

#49

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Tuesday, November 09, 2021 9:13:00 AM
Last Modified: Friday, November 12, 2021 12:06:38 PM
Time Spent: Over a day
IP Address: 209.164.157.64

Page 1: Local Health Department/District Information

Q1

Department Name

Hartford Health and Human Services Department

Q2

No

Do you have a Board of Health?

Page 2: Board of Health

Q3

Respondent skipped this question

Complete the Board of Health information below. Please provide direct contact information for the Chairperson.

Q4

Respondent skipped this question

Board Function

Q5

Respondent skipped this question

Number of Board Members

Page 3: Director of Health and Local Health Department Information

Q6

Director of Health

Name	Liany E. Arroyo
Degree(s)	MPH
Active CT License(s)	Yes
Number of hours in Director of Health's average work week	55

Connecticut Local Health Annual Report SFY 2021

Q7 Minimum Annual Salary **108192**
Maximum Annual Salary **156800**
Actual Annual Salary **156800**
Please list salary figures as whole dollars per year.

Q8 **Yes,**
If yes, please provide the name(s) of the Acting Director of Health.:
Tung Nguyen
An Acting Director of Health is defined as an approved individual covering for a Director of Health when he or she is absent, for example, due to a vacation, medical leave, conference, or position vacancy. See Connecticut General Statute Section 19a-200 or 19a-244. Do you have a staff person(s) who is the Acting Director of Health in your absence?

Q9 **A Director of Health in a neighboring municipality/health district without a formal MOU/MOA**
If no, how do you assure coverage when the Director of Health is absent?

Q10 **No**
Does your department include a Housing Department?

Q11 **Yes**
Does your department include a Social Services Department?

Q12 **No**
Does your department include additional non-public health programs?

Q13 **Yes,**
If yes, how many?:
3
Are there any collective bargaining units in your department?

Q14 **My department has submitted an application for accreditation**
Which of the following best describes your department with respect to participation in the Public Health Accreditation Board's national accreditation program?

Q15 **N/A - already registered or achieved accreditation**
In what calendar year does your department anticipate registering in e-PHAB in order to pursue accreditation?

Page 4: Local Health Personnel

Q16

Administrative

	Full Time	Part Time	Contracted	Min. Salary-Hourly	Max. Salary-Hourly
Assistant or Deputy Director of Health			1	\$43	\$55
Environmental Health Supervisor	1			\$30	\$42
Nursing Supervisor	1			\$35	\$46
Office Manager	1			\$30	\$40
Bookkeeper					
Secretary					

Q17

Medical

	Full Time	Part Time	Contracted	Min. Salary-Hourly	Max. Salary-Hourly
Dental Professional					
Dietitian / Nutritionist	7			\$20	\$40
Lab Technician	1				
Nurse* (RN, APRN)*Does not include School Nurse		1		\$25	\$43
Physician / Medical Advisor			1	\$0	\$0
School Nurse					
Social Worker			2	\$20	\$30

Q18

Public Health

	Full Time	Part Time	Contracted	Min. Salary-Hourly	Max. Salary-Hourly
Emergency Preparedness Coordinator	1			\$18	\$25
Environmental Health Inspector (e.g., food, lead, housing)	9			\$18	\$23
Epidemiologist	1			\$35	\$46
Health Educator					
Outreach Worker	2		11	\$20	\$30
Other Paid Worker (Please describe below)	18	1	2	\$19	\$40

Other Paid Worker, please describe:

4 nutrition aides 1 home visitation staff 6 management staff 3 finance staff 1 rental rebate/services 2 Admin EHS (1 FTE and 1/2 FTE) 1 Covid Staff (contracted) 1 Lead/Relocation 1 Opioid Coordinator 1 HIV (contracted)

Q19

How many of your staff have the following licenses and/or certifications?

	#
Dental Hygienist (RHD)	
Dentist (DMD/DDS)	
Food Inspector	3
Health Educator (CHES)	
Lead Assessor	
Lead Inspector	5
Nurse (RN/APRN)	1
Pharmacist (RPh)	
Phase I SSDS	
Phase II SSDS	
Physician (MD/DO)	1
Registered Dietitian (RD)	
Registered Sanitarian (RS)	2
Social Worker (LSW)	1
Veterinarian (DVM/VMD)	
Other (Please describe below)	1

Other License/Certification, please describe:

CPH

Page 5: Public Health Department Revenue

Q20	Amount \$	2803881
DPH funds - all regardless of source		

Q21	Amount \$	620315
State funds - other than DPH		

Connecticut Local Health Annual Report SFY 2021

Q22 Amount \$ **5773234**

Federal sources - direct

Q23 Amount \$ **338562**

Licensure/Permit fees

Q24 Amount \$ **5263784**

Local funds - city/town sources

Q25 Amount \$ **0**

Medicaid

Q26 Amount \$ **0**

Medicare

Q27 Amount \$ **0**

Other revenue

Q28 Amount \$ **0**

Patient personal fees

Q29 Amount \$ **1544458**

Private foundations

Q30 Amount \$ **0**

Private health insurance

Q31

What is your total operating budget?

