

Community Connectivity Grant Program

PROJECT STATUS REPORT

This report should be completed and submitted by e-mail to the Project Manager or to CTDOT.CCGP@ct.gov quarterly, or at an agreed upon interval, following the execution of the Commitment to Fund Letter through the completion of construction.

Municipality: _____

Project Title: _____

Primary Project Contact: _____ email: _____

Current Phase: Not Started Planning Design Final Design Pre-Construction* Construction

*Pre-Construction can be considered the time between Final Design Submission and Award of the construction contract.

Reporting Period: Jan-Mar Apr-Jun Jul-Sep Oct-Dec Other: _____

Short description of progress for current reporting period:

1) Project Development Status (if project is in construction please skip to section 2)

a. Progress toward completing the “Municipal Certification for Design Activities”:

1. Have items that were shown to need attention on the “Community Connectivity Grant Program, Environmental Screening Checklist “for this project been adequately addressed? Yes No N/A

2. Have all permits or approvals required from Federal, State, and local agencies been obtained? Yes No N/A

3. Has a public involvement process has been completed? Yes No

4. For projects within the State right-of-way, has coordination with the Department’s District Special Services Office been initiated to ensure the design is acceptable before an encroachment permit will be subsequently issued? Yes No N/A

5. Has any right-of-way required to construct this project been acquired? If so, has documentation required by the Department’s Engineering Directive for “State Funded Municipal Projects Requirements for Rights of Way Acquisitions” been submitted for review? A copy of this directive can be found at: <http://ctconnectivity.com/ccgp/> Yes No N/A

1) Project Development Status (Continued)

- b. Proposed schedule (It is understood that this schedule will likely change as the project nears final design, but an estimate is needed for budgeting purposes to approximate when grant payments will be processed):
1. Expected date for Final Design Submittal to the Department: _____
 2. Estimated date when construction will begin: _____
 3. Estimated date when construction will be completed: _____

2.) Construction Status

- a. Estimated percent of construction complete: _____ %
- b. Estimated date of substantial completion of construction: _____
- c. Grant funds spent to date: \$ _____

Prepared by: _____ Date: _____

Additional comments as needed: