



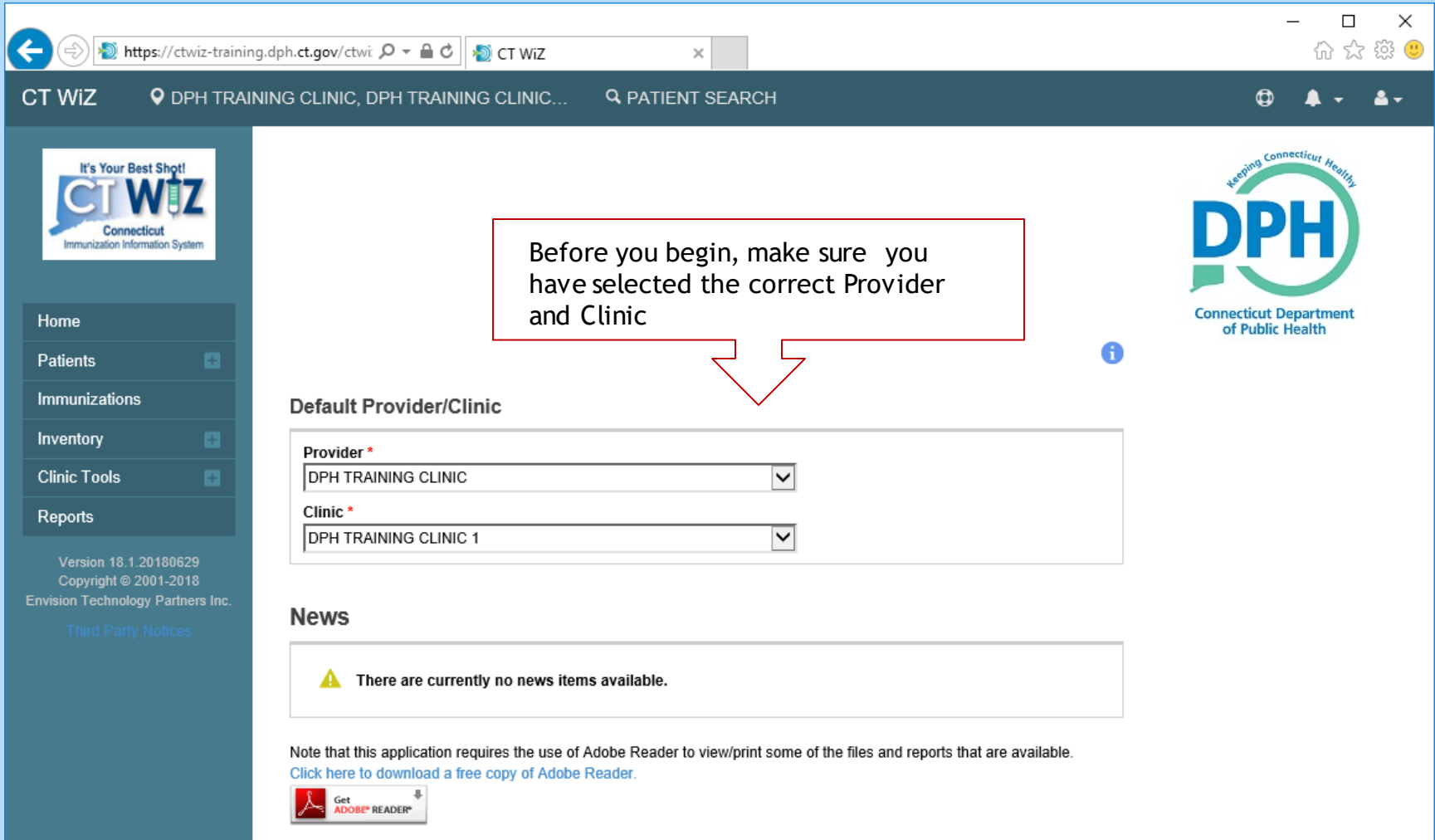
# How do I document wasted vaccine?

# Things You Should Know

If you waste a dose of vaccine you need to account for it in CT WiZ.

If you do not account for the wastage, the number of doses in your on-hand inventory at your clinic will not agree with the number documented in CT WiZ. This will complicate your vaccine reconciliation.

# Home Screen - Begin Here



The screenshot shows a web browser window with the URL <https://ctwiz-training.dph.ct.gov/ctwi>. The page header includes "CT WIZ", "DPH TRAINING CLINIC, DPH TRAINING CLINIC...", and "PATIENT SEARCH". A sidebar on the left contains navigation links: Home, Patients, Immunizations, Inventory, Clinic Tools, and Reports. The main content area features a large red-bordered box with the text: "Before you begin, make sure you have selected the correct Provider and Clinic". Below this is a "Default Provider/Clinic" section with two dropdown menus: "Provider\*" set to "DPH TRAINING CLINIC" and "Clinic\*" set to "DPH TRAINING CLINIC 1". A "News" section below shows a warning icon and the text: "There are currently no news items available." At the bottom, a note states: "Note that this application requires the use of Adobe Reader to view/print some of the files and reports that are available. Click here to download a free copy of Adobe Reader." A "Get ADOBE READER" button is also present.