16344234

<p>Q32</p> <p>Requirement 1: My department has participated in or conducted a local community health assessment (CHA) within the last five years.</p>	<p>Yes</p>
<p>Q33</p> <p>If yes, does the CHA include? (Select all that apply)</p>	<p>Data and information from various sources and how the data were obtained</p> <p>,</p> <p>Demographics of the population,</p> <p>Description of health issues and specific descriptions of population groups with particular health inequities</p> <p>,</p> <p>Description of factors that contribute to specific populations' health challenges</p>
<p>Q34</p> <p>If yes, please upload the CHA or provide web link.</p> <p>Hartford_Community_Profile_2021.pdf (5MB)</p>	
<p>Q35</p> <p>Web link/URL</p>	<p>Respondent skipped this question</p>
<p>Q36</p> <p>Requirement 2: My department shared the findings from the community health assessment with the residents in my jurisdiction and asked for their input.</p>	<p>Yes</p>
<p>Q37</p> <p>If yes, what methods did you use to seek input from residents? (Select all that apply)</p>	<p>Community/town forums,</p> <p>Listening sessions,</p> <p>Presentations and discussions at local meetings</p>
<p>Q38</p> <p>Requirement 3: My department routinely gathers information, collects data and/or conducts community dialogues specific to populations or geographic areas in the community where health inequities and poorer health indicators were identified in the community health assessment.</p>	<p>Yes</p>

Q39

If yes, how is the data provided? (Select all that apply)

- Conducting focus groups,
- Participating in other local organizations' community meetings (e.g., church community meetings, school public meetings, community association meetings or assemblies, etc.)
- ,
- Conducting group discussions with specific populations (e.g., teenagers, young mothers, residents of a specific neighborhood, etc.)

Page 8: 10 ES - #1 Monitor health status to identify and solve community health problems

Q40

Requirement 1: My department shared the results of the community health assessment with the partners/stakeholders and the public.

Yes

Q41

If yes, how did your department share the results of the CHA? (Select all that apply)

- Emails to partners and stakeholders,
- Articles in newspapers ,
- Local news,
- Social media,
- Website

Page 9: 10 ES - #1 Monitor health status to identify and solve community health problems

Q42

Requirement 1: My department has written processes and/or protocols used to collect surveillance data from multiple sources and to review and analyze the data.

Yes

Q43

If yes, how are the data collected? (Select all that apply)

- Fax,
- Emails,
- Electronic data

Q44

Requirement 2: My department has written processes and/or protocols that (1) specify which surveillance data are confidential and (2) assure the confidential data are maintained and handled in a secure confidential manner.

No

Q45 Respondent skipped this question
 If yes, please upload the protocol.

Q46 Yes
 If no, is the protocol in development?

Q47 Yes
 Requirement 3: My department has a 24/7 contact system or protocol to collect data from those who report data to my department.

Q48 A designated telephone line (voice or fax),
 Email address,
 Designated contact person or a list of contacts
 If yes, how does your department collect the data 24/7?
 (Select all that apply)

Q49 Yes
 Requirement 4: My department regularly uses the state DPH surveillance systems.

Q50 CTSITE (childhood lead),
 CTEDSS (reportable diseases),
 CTWiz (immunizations),
 Syndromic Surveillance (opioids)
 If yes, which surveillance systems do your department use? (Select all that apply)

Q51
 How many staff have been trained to use any of the state surveillance systems?
 5

Page 10: 10 ES - #1 Monitor health status to identify and solve community health problems

Q52 Yes
 Requirement 1: My department has been involved in the collection of primary quantitative data in addition to surveillance data.

Q53 **Surveys of target groups,**
Vital records,
Inspection data,
Data collected for community health assessment

If yes, how has your department collected primary quantitative data? (Select all that apply)

Q54 **Yes**

Requirement 2: My department has been involved in the collection of primary qualitative data.

Q55 **Listening sessions,**
Focus groups,
Group interviews,
Key informant interviews

If yes, how your department has been involved in the collection of primary qualitative data? (Select all that apply)

Q56 **Yes**

Requirement 3: My department uses standardized data collection instruments to collect quantitative or qualitative data.

Page 11: 10 ES - #1 Monitor health status to identify and solve community health problems

Q57 **Yes**

Requirement 1: My department analyses various types of data and draws conclusions.

Q58 **Time/trend analysis,**
Primary and secondary data from multiple sources

If yes, do the analyses of the data include the following? (Select all that apply)

Q59 **Yes**

Requirement 2: My department shares data and data analyses.

Q60

If yes, with whom does your department share the data and data analyses? (Select all that apply)

- Internal staff,**
- Community groups,**
- Public Health Partners,**
- Elected officials,**
- Residents,**
- Media**

Page 12: 10 ES - #1 Monitor health status to identify and solve community health problems

Q61

Requirement 1: My department has used data to develop policies, processes, programs or interventions or to revise or expand existing policies, processes, programs or interventions.

Yes

Q62

If yes, how has the department used data? (Select all that apply)

- Local ordinances,**
- Licensing/Permitting Program,**
- Health Promotion Programs**

Page 13: 10 ES - #1 Monitor health status to identify and solve community health problems

Q63

Requirement 1: My department provides summaries or fact sheets of community health data.

