



Filing a Withholding Return Reconciliation

Tutorials

Tutorials to provide assistance with functionality included within **myconneCT**

- > [How do I create a username?](#)
- > [How do I file a Sales Tax return?](#)
- > [More Tutorials](#)

File 1099-MISC

Submit bulk file for 1099-MISC and associated CT-1096.

- > [File 1099-MISC/CT-1096](#)
- > [Find a Submission](#)

Additional Links

Navigate to other relevant DRS Sites

- > [New Business/Need a CT Registration Number?](#)
- > [TSC Homepage](#)



The data you see in this tutorial is completely fictitious. It was made for instructional purposes only. Any resemblance to a real person or business is completely coincidental.

Once you are logged in to **myconneCT**, the Summary page is displayed.

Locate the **Withholding** account panel and the **Account** sub-panel. To file a withholding reconciliation, click the **View/File Returns and View Period Detail** hyperlink.

[Summary](#) [Action Center](#) ⁵ [Settings](#) [More...](#)

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Withholding

Payroll

ABC COMPANY LLC

1000 MAIN ST

HARTFORD CT 06103-1208

Return Period Ending On 30-Sep-2020 > [File Now](#)

Quarterly - Payroll Filer

Due

02-Nov-2020

Account

CT Tax Reg No: 30459035000

Account ID: 0000114698

Balance

\$0.00

> [View/File Returns and View Period Detail](#)

> [Make a Payroll Payment](#)

Available Prepayments

Payment Frequency: Quarterly

Pending Payments

\$2,000.00

> [View Prepayments](#)

< ABC COMPANY LLC

CT-941 Reconciliation of Withholding

30-Sep-2020

Withholding

30459035000

ABC COMPANY LLC

\$378.00

Amount Due

02-Nov-2020

Due Date

Enter the Gross wages, Gross Connecticut wages, and Connecticut tax withheld.

Return Line Items

1. Gross wages	37,500.00
2. Gross Connecticut wages	37,500.00
3. Connecticut tax withheld	1,622.00
4. Credit from prior quarter	0.00
5. Payments made this quarter	2,000.00
6. Total payments (Sum of lines 4 and 5)	2,000.00
7. Net tax due (or credit) (Line 6 subtracted from line 3)	-378.00

Cancel

Save Draft

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CT-941 Reconciliation of Withholding

30-Sep-2020

Withholding

30459035000

ABC COMPANY LLC

\$378.00

Amount Due

02-Nov-2020

Due Date

Any requested “carry forward” credit from the previous quarter (line 4) or payroll payments (line 5) you have made during the quarter are automatically populated and totaled on line 6.

Return Line Items

1. Gross wages	37,500.00
2. Gross Connecticut wages	37,500.00
3. Connecticut tax withheld	1,622.00
4. Credit from prior quarter	0.00
5. Payments made this quarter	2,000.00
6. Total payments (Sum of lines 4 and 5)	2,000.00
7. Net tax due (or credit) (Line 6 subtracted from line 3)	-378.00

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CT-941 Reconciliation of Withholding

30-Sep-2020

Withholding

30459035000

ABC COMPANY LLC

\$378.00

Amount Due

02-Nov-2020

Due Date

The net tax due (or credit) is automatically calculated for you. Click **Next** to review the return details.

Return Line Items	
1. Gross wages	37,500.00
2. Gross Connecticut wages	37,500.00
3. Connecticut tax withheld	1,622.00
4. Credit from prior quarter	0.00
5. Payments made this quarter	2,000.00
6. Total payments (Sum of lines 4 and 5)	2,000.00
7. Net tax due (or credit) (Line 6 subtracted from line 3)	-378.00

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[< ABC COMPANY LLC](#)**CT-941 Reconciliation of Withholding**

30-Sep-2020

Withholding

30459035000

ABC COMPANY LLC

\$378.00

Amount Due

02-Nov-2020

Due Date

If you have a credit, you will be prompted to specify whether the credit amount should be refunded or applied to the next quarter.

Line Item Summary

Net tax due (or credit)	-378.00
Estimated penalty	0.00
Estimated interest	0.00
Total estimated penalty and interest	0.00
Amount to be applied to next quarter	0.00
Amount to be refunded	0.00
Total amount due (Sum of net tax due, estimated penalty, estimated interest, amount to be applied, and amount to be refunded)	-378.00

If you have a credit, you must allocate the entire amount to be refunded and/or applied to the next quarter

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[< CT-941 Reconciliation of Withholding](#)**CT-941 Reconciliation of Withholding**

30-Sep-2020

Withholding

30459035000

ABC COMPANY LLC

\$0.00

Amount Due

02-Nov-2020

Due Date

Once you have entered the credit amount on the appropriate line, click **Next**.

