Consent to Conduct Criminal History Records Check

For the
Connecticut Department of Agriculture
Hemp Producer License Application
450 Columbus Boulevard, Suite 702
Harford, CT 06103
Phone: 860.713.2502 Email: Agr.Hemp@ct.gov
(rev. 12.2.21)

You have received this form because you have applied for a hemp producer license for which a fingerprint-based criminal history records check is required pursuant to CGS 22-611. No key participant listed in the application shall have any felony conviction for a controlled substance now or in the 10 years prior to the date of the application.

As a condition of being considered for licensing for the growing of Hemp:

- I hereby consent to and authorize the Connecticut Department of Agriculture (the Department) through the Department of Emergency Services and Public Protection, Division of State Police to conduct a criminal history records check that includes a fingerprint-based search of state and federal registries and databases. I hereby release the Department and the Connecticut State Police from any and all liabilities, claims or lawsuits in regards to the use of information obtained from any and all sources used.

- I understand the Department, pending the results of the state and federal criminal history record search, may issue a conditional license for the growing of Hemp. I understand and agree that if the criminal history records check reveals a disqualifying conviction, the conditional license will be revoked.

- I agree to provide all the information necessary to conduct the required criminal history records check.

- I understand that the Department may receive additional and ongoing criminal history information related to me subsequent to the initial fingerprint-based criminal history record check.
**Applicant Information**

Applicant Type:

- Individual Applicant (Key Participant) for Producer License: Yes____ No_____
- Key Participant for Applicant for Producer License: Yes____ No_____

“Key participant” means a sole proprietor, a partner in partnership or a person with executive managerial control in an entity, including persons such as a chief executive officer, chief operating officer and chief financial officer;

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<td>First Name</td>
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Agency Privacy Requirements

Authorized governmental and non-governmental agencies/officials that conduct a national fingerprint-based criminal history record check on an applicant for a noncriminal justice purpose (such as employment or a license, immigration or naturalization matter, security clearance, or adoption) are obligated to ensure the applicant is provided certain notice and other information and that the results of the check are handled in a manner that protects the applicant’s privacy. These obligations are pursuant to the Privacy Act of 1974, Title 5, United States Code (U.S.C.) Section 552a, and Title 28, Code of Federal Regulations (CFR), Section 50.12, among other authorities.
Requesting Entity: ________________________________

FBI Privacy Act Statement

Authority: The FBI’s acquisition, preservation, and exchange of fingerprints and associated information is generally authorized under 28 U.S.C. 534. Depending on the nature of your application, supplemental authorities include Federal statutes, State statutes pursuant to Pub. L. 92-544, Presidential Executive Orders, and federal regulations. Providing your fingerprints and associated information is voluntary; however, failure to do so may affect completion or approval of your application.

Principal Purpose: Certain determinations, such as employment, licensing, and security clearances, may be predicated on fingerprint-based background checks. Your fingerprints and associated information/biometrics may be provided to the employing, investigating, or otherwise responsible agency, and/or the FBI for the purpose of comparing your fingerprints to other fingerprints in the FBI’s Next Generation Identification (NGI) system or its successor systems (including civil, criminal, and latent fingerprint repositories) or other available records of the employing, investigating, or otherwise responsible agency. The FBI may retain your fingerprints and associated information/biometrics in NGI after the completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI.

Routine Uses: During the processing of this application and for as long thereafter as your fingerprints and associated information/biometrics are retained in NGI, your information may be disclosed pursuant to your consent, and may be disclosed without your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register, including the Routine Uses for the NGI system and the FBI’s Blanket Routine Uses. Routine uses include, but are not limited to, disclosures to: employing, governmental or authorized non-governmental agencies responsible for employment, contracting, licensing, security clearances, and other suitability determinations; local, state, tribal, or federal law enforcement agencies; criminal justice agencies; and agencies responsible for national security or public safety.

As of 03/30/2018

Note: This privacy act statement is located on the back of the FD-258 fingerprint card.