# Navigate to Vaccines On Hand

CT WIZ WE LOVE KIDS PEDIATRICS CT, WE LOVE KIDS PEDIATRICS SOUTH, ... PATIENT SEARCH



- Home
- Patients
- Immunizations
- Inventory
- Vaccines
  - On-Hand
  - Reconciliation
  - Vaccine Orders
  - Vaccine Returns
  - Vaccine Shipments
- Locations
- Clinic Tools
- Reports

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## Default Provider/Clinic


Provider \*

WE LOVE KIDS PEDIATRICS CT

Clinic \*

WE LOVE KIDS PEDIATRICS SOUTH

## News

 There are currently no news items available.

Note that this application requires the use of Adobe Reader to view/print some of the files and reports that are available.  
[Click here to download a free copy of Adobe Reader.](#)



1. Click on Inventory
2. Click on Vaccines
3. Click on On-Hand

# Adjust Vaccine-Wastage

Vaccine Inventory On-Hand [Learn More](#)

Links ▾

Add New Inventory

## On-Hand Inventory

**⚠ There is 1 Pending Inventory Transfer.**

Inventory Location

(ALL) ▾

Status

ON-HAND ▾

Vaccine

(ALL) ▾

Funding Source

(ALL) ▾

Vaccine (Brand)	Mfg	NDC	Lot No	Exp Date	Funding Source	Doses On-Hand	Expiring Soon	
<b>FREEZER - 7777</b>								
Varicella (Varivax (0.5 mL x 10 vials))	MSD	00006-4827-00	369	07/31/2019	VFC	10	?	Action ▾
<b>REFRIGERATOR - 7777</b>								
MMR (MMR II (0.5 mL x 10 vials))	MSD	00006-4681-00	L185948	12/30/2020	PRIVATE	30	?	Action ▾
DTaP-IPV (Kinrix) (Kinrix (0.5 mL x 10 vials))	SKB	58160-0812-11	6325	03/27/2019	VFC	24	?	Action ▾
Hep A, ped/adol, 2D (Havrix (0.5 mL x 10 vials))	SKB	58160-0825-11	986986	10/31/2019	VFC	19	?	Action ▾
Hep A, ped/adol, 2D (Havrix (0.5 mL x 10 vials))	SKB	58160-0825-11	UI8947465	02/20/2020	VFC	50	?	Action ▾
Hep B, ped/adol (Recombivax (0.5 mL x 10 vials))	MSD	00006-4981-00	JG15641	08/20/2020	VFC	50	?	Action ▾
Hep B, ped/adol (Recombivax (0.5 mL x 10 vials))	MSD	00006-4981-00	1223	07/31/2019	VFC	19	?	Action ▾
Influenza Ped Quad P-Free (Fluzone Quad Ped 2017-2018 (10 x 1 syr))	PMC	49281-0518-25	879	06/15/2019	VFC	20	?	Action ▾
MMR (MMR II (0.5 mL x 10 vials))	MSD	00006-4681-00	123456	01/15/2019	VFC	27	?	Action ▾
PCV13 (Prennar 13)	PFR	00005-1971-02	1234	07/31/2019	VFC	9	?	Action ▾

- Edit
- Adjustment
- Transfer
- Inquiry
- Transactions

Click on the **Action** button for the wasted vaccine. Then click on **Adjustment**.

Vaccine Inventory Adjustment 6

Cancel Create

**Add**

**1**

Date/Time: 08/08/2018 12:00 AM (HH:MM A/P)

Inventory Location: REFRIGERATOR

Vaccine | Mfg | NDC: HEP B, PED/ADOL | MSD | 00006-4981-00

Lot Number: 1223

Expiration Date: 07/31/2019

Funding Source: VFC

Doses On-Hand: 30

Reason: VTRCKS - BROKEN VIAL/SYRINGE **2**

Modification: SUBTRACT **3**

Doses Adjusted: **4** 1

Container Id:

Comments: **5** FUSSY PATIENT

Clear

1. Enter the **Date** and **Time** of the wastage.
2. Select the **Reason** for the wastage from the dropdown.
3. Under **Modification**, select subtract. *Note, certain adjustment reasons will automatically select the modification.*
4. Enter the number of doses wasted under **Doses Adjusted**.
5. Enter a **Comment** describing why the vaccine was wasted
6. When finished, click **Create**.

This removes the vaccine from your on-hand inventory.

*All vaccine adjustments are reviewed by DPH*