Yes

Q64

If yes, who are the summaries/fact sheets shared with? (Select all that apply)

- Residents,**
- Public health partners,**
- Community groups,**
- Key stakeholders,**
- Elected officials,**
- Media**

Page 14: 10 ES - #2 Diagnose and investigate health problems and health hazards in the community

Q65

Yes

Requirement 1: My department has a written protocol that includes a procedure for conducting investigations of suspected or identified health problems and environmental and occupational public health hazards.

Q66

**Internal staff,
DPH (Food, Asbestos, SSDS),
Other state agencies (DEEP, DCP)**

If yes, for which of the following entities does the protocol delineate the assignment of responsibilities? (Select all that apply)

Page 15: 10 ES - #2 Diagnose and investigate health problems and health hazards in the community

Q67

Yes

Requirement 1: My department conducts reviews or programmatic evaluations (e.g., After Action Report) of investigations to ensure capacity to respond to outbreaks of infectious disease.

Q68

No

Requirement 2: My department has a written report or other documentation of a completed investigation of a non-infectious health problem or hazard.

Page 16: 10 ES - #2 Diagnose and investigate health problems and health hazards in the community

Q69

Yes

Requirement 1: My department has a tracking log or audit on investigations that includes reporting lab test results and investigation results.

Q70

**Tracking log,
State surveillance systems (CTEDSS, CTSITE, CTEPHT-
also known as MAVEN)**

If yes, how does your department track investigations? (Select all that apply)

Page 17: 10 ES - #2 Diagnose and investigate health problems and health hazards in the community

Q71

No

Requirement 1: My department has written protocols for the containment/mitigation of health problems and hazards.

Q72 Respondent skipped this question

If yes, does the protocol(s) include? (Select all that apply)

Page 18: 10 ES - #2 Diagnose and investigate health problems and health hazards in the community

Q73 Yes

Requirement 1: My department has an infectious disease outbreak protocols that describe the process for determining when the EOP will be implemented.

Q74

If yes, please upload the protocol.

HHS_Outbreak Investigation protocol.pdf (562.6KB)

Q75 Respondent skipped this question

If no, is the protocol in development?

Q76 Yes

Requirement 2: My department has protocols that specifically address environmental public health hazards and that describe the process of determining when the EOP will be implemented.

Q77

If yes, please upload one protocol.

Hartford_HHS_Environmental Surety Plan_2020.pdf (1.3MB)

Q78 Respondent skipped this question

If no, is the protocol in development?

Q79 No

Requirement 3: My department has cluster evaluation protocols describing the process for determining when the EOP will be implemented.

Q80 Respondent skipped this question

If yes, please upload the protocol.

Q81 **Yes**

If no, is the protocol in development?

Page 19: 10 ES - #2 Diagnose and investigate health problems and health hazards in the community

Q82 **No**

Requirement 1: My department has a written description of how it determines if an event has risen to the level of significance requiring an AAR.

Q83 **Yes**

If no, is the documentation in development?

Q84

How many drills and exercises did your department conduct or participate in the last fiscal year?

2

Q85

How many real world public health events did your department respond to in the last fiscal year?

10

Q86

How many were significant that required the development of an AAR?

1

Page 20: 10 ES - #2 Diagnose and investigate health problems and health hazards in the community

Q87 **Yes**

Requirement 1: My department has policies and procedures outlining how the department maintains 24/7 access to support services in emergencies.

Q88 **Respondent skipped this question**

If no, are the policies and procedures in development?

Q89

No

Requirement 2: My department has a call down list that is used to contact epidemiological and environmental local public health resources.

Q90

Respondent skipped this question

If yes,

Q91

No

Requirement 3: My department has a written policy or procedure to assure 24/7 access to laboratory services.

Q92

Respondent skipped this question

If yes, please upload the protocol.

Q93

Yes

If no, is the policy/procedure in development?

Q94

Yes

Requirement 4: My department has protocols for handling and submitting of specimens.

Q95

If yes, please upload the protocol.

[Stool specimen_Handling_Submitting.pdf \(561.2KB\)](#)

Q96

Respondent skipped this question

If no, is the policy/procedure in development?

Page 21: 10 ES - #2 Diagnose and investigate health problems and health hazards in the community

Q97

Yes

Requirement 1: My department has a protocol, procedure or policy that identifies support personnel (within or outside the department) who will be called on to provide surge capacity.

