPH (State Only)</p>	<ul style="list-style-type: none"> • Dependent on role