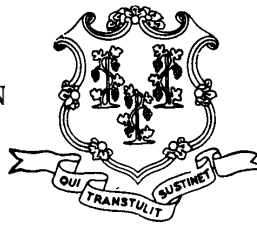


**STATE OF CONNECTICUT**  
**DEPARTMENT OF CONSUMER PROTECTION**  
License Services Division  
450 Columbus Blvd, Ste. 801  
Hartford, CT 06103  
Email: [dcp.licenseservices@ct.gov](mailto:dcp.licenseservices@ct.gov)  
Website: [www.ct.gov/dcp](http://www.ct.gov/dcp)



## **Reinstatement Instructions for Individual Real Estate Broker** **Expired March 31, 2020**

- A real estate broker legal entity license may be reinstated provided a completed reinstatement form and all applicable fees are submitted **not later than two years after the date of expiration of the license.**
- Reinstatement of a broker's legal entity license will only be accepted if all applicable fees are paid to bring the license to the current year and required continuing education is complete. Any such reinstated license shall expire on the next succeeding March 31<sup>st</sup>.

### **Reinstatement Fees:**

- A total reinstatement fee of **\$420.50** must accompany the completed reinstatement application. Payment must be in the form of a check or money order made payable to "*Treasurer, State of Connecticut.*"

### **Continuing Education:**

- You must have completed your required continuing education courses in accordance with Connecticut General Statutes, Section 20-319 and provide proof of compliance to be eligible for reinstatement.

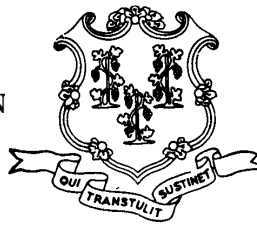
### **Broker Legal Entities:**

- All Corporations, Limited Liability Companies, Partnerships or Partnerships must complete the **Broker Legal Entity Reinstatement Form** available on our website [www.ct.gov/dcp](http://www.ct.gov/dcp).

Questions regarding reinstatement of your license can be emailed to [dcp.licenseservices@ct.gov](mailto:dcp.licenseservices@ct.gov)

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## **Real Estate Broker Continuing Education Requirements 2018 - 2020**

In accordance with Connecticut General Statutes, Section 20-319, Continuing Education is due on even-numbered renewal years to be eligible for reinstatement.

### **Continuing Education Options:**

- Complete 12-hours of Continuing Education courses at an approved school (online courses are available). The courses shall consist of the following:
  - Two – three-hour 2020 mandatory courses – (both are required)
    1. “CT Real Estate Agency Law Review & Fair Housing 1”
    2. “CT Real Estate Agency Law Review & Fair Housing 2”
  - Six hours of real estate elective courses

A list of schools can be located on our website at [www.ct.gov/dcp](http://www.ct.gov/dcp)

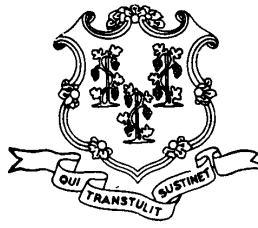
OR

- Pass the Connecticut Continuing Education Examination. To take the exam, contact PSI Examination Services at [www.psiexams.com](http://www.psiexams.com) or 1-800-733-9267 to schedule an exam appointment.

If you passed both portions of the Connecticut Broker Licensing Examination between April 1, 2018 and March 31, 2020, you do not need to take continuing education courses in 2020. Your PSI Examination score reports will reflect the examination passing date.

Questions regarding continuing education can be emailed to [dcp.realestate@ct.gov](mailto:dcp.realestate@ct.gov)

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For Official Use Only

## Real Estate Individual Broker Reinstatement Form

This form is required for any broker whose license has expired not more than two (2) years past the expiration date. The completed form must be submitted with the applicable fees as indicated on the instructions.

### Applicant Information

First Name		Middle Initial	Last Name	
Street Address		City	State	Zip Code
Telephone Number	Social Security Number	Email Address		
Real Estate Broker License Number			Expiration Date of License	
1. Have you been convicted of a felony crime since your last renewal? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, attach a statement of explanation.				
2. Have you been convicted of a crime related to forgery, embezzlement, obtaining money under false pretenses, extortion, criminal conspiracy to defraud, or any like offenses since your last renewal? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, attach a statement of explanation.				
3. Have you had a real estate license refused, suspended or revoked in any State since your last renewal? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, attach a statement of explanation.				
4. Have you completed the required continuing education? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, attach proof of compliance with the required CE.				

### Consent for Service for all Non-Residents

The undersigned \_\_\_\_\_ county of \_\_\_\_\_

State of \_\_\_\_\_ I, applicant hereby file irrevocably consent that suits and actions may be commenced against such applicant in the proper court in any judicial district of the state in which a cause of action may arise or in which the plaintiff may reside, and that in the event proper service of process cannot be made upon such applicant in any such proceeding, service may be made by service of process or pleading authorized by the laws of Connecticut on the Chairperson of the Connecticut Real Estate Commission, hereby stipulating and agreeing that such service of such process or pleading upon the said Chairperson of the Connecticut Real Estate Commission shall be taken and held in all courts to be as valid and binding as if service had been made upon said applicant in the State of Connecticut, in accordance with Connecticut General Statutes, Section 20-317(b).

\_\_\_\_\_  
*Signature of Applicant* \_\_\_\_\_  
*Date*

### Certification

*I certify, under penalty of law (Section 53a-157b, a Class A Misdemeanor) that the information provided in this application is the truth to the best of my knowledge.*

\_\_\_\_\_  
*Signature of Applicant* \_\_\_\_\_  
*Date*