Line Item Summary

Net tax due (or credit)	-378.00
Estimated penalty	0.00
Estimated interest	0.00
Total estimated penalty and interest	0.00
Amount to be applied to next quarter	378.00
Amount to be refunded	0.00
Total amount due (Sum of net tax due, estimated penalty, estimated interest, amount to be applied, and amount to be refunded)	0.00

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[< ABC COMPANY LLC](#)**CT-941 Reconciliation of Withholding**

30-Sep-2020

Withholding

30459035000

ABC COMPANY LLC

\$0.00

Amount Due

02-Nov-2020

Due Date

CT-941 Reconciliation of Withholding**Declaration of Taxpayer(s)**

I declare under the penalty of law that I have examined this return (including any accompanying schedules and statements) and, to the best of my knowledge and belief, it is true, complete, and correct. I understand the penalty for willfully delivering a false return or document to DRS is a fine of not more than \$5,000, imprisonment for not more than five years, or both.

Once you have agreed that all the information is correct, select "Submit" below to complete this filing. Upon successful filing, you will receive a confirmation number and the option to print a copy of this filing information.

Sign HereTaxpayer's Signature
(Name)

Signature Here

Date

30-Oct-2020

[Cancel](#)[Save Draft](#)[< Previous](#)[Submit](#)

Enter your signature on the **Taxpayer's Signature** line and click **Submit**.

[< ABC COMPANY LLC](#)

Confirmation

Your return has been submitted. The return will be posted to your account after your submission is processed. Your confirmation number is: **0-000-022-872**.

Filing Details:

Date Submitted: 10/30/2020 6:48:24 PM

Tax Type: Withholding

Form Type: Form CT-941

Period End: 9/30/2020

Amount of Payment: \$0.00

If you are no longer subject to the Withholding tax in Connecticut; please go to the "More..." tab and then "Taxpayer Updates" to close your Withholding tax.

Please note: You are responsible to file/pay all returns for any tax type(s) you are closing through the end of the close date.

OOPS? If you want to make a change, it is not too late. While a return is still pending, you can return to your account, view your submission, and edit as necessary.

[Printable View](#)[OK](#)

Upon successful submission of your withholding return reconciliation, you will be directed to a Confirmation page. If you wish to print a copy of the return for your records, click the **Printable View** button to open a PDF version of the return in your browser.

Form CT-941 Printout (myconneCT Taxpayer Copy)
Connecticut Quarterly Reconciliation of Withholding
Period Ending On: 30-Sep-2020

Date Submitted: 30-Oct-2020 6:48 PM
Organization Name: ABC COMPANY LLC
Business Trade Name:
CT Tax Registration No.: 30459035000
FEIN:

Due Date: 02-Nov-2020
Contact Name: Example Name
User's Web Logon: ABCUsername
User's Email: email@example.com
User's Phone:

Confirmation Number: 0-000-022-872

1. Gross wages	1. \$	37,500.00
2. Gross Connecticut wages	2. \$	37,500.00
3. Connecticut tax withheld	3. \$	1,622.00
4. Credit from prior period	4. \$	0.00
5. Payment made for this period	5. \$	2,000.00
6. Total payments (Sum of lines 4 and 5)	6. \$	2,000.00
7. Net tax due (or credit) (Line 6 subtracted from line 3)	7. \$	(378.00)
8a. Estimated penalty	8a. \$	0.00
8b. Estimated interest	8b. \$	0.00
8. Total penalty and interest	8. \$	0.00
9. Amount applied to next quarter	9. \$	378.00
10. Amount to be refunded	10. \$	0.00
11. Total amount due (Sum of net tax due, estimated penalty, estimated interest, amount to be applied, and amount to be refunded)	11. \$	0.00

You can use the browser tools to print a copy of the return for your personal records.

Important: Do not mail this confirmation page to the agency. Mailing in the confirmation page could result in duplicate filings and delayed processing of your return.

< ABC COMPANY LLC

Confirmation

Your return has been submitted. The return will be posted to your account after your submission is processed. Your confirmation number is: **0-000-022-872**.

Filing Details:

Date Submitted: 10/30/2020 6:48:24 PM

Tax Type: Withholding

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OOPS? If you want to make a change, it is not too late. While a return is still pending, you can return to your account, view your submission, and edit as necessary.

Printable View

OK

Click **OK** to return to the Summary page.

Not seeing what you're looking for? Click the 'More...' tab for other options such as updating names, addresses, and viewing correspondence.

ABC COMPANY LLC

30459035000
1000 MAIN ST
HARTFORD CT 06103-1208

Welcome, Example Name

You last logged in on Saturday, Oct 24, 2020 6:20:39 PM

[Manage My Profile](#)

[Summary](#) [Action Center](#) [Settings](#) [More...](#)

The status of the return is *Submitted*. Once the return has been processed, the status will display as *Return Filed*.

Withholding

Payroll
ABC COMPANY LLC
1000 MAIN ST
HARTFORD CT 06103-1208

Return Period Ending On 30-Sep-2020 [View Submission](#)

Quarterly - Payroll Filer

Status

Submitted

Account [View/File Returns and View Period Detail](#)

CT Tax Reg No: 30459035000

Account ID: 0000114698

Balance

\$0.00

Available Prepayments [View Prepayments](#)

Payment Frequency: Quarterly

Pending Payments

\$2,000.00



[Click here](#) for more tutorials!