<p>Q98</p> <p>If no, is the protocol/procedure/policy in development?</p>	<p>Respondent skipped this question</p>
<p>Q99</p> <p>Requirement 2: My department has staffing lists for surge capacity which includes both the staffing needed for a surge response and how staff will fill those needs.</p>	<p>Yes</p>
<p>Q100</p> <p>If yes, how are staff notified if they are needed for surge capacity? (Select all that apply)</p>	<p>Email, Call down, Text</p>
<p>Q101</p> <p>Requirement 3: My department has a document detailing the availability of equipment (transportation, field communications, personal protective equipment (PPE), etc.) to support a surge.</p>	<p>Yes</p>
<p>Q102</p> <p>If no, is the document in development?</p>	<p>Respondent skipped this question</p>
<p>Q103</p> <p>Requirement 4: My department has a schedule for training or exercises to prepare personnel who will serve in surge capacity (e.g., ICS or PPE).</p>	<p>Yes</p>
<p>Q104</p> <p>If no, is the schedule in development?</p>	<p>Respondent skipped this question</p>
<p>Q105</p> <p>Requirement 5: My department has a list and description of contracts, MOAs/MOUs, and/or mutual assistance agreements providing addition staff and services, including laboratory services, for surge capacity.</p>	<p>No</p>

<p>Q106</p> <p>Requirement 1: My department has a communication protocol to contact staff, health care providers, response partners, the media and others, 24/7.</p>	<p>Yes</p>
<p>Q107</p> <p>If yes, please upload the protocol.</p> <p>COH_HHS_PHERP_updated Jan 2020.pdf (3.5MB)</p>	
<p>Q108</p> <p>If no, is the protocol in development?</p>	<p>Respondent skipped this question</p>
<p>Q109</p> <p>Requirement 2: My department provides information to partners and the public about how to contact the health department to report a public health emergency, risk, problem, or environmental or occupational public health hazard.</p>	<p>Yes</p>
<p>Q110</p> <p>If yes, how does your department inform partners and the public? (Select all that apply)</p>	<p>Web page, Press release/media, Social media, Distribution of printed materials (brochures, flyers, factsheets) , Fax broadcasts, Automated call systems, Email listservs</p>
<p>Q111</p> <p>Requirement 3: My department's partners and the public can contact the health department 24/7.</p>	<p>Yes</p>
<p>Q112</p> <p>If yes, how does the public and partners contact your department 24/7? (Select all that apply)</p>	<p>Police dispatch, 24/7 phone number, Email, Staff call down list</p>

Q113

Yes

Requirement 4: My department has established or participates in a Health Alert Network (HAN) or similar system that receives and issues alerts 24/7.

Q114

If yes, how often does your department test the system?

Quarterly

Q115

Yes

Requirement 5: My department provides information to the public and uses the media to communicate information to the public during a public health emergency.

Q116

If yes, how does your department provide information and use the media to communicate information to the public? (Select all that apply)

Web page,
 Social media,
 Distribution of printed materials (brochures, flyers, factsheets)
 ,
 Automated call systems,
 Email listservs,
 Press release,
 Press conference,
 Public service announcement

Page 23: 10 ES - #3 Inform, educate, and empower people about health issues

Q117

Yes

Requirement 1: My department has provided information to the public on health risks, health behaviors, disease prevention, or wellness.

Q118

If yes, how has your department provided information to the public? (Select all that apply)

Public presentation,
 Press release,
 Media communications,
 Brochure,
 Social media,
 Public service announcement

Q119

Yes

Requirement 2: My department has developed and implemented or sustained population based health promotion strategies.

Q120

If yes, what types of health promotion strategies were developed and implemented or sustained? (Select all that apply)

**Farmers markets,
Immunizations,
Walking clubs,
Media campaigns**

Page 24: 10 ES - #3 Inform, educate, and empower people about health issues

Q121

Yes

Requirement 1: My department has assessed health inequity across the jurisdiction within the last five years.

Q122

If yes, does the assessment include? (Select all that apply)

**Analysis of factors that contribute to higher health risks and poorer health outcomes of specific populations
,
The use of health equity indicators,
Plans and/or efforts to address social change, social customs, community policy, level of community resilience, or the community environment**

Page 25: 10 ES - #3 Inform, educate, and empower people about health issues

Q123

No

Requirement 1: My department has a policy, plan or strategy for branding.

Q124

Respondent skipped this question

If yes, does the branding policy, plan or strategy? (Select all that apply)

Q125

No

If no, is the policy, plan or strategy in development?

Page 26: 10 ES - #3 Inform, educate, and empower people about health issues

Q126

No

Requirement 1: My department has external communication procedures or protocols.

Q127

If yes, does the external communication procedures or protocols include? (Select all that apply)

A designated staff position as the public information officer – please provide the staff person's name below.:
Mr. Akash Kaza

Q128

If yes, please upload the procedure or protocol.

Respondent skipped this question

Q129

If no, is the protocol in development?

Yes

Page 27: 10 ES - #3 Inform, educate, and empower people about health issues

Q130

Requirement 1: My department has a risk communication plan, protocol or procedure.

Yes

Q131

If yes, does the risk communication plan, protocol or procedures? (Select all that apply)

**Address how information is provided 24/7,
Delineate roles, responsibilities and chain of command,
Describe how information will be disseminated if disruption in communication technologies
,
Address how message clearance will be expedited,
Describe on the health department will work with media
,
Address preventing public alarm by addressing with misconceptions or misinformation**

Q132

If yes, please upload the plan, protocol or procedure.

Hartford_HHS_CrisisRiskCommsPlan_Jan2020.pdf (1.4MB)

Q133

If no, is the plan, protocol or procedure in development?

