



Inmate Visiting Rules Connecticut Department of Correction

Attachment A
Rev. 03/31/2021
AD 10.6

All persons entering into a correctional institution for the purpose of visiting an inmate are entitled to do so in a safe and respectful environment. Therefore, the following rules shall apply to all visitors and inmates without exception. Violation of any rule may be considered grounds for denial or termination of a visit. The Department reserves the right to take further administrative or legal action as the circumstances warrant.

All visitors to Connecticut Correction Institutions and participating in video visits are required to present valid identification. Visitors age 18 and above shall be verified through a driver's license or other appropriate photo identification prior to the visit (ID must be presented prior to each visit). Adults supervising children under the age of 18 shall be required to present a birth certificate and one other document with the child's name on it (e.g., social security card, report card, etc.) prior to each visit.

All visitors shall be required to participate in a SARS Coronavirus screening and temperature check upon entering the facility in accordance with CN 100605, SARS Coronavirus Screening Form for Entry to Correctional Site. Any visitor who answers "Yes" to the screening question, refuses to complete this form, or has a temperature of 100.4 degrees F or higher, shall be denied access to the correctional site. The correctional supervisor shall be contacted immediately.

All visitors to Connecticut Correction Institutions are required to pass security inspection by passing through metal detectors to gain entry. Failure to successfully pass inspection shall be grounds for denial of entry to a correctional institution.

In accordance with Section 18-81v of the Connecticut General Statutes, any visitor who activates a walk-through metal detector shall be given the opportunity to submit to a search with a portable or hand-held metal detector in order to gain entrance into the correctional institution. If the visitor consents to a search with a portable or hand-held metal detector, the visitor shall be escorted by a correction officer of the same sex to a separate room, restroom or other private location within the correctional institution, where the visitor shall first remove any object or article of clothing that activated the walk-through metal detector and then submit to a portable or hand-held metal detector search. If the portable or hand-held metal detector is not activated during such search, the visitor shall be allowed to reapply the object or article of clothing that activated the walk-through metal detector before exiting the separate room, restroom or other private location where the portable or hand-held metal detector search is conducted and shall be allowed to enter the correctional institution. If the portable or hand-held metal detector is activated during such search, the visitor shall be escorted out of the correctional institution.

Visitors who have an internal medical device and who either activate or cannot pass through a walk-through metal detector, shall NOT be searched with a portable or hand held metal detector. The visitor may be screened by a pat down if he or she consents. If consent is provided and the pat down completed, a visit may be authorized under the terms and conditions deemed appropriate in the discretion of the Unit Administrator or designee. At all times, the Unit Administrator or designee shall maintain the right to permit, limit or deny a visit in furtherance of the safety and security of the facility.

1. *The following are examples of items that may cause a visitor to be unable to clear the metal detectors; undergarments (with metal); shoes/boots; pins; jewelry; belts; hair clips/ornaments; body piercings; and * metal surgically implanted in the body for medical purposes.*
 - a. *It is important to consider the above prior to visiting a correctional institution to avoid the possibility of being denied visiting privileges.*
 - b. *In cases where (*) above applies, a medical certificate shall be required for verification purposes.*
2. Visits shall be conducted in a quiet, orderly and dignified manner. Yelling, loud talking or use of profanity during visits is prohibited.
3. Visitors shall not deliver any items to inmates or other visitors during the course of the visit.
4. Proper attire is required. Attire that may present a safety and/or security risk may result in a visitor being denied access to or being removed from the visiting room, or termination of a video visit.
5. Visitors, with the exception of children under the age of two, are required to wear a mask or cloth face covering that covers their nose and mouth.
6. Visitors are required provide their own face mask.
7. Children under the age of 18 shall be accompanied by an authorized adult immediate or expanded family member on the approved visiting list, legal guardian or an adult properly authorized by the Department of Children and Families or an adult approved by the Unit Administrator, and remain under adult supervision at all times. Children under the age of 18 must be an immediate or expanded family member of the inmate being visited and must have been approved through the visiting application process in accordance with A.D. 10.6.
8. No children shall be left unattended anywhere on institutional grounds
9. All visitors shall park or wait in designated areas.
10. All correctional institutions are smoke free.
11. Visitors who appear to be under the influence of drugs and/or alcohol shall not be permitted to sign-up or visit and may be reported to the police.
12. Visitors and inmates shall remain seated at all times during the visit unless otherwise directed or approved by a staff member.
13. No personal items are permitted in the visiting room (including, but not limited to: pocketbooks; coats; paper; food; chewing gum; electronic wireless communication device; any type of smart watch etc.), visitors may secure personal items at their own risk in the lockers provided.
14. The Department will not assume any responsibility for loss or damage to any items stored in the lockers or left anywhere on institutional property. Staff shall not retain or take custody of any personal property belonging to a visitor.
15. All visits must be prescheduled. Visiting requests shall be submitted to the facility at least 72 hours in advance via the CT DOC website's Visit Request Form. Visit Request Forms are processed Monday thru Friday between 8:00am and 3:00pm, except on State observed holidays. Only one visit may be scheduled at a time. A visit is not scheduled until the visitor receives confirmation from facility staff. Visitors who attempt to visit an inmate without a confirmed appointment will not be accommodated.
16. Visitors shall check in at least 15 minutes before the scheduled visiting session. Due to strict scheduling restraints, a visit may be shortened or canceled if a visitor is late for a visit
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18. A Video Visit shall be forfeited if the visit does not begin within five (5) minutes of the scheduled time
19. Recording of any video visit by audio or video through any personal device is prohibited and will result in termination of the visit
20. Visitors who leave the visiting room during a visit shall not be allowed to reenter and the visit shall be terminated with the exception of female visitors who request to breast feed. Those individuals shall be allowed to return for their remaining visit providing time and space are available.
21. Children shall be included toward the number of visitors allowed in the visiting room.

22. A maximum of three (3) authorized adult visitors may participate in the Video Visit and must be included on the Video Request form. Any minor who is domiciled in the household will not count toward the number of visitors in the Video Visit
23. A minor may only participate in the Video Visit if accompanied by an adult or legal guardian and must be not considered a victim or have an active protective order with the inmate.
24. Unauthorized adults who have not received pre-approval shall not be allowed to participate in a Video Visit.
25. Visitors shall be responsible for the conduct of any person accompanying them to a correctional institution. Violations of rules of these persons may subject the visitor to removal from the visiting list.
26. In accordance with Sections 53a-174 through 53a-174b of the Connecticut General Statutes, conveying, passing or causing to be conveyed or passed any controlled drug, intoxicating liquor, firearm, weapon, dangerous instrument or explosive, United States currency, or any rope, ladder or other instrument or device for use in making, attempting or aiding an escape is a crime. Any person not authorized by law who conveys into a correctional facility any letter or other missive which is intended for any person confined therein, or who conveys from within the enclosure to the outside of such facility any letter or other missive written or given by any person confined therein is a crime. Any person not authorized by the Commissioner of Correction or the commissioner's designee who (1) conveys or possesses with intent to convey an electronic wireless communication device to any inmate of a correctional institution while such inmate is in such institution, or (2) uses an electronic wireless communication device to take a photographic or digital image in a correctional institution is a crime. Violators shall be prosecuted.

<u>VISIT TERMINATION:</u>	A single visit, or all visits, may be canceled, denied or terminated by a supervisor at any time that institutional security requires. Termination may occur due to reasonable belief that the continuation of the visit could jeopardize safety and order or violates the provisions set forth in this document
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