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This document must be retained by the Entity.
Noncriminal Justice Applicant’s Privacy Rights

Requesting Entity: ____________________________

As an applicant who is the subject of a national fingerprint-based criminal history record check for a noncriminal justice purpose (such as an application for employment or a license, an immigration or naturalization matter, security clearance, or adoption), you have certain rights which are discussed below. All notices must be provided to you in writing. These obligations are pursuant to the Privacy Act of 1974, Title 5, United States Code (U.S.C.) Section 552a, and Title 28 Code of Federal Regulations (CFR), 50.12, among other authorities.

• You must be provided an adequate written FBI Privacy Act Statement (dated 2013 or later), by the agency that will receive your criminal history results, when you submit your fingerprints and associated personal information. This Privacy Act Statement must explain the authority for collecting your fingerprints and associated information and whether your fingerprints and associated information will be searched, shared, or retained.

• You must be advised in writing of the procedures for obtaining a change, correction, or update of your FBI criminal history record set forth at 28 CFR 16.34.

• You must be provided the opportunity to complete or challenge the accuracy of the information in your FBI criminal history record (if you have such a record).

• If you have a criminal history record, you should be afforded a reasonable amount of time to correct or complete the record (or decline to do so) before the officials deny you the employment, license, or other benefit based on information in the FBI criminal history record.

• If agency policy permits, the officials may provide you with a copy of your FBI criminal history record for review and possible challenge. If agency policy does not permit it to provide you a copy of the record, you may obtain a copy of the record by submitting fingerprints and a fee to the FBI. Information regarding this process may be obtained at https://www.fbi.gov/services/cjis/identity-history-summary-checks and https://www.edo.cjis.gov.

• If you decide to challenge the accuracy or completeness of your FBI criminal history record, you should send your challenge to the agency that contributed the questioned information to the FBI. Alternatively, you may send your challenge directly to the FBI by submitting a request via https://www.edo.cjis.gov. The FBI will then forward your challenge to the agency that contributed the questioned information and request the agency to verify or correct the challenged entry. Upon receipt of an official communication from that agency, the FBI will make any necessary changes/corrections to your record in accordance with the information supplied by that agency. (See 28 CFR 16.30 through 16.34.)

• You have the right to expect that officials receiving the results of the criminal history record check will use it only for authorized purposes and will not retain or disseminate it in violation of federal statute, regulation or executive order, or rule, procedure or standard established by the National Crime Prevention and Privacy Compact Council.

Updated 11/6/2019

If you need additional information or assistance, please contact:

Connecticut Records:
Department of Emergency Services and Public Protection State
Police Bureau of Identification (SPBI)
1111 Country Club Road
Middletown, CT 06457
860-685-8480

Out-of-State Records:
Agency of Record
OR
FBI CJIS Division-Summary Request
1000 Custer Hollow Road
Clarksburg, West Virginia 26306

SIGNATURE DATE

This document must be retained by the Entity.

1 Written notification includes electronic notification, but excludes oral notification.
2 See https://www.fbi.gov/services/cjis/compact-council/privacy-act-statement
3 See 5 U.S.C. 552a(b); 28 U.S.C. 534(b); 34 U.S.C. § 40316 (formerly cited as 42 U.S.C. § 14616), Article IV(c); 28 CFR 20.21(c), 20.33(d) and 906.2(d).
Confirmation of Consent

I affirm that I have not committed a disqualifying offense, and acknowledge that a disqualifying offense reported in the criminal history records check, required by CGS 22-611, shall constitute good cause for rejection of the application to grow Hemp or revocation of a conditional license to grow Hemp.

I acknowledge that I have received a copy of the Federal Bureau of Investigation United States Department of Justice Privacy Act Statement and Notice of Noncriminal Justice Applicant’s Privacy Rights.

I certify that the above information is true and correct, under penalty of false statement, punishable under Section 53a-157b of the Connecticut general Statutes.

Applicant’s Name (please print): ______________________________________

Signature of Applicant: ______________________________ Date:________________