Respondent skipped this question

Page 28: 10 ES - #3 Inform, educate, and empower people about health issues

Q134	Yes
Requirement 1: My department maintains a website or web page to inform the public about public health issues.	
Q135	24/7 contact number for reporting health emergencies,
If yes, my department's website or web page has the following information: (Select all that apply)	Health data,
	Links to public health-related news,
	Information and materials from program activities,
	Links to CDC and other public health-related federal, state, or local agencies, as appropriate
	,
	The names of the Director of Health and leadership team

Page 29: 10 ES - #3 Inform, educate, and empower people about health issues

Q136	Yes
Requirement 1: My department has demographic data defining ethnic distribution and languages in the jurisdiction.	
Q137	Yes
Requirement 2: My department has access to staff or contractors who provide interpretation, translation or specific communication services.	
Q138	Bi-lingual or multi-lingual staff,
If yes, how does your department provide interpretation, translation or specific communication services? (Select all that apply)	Language telephone services,
	Translation services/contractors

Page 30: 10 ES - #4 Mobilize community partnerships and action to identify and solve health problems

Q139	Yes
Requirement 1: My department has been an active member of a community partnership(s) or coalition(s) to improve the health of the community.	

Q140

If yes, what sectors of the community do the members of the partnership(s) or coalitions(s) represent? (Select all that apply)

Hospitals/Community Health Centers,
Social service organizations,
Local government agencies,
Not-for-profit organizations

Q141

If yes, which health issue(s) are being addressed in the community partnership(s) or coalition(s)? (Select all that apply)

Maternal and child health,
HIV/AIDS,
Chronic disease prevention,
Obesity,
Anti-tobacco,
Health equity,
Substance abuse,
Other, please describe:
COVID-19

Q142

Requirement 2: My department has made a change in a policy or created or revised a program that was implemented through the work of the partnership(s) or coalitions(s).

Yes

Q143

If yes, what policy change or revision was implemented? (Select all that apply)

Improvement of neighborhoods and the physical environment (e.g., increase in the number of bike path miles, parks, playgrounds, green spaces)
,
Access to Healthy food (e.g., removal of soda machines in schools, expansion of farmers' markets)

Page 31: 10 ES - #4 Mobilize community partnerships and action to identify and solve health problems

Q144

Requirement 1: My department engages with the community as a whole or with specific populations that will be affected by a policy or strategy.

Yes

Q145

If yes, which sectors of the community has your department engaged? (Select all that apply)

Senior Citizens,
Other (please describe):
General Public, PLWHA

Q146 **Yes**

Requirement 2: My department communicates and collaborates with the governing entity, advisory board and/or elected officials concerning public health policy or strategy at least quarterly.

Q147 **Meetings,
Reports,
Fact sheets,
Emails**

If yes, how does your department communicate and collaborate? (Select all that apply)

Page 32: 10 ES - #5 Develop policies and plans that support individual and community health efforts

Q148 **Yes**

Requirement 1: My department monitors and tracks the public issues being discussed by my department's governing entity, elected officials, individuals and/or other entities that set policies and practices that impact the health department or public health.

Q149 **Meeting agendas and minutes,
Professional organizations (CADH, CEHA)**

If yes, how is your department monitoring and tracking issues? (Select all that apply)

Page 33: 10 ES - #5 Develop policies and plans that support individual and community health efforts

Q150 **Yes**

Requirement 1: My department has contributed to the formal discussions concerning public policy and practice and its impact on public health.

Q151 **Media statements,
Participation in an advisory or work group**

If yes, how has your department contributed to the discussions? (Select all that apply)

Page 34: 10 ES - #5 Develop policies and plans that support individual and community health efforts

Q152 **Yes**

Requirement 1: My department has informed policy makers and/or the public about potential health impacts of policies that are being considered or in place.

Q153 Meetings/discussions of policy issues and impacts

If yes, how has your department informed policy makers and/or the public? (Select all that apply)

Page 35: 10 ES - #5 Develop policies and plans that support individual and community health efforts

Q154 Yes

Requirement 1: My department has a community health improvement plan (CHIP) dated within the last five years.

Q155 Community health priorities,
Measurable objectives,
Improvement strategies,
Designation of individuals or organizations responsible for implementing strategies
,
Consideration of national or state health improvements priorities

If yes, does the CHIP include the following? (Select all that apply)

Q156
If yes, please attach the CHIP or provide the web link.

Hartford CHIP_July2015.pdf (6.8MB)

Q157 Respondent skipped this question

Web link/URL

Q158 Respondent skipped this question

If no, where is your department in the process? (Select one)

Page 36: 10 ES - #5 Develop policies and plans that support individual and community health efforts

Q159 No

Requirement 1: My department has a tracking process to document actions taken toward the implementation of the CHIP.

Q160

Yes

Requirement 2: My department and/or my partners have implemented some areas of the CHIP.

Q161

If yes, what area has been implemented and by whom? (Provide one example)

Improving reproductive health and sexual behaviors provided by MIOP, Teen Pregnancy Prevention Program, and STD clinic

Page 37: 10 ES - #5 Develop policies and plans that support individual and community health efforts

Q162

Yes

Requirement 1: My department has a strategic plan dated within the last five years.

Q163

If yes, does the plan include? (Select all that apply)

Mission, Vision and Value Statements,
Strategic Priorities,
Measurable and time-framed goals and objectives,
Capacity for enhancement of information management, workforce development, communications and financial sustainability
,
Identification of external trends and events impacting public health
,
Analysis of Strengths and Challenges

Q164

Respondent skipped this question

If no, where is your department in the process?(Select one)

Page 38: 10 ES - #5 Develop policies and plans that support individual and community health efforts

Q165

Yes

Requirement 1: Since the strategic plan's adoption, my department has reviewed the plan and has monitored and assessed progress towards reaching the goals and objectives.

Page 39: 10 ES - #5 Develop policies and plans that support individual and community health efforts

Q166 **Yes**

Requirement 1: My department participates in preparedness meetings with other government agencies, local health departments and health care providers.

Q167 **Yes**

Requirement 2: My department has conducted drills or exercises or responded to real events that tested components of the All Hazards EOP within the last five years.

Q168 **Yes**

If yes, did your department develop an AAR after the emergency or drill/exercise?

Q169 **Yes**

Requirement 3: As a result of an exercise, drill or real event, my department has revised the All Hazards EOP.

Page 40: 10 ES - #5 Develop policies and plans that support individual and community health efforts

Q170 **Yes**

Requirement 1: My department has a public health emergency response plan that is dated within the last five years.

Q171 **The health department staff responsible for coordinating a response**
 If yes, does your department's public health EOP include? (Select all that apply)
,
The roles and responsibilities of the health department and its partners
,
A health department communication network that addresses communication with other members of emergency networks or organizations that are also responders; or an emergency communication plan.

Q172 **Yes**

Requirement 2: Within the last five years, my department has tested the public health EOP through drills and exercises.

Q173 **Yes**

If yes, did your department complete an AAR the drills or exercises?

Q174 **Yes**

Requirement 3: My department has revised the public health EOP based on AARs.

Page 41: 10 ES - #6 Enforce laws and regulations that protect health and ensure safety

Q175 **Yes**

Requirement 1: My department reviews regulations, statutes, and ordinances for their public health implications.

Q176 **Consider evidence-based practices, promising practices**

If yes, when reviewing laws, does your department? (Select all that apply)

',
Consider the impact on health equity

Q177 **Yes**

Requirement 2: My department has access to legal counsel as needed.

Page 42: 10 ES - #6 Enforce laws and regulations that protect health and ensure safety

Q178 **Yes**

Requirement 1: My department provides advice and recommendations to the governing entity and/or elected officials on the public health impact of new laws and changes to current laws.

Q179 **Meetings**

If yes, how does your department provide advice and recommendations? (Select all that apply)

Page 43: 10 ES - #6 Enforce laws and regulations that protect health and ensure safety

Q180 **Yes**

Requirement 1: My department's staff have been trained in laws related to their job responsibilities within the past two years.

Q181 **Food,**
Lead,
Infectious disease (e.g., TB, STD, immunizations),
Disaster response/emergency preparedness

If yes, on which laws have staff received training? (Select all that apply)

Q182 **Yes**

Requirement 2: My department ensures consistent application of public health laws.

Q183 **Communications with other agencies**

If yes, how does your department ensure the consistent application of public health laws? (Select all that apply)

Page 44: 10 ES - #6 Enforce laws and regulations that protect health and ensure safety

Q184 **No**

Requirement 1: My department has information concerning public health related laws available to the public.

Q185 **Respondent skipped this question**

If yes, how is your department providing information concerning public health related laws? (Select all that apply)

Q186 **Yes**

Requirement 2: My department has information about permit/license applications available to the public.

Q187 **Website,**
Flyers/Brochures,
Phone conversations

If yes, how is your department providing information about permit/license applications? (Select all that apply)

Page 45: 10 ES - #6 Enforce laws and regulations that protect health and ensure safety

Q188 **Yes**

Requirement 1: My department provides information or education to regulated individuals or entities about their responsibilities related to public health laws.

Q189

If yes, how is your department providing information or education to regulated individuals or entities? (Select all that apply)

Website,
Flyers/Brochures,
Phone conversations

Page 46: 10 ES - #6 Enforce laws and regulations that protect health and ensure safety

Q190

Requirement 1: My department has local ordinances/regulations for conducting enforcement actions.

Yes

Q191

If yes, what types of ordinances/regulations? (Select all that apply)

Housing,
Blight,
Food,
Hair Salon,
Nail Salon,
Tattoo Parlor,
Body Piercing,
Public Pool,
Day care,
Lead

Q192

Please provide a link to where these ordinances can be found:

https://library.municode.com/ct/hartford/codes/code_of_ordinances

Q193

Requirement 2: My department has a written procedure or protocol (e.g. decision tree) for enforcement program areas.

No

Q194

If yes, please upload the protocol.

Respondent skipped this question

Q195

If no, is the protocol in development?

No

Page 47: 10 ES - #6 Enforce laws and regulations that protect health and ensure safety

Q196 **Yes**

Requirement 1: My department maintains a database or log of inspection reports with action taken, current status, follow-up, return inspections, and final results/closure.

Q197 **Spreadsheet**

If yes, what is/are the database(s) or log(s)? (Select all that apply)

Page 48: 10 ES - #6 Enforce laws and regulations that protect health and ensure safety

Q198 **Yes**

Requirement 1: My department has a database or log of actions related to investigations and complaints.

Q199 **Actions taken,**

If yes, does the database or log document? (Select all that apply) **Notice of violations**

Page 49: Copy of page: 10 ES - #6 Enforce laws and regulations that protect health and ensure safety

Q200 **Yes**

Requirement 1: My department analyzes the information in the database or log of investigations and complaints.

Q201 **Patterns and trends,**

If yes, does your department analyze the data for? (Select all that apply) **Performance improvement for the enforcement program**

**,
Development of a summary annual report**

Q202 **Yes**

Requirement 2: My department conducts debriefings or other methods to evaluate what worked well, to identify problems and recommends changes in the investigation/response procedure to the enforcement protocols or procedures.

Page 50: 10 ES - #6 Enforce laws and regulations that protect health and ensure safety

Q203 **No**
 Requirement 1: My department has a protocol for notifying other agencies and the public of enforcement activities.

Q204 **Respondent skipped this question**
 If yes, how does your department notify other agencies and the public of enforcement activities? (Select all that apply)

Q205 **Yes**
 If no, is the protocol in development?

Page 51: 10 ES - #7 Link people to needed personal health services and assure the provision of health care

Q206 **Yes**
 Requirement 1: My department participates in a collaborative process to assess the availability of health care services to the population.

Q207 **Health care providers,
Social service organizations,
Community based organizations,
Local Coalitions**
 If yes, with whom does your department collaborate to assess the availability of health care services? (Select all that apply)

Q208 **Yes**
 If yes, do you maintain documentation (agendas, minutes, rosters) of the collaborative process/meetings?

Q209 **Yes**
 Requirement 2: My department shares public health data for assessment and planning purposes.

Q210 **Reports**
 If yes, how does your department share the data? (Select all that apply)

Q211 **Yes**
 Requirement 3: My department assesses emerging issues that may impact access to care.

Q212

If yes, please provide an example of an emerging issue.

Collaborative partners assessed Covid-19 testing

Page 52: 10 ES - #7 Link people to needed personal health services and assure the provision of health care

Q213

Yes

Requirement 1: My department has a process for identifying populations who lack access to health care.

Q214

Coalitions

If yes, how are the populations identified? (Select all that apply)

Q215

No

Requirement 2: My department has a report or has developed a report that identifies populations who experience barriers to health care services.

Q216

Respondent skipped this question

If yes, in the report, are the populations who experience barriers identified by the following? (Select all that apply)

Page 53: 10 ES - #7 Link people to needed personal health services and assure the provision of health care

Q217

Yes

Requirement 1: My department has a process used to identify gaps in health care services and barriers to health care services.

Q218

Community Health Assessment,

If yes, how are the gaps in health care services and barriers to care identified? (Select all that apply)

Focus groups,

Other (please describe):

GIS Data

Q219

No

Requirement 2: My department has a report or developed a report of analysis of data from various sources that identify and describe gaps in access to health care services and barriers to health care services in my jurisdiction.

Q220

Respondent skipped this question

If yes, does the report include? (Select all that apply)

Page 54: 10 ES - #7 Link people to needed personal health services and assure the provision of health care

Q221

Yes

Requirement 1: My department participates in a collaborative process for developing strategies to improve access to health care.

Q222

Other (please describe):

If yes, what strategies has the coalition developed to improve access to health care services and reduce barriers to care? (Select all that apply)

Information sharing at collaborative and program level

Page 55: 10 ES - #7 Link people to needed personal health services and assure the provision of health care

Q223

Yes

Requirement 1: My department has collaboratively implemented strategies to improve access to health care services for those who experience barriers.

Q224

Case management,

If yes, what strategies have been implemented to improve access to health care services? (Select all that apply)

Subcontracts in the community to deliver health care services in convenient and accessible locations

,

Transportation programs

Page 56: 10 ES - #7 Link people to needed personal health services and assure the provision of health care

Q225

Yes

Requirement 1: My department has initiatives to ensure that access and barriers are addressed in a culturally competent manner and take into account cultural, language and low literacy barriers.

Q226 Use of lay health advocates indigenous to the target population
 If yes, what are some of the initiatives? (Select all that apply)
 ,
 Family-based care,
 Informational materials developed for low literacy individuals
 ,
 Language/interpretive services,
 Collaboration with other municipal departments (e.g., schools, social services)

Page 57: 10 ES - #8 Assure competent public and personal health care workforce

Q227 Yes
 Requirement 1: My department actively promotes public health as a career choice.

Q228 Collaboration with a school or college of public health to host interns/volunteers
 If yes, how? (Select all that apply)
 ,
 Guest lecturing at a college,
 Making presentations to students about public health and public health careers
 ,
 Working with organizations such as AmeriCorps

Page 58: 10 ES - #8 Assure competent public and personal health care workforce

Q229 No
 Requirement 1: My department has a workforce development plan.

Q230 Respondent skipped this question
 If yes, does the workforce development plan? (Select all that apply)

Q231 Yes
 If no, is the plan in development?

Q232

Yes

Requirement 2: My department has implemented its workforce development strategies.

Q233

Completed assessment of current staff competencies

If yes, what workforce development strategies have been implemented? (Select all that apply)

Page 59: 10 ES - #8 Assure competent public and personal health care workforce

Q234

Yes

Requirement 1: My department ensures a competent workforce.

Q235

Job descriptions and requirements for specific certifications, skills, training, experience and education

If yes, how does your department ensure a competent workforce? (Select all that apply)

Page 60: 10 ES - #8 Assure competent public and personal health care workforce

Q236

No

Requirement 1: My department documents staff's completion of their professional development activities.

Q237

Respondent skipped this question

If yes, what types of professional development activities? (Select all that apply)

Q238

Yes

Requirement 2: My department provides leadership and/or management development training programs.

Q239

Meetings and conferences

If yes, what type of leadership and/or management development training programs? (Select all that apply)

Q240

Yes

Requirement 3: My department provides an environment in which employees are supported in their jobs.

Q241 Supporting staff's regulatory work, which can be met with resistance
If yes, how does your department provide a supportive environment? (Select all that apply)

,
Seeking staff input on professional development goals,
Providing professional development opportunities,
Providing tuition reimbursement,
Providing support through an Employee Assistance Program (EAP)
,
Encouraging systems thinking, change management, data use for decisions, and a culture of quality improvement

Page 61: Copy of page: 10 ES -#9 Evaluate effectiveness, accessibility, and quality of personal and

Q242 Yes
Requirement 1: My department has adopted a performance management system with input from staff and leadership.

Q243 Performance standards, including goals, targets and indicators, and the communication of expectations
If yes, does the performance management system include? (Select all that apply)

,
Performance measurement including data systems and collection

Q244 Respondent skipped this question
If no, is the department in the process of adopting a system?

Page 62: 10 ES -#9 Evaluate effectiveness, accessibility, and quality of personal and population-based health

Q245 Yes
Requirement 1: My department has a committee or team that is responsible for implementing the performance management system.

Q246 Set goals and objectives with identified timeframes
If yes, does the committee or team? (Select all that apply)

Q247

If yes, for which area(s) has the performance management system been implemented? (Select all that apply)

Contract management (e.g., looking at the contract approval process or how contracts are tracked for compliance)

Financial management system

Page 63: 10 ES -#9 Evaluate effectiveness, accessibility, and quality of personal and population-based health

Q248

Requirement 1: My department collects, analyzes, and draws conclusions from feedback from different customer groups.

Yes

Q249

If yes, what groups have you surveyed? (Select all that apply)

Food establishment owners,

Clients of programs

Q250

Requirement 2: My department has implemented changes/improvements based on the customer feedback.

No

Q251

If yes, what is one (1) change that your department has implemented?

Respondent skipped this question

Page 64: 10 ES -#9 Evaluate effectiveness, accessibility, and quality of personal and population-based health

Q252

Requirement 1: My department provides staff development in performance management.

No

Q253

If yes, how does your department provide staff development in performance management? (Select all that apply)

Respondent skipped this question

Page 65: 10 ES - #9 Evaluate effectiveness, accessibility, and quality of personal and population-based health

Q254 **No**
 Requirement 1: My department has a written quality improvement (QI) plan that is dated within five years.

Q255 **Respondent skipped this question**
 If yes, does the QI plan address the following? (Select all that apply)

Q256 **My department is in process of developing a QI plan**
 If no, where is your department in the process? (Select one)

Page 66: 10 ES -#9 Evaluate effectiveness, accessibility, and quality of personal and population-based health

Q257 **Respondent skipped this question**
 Requirement 1: My department has documentation of implemented quality improvement activities based on the QI plan.

Q258 **Respondent skipped this question**
 If yes, did the documented QI activities include the following? (Select all that apply)

Page 67: 10 ES - #10 Research for new insights and innovative solutions to health problems

Q259 **Yes**
 Requirement 1: My department has incorporated an evidence based or promising practice in a process, program or intervention.

Q260 **Published study or article,
 Local agencies/departments,
 State agencies/departments,
 National organizations,
 Community-based organizations,
 Colleagues/Peers,
 Federal agencies**
 If yes, what is/are the source(s) of the evidence-based or promising practice? (Select all that apply)

Q261

Respondent skipped this question

If yes, please upload or describe one promising practice implemented.

Q262

Promising practice description

Engage community health workers (CHWs) in Covid-19 response activities

Page 68: 10 ES - #10 Research for new insights and innovative solutions to health problems

Q263

Yes

Requirement 1: My department has communicated research findings and their public health implications to stakeholders, other health departments, other organizations, and/or the public.

Q264

If yes, describe the research.

Teen pregnancy prevention initiative (TPPI)

Q265

Other (please describe):

If yes, with whom did your department communicate the research findings? (Select all that apply)

Public Health practitioners

Page 69: 10 Essential Services Certification

Q266

Yes

The Director of Health ensures that the provisions of a basic health program, as per CGS Section 19a-207a, are being provided to the community and that the information included in this report is accurate and true to the best of his/her knowledge.
