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| **DATE OF NOTICE OF CMR REQUEST FOR PROPOSALS:** | Click or tap here to enter text. |

**OLAPP INSTRUCTIONS:**

* The CMR should NOT be given access to CTsource to upload their own documents.
* Enter the Date of Notice of CMR RFP, Project Information, and CMR Information in the spaces provided.
* Create a PDF of this form. Combine with a PDF of the CMR’s RFP, creating one final **Notice of CMR Request for Proposals** PDF.
* Upload the PDF to CTsource on behalf of the CMR. Follow the instructions in the **1220 Online Solicitation Instructions,** “Section 15: Create a Notice of CMR Invitation to Bid / RFP”.

**DELETE** **THESE INSTRUCTIONS**

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| **Notice of Construction Manager at Risk (CMR)**  **Request for Proposals**  **for the**  **Connecticut Department of Administrative Services**  **Construction Services (DAS/CS)** |
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| This **Notice of CMR Request for Proposals (RFPs)** is provided by DAS/CS on behalf of the CMR for this DAS/CS Project. The CMR is soliciting proposal submissions as described below.  **RFP Information** is provided on the attached document. Please refer to the CMR’s RFP for Submission Requirements.  **Questions** should be directed to the CMR (see “CMR Information” below).  ***DO NOT UPLOAD RFPs TO CTSOURCE.*** |

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| **Project Information:** | |
| **Project Number:** | Click or tap here to enter text. |
| **Project Title:** | Click or tap here to enter text. |
| **Project Location:** | Click or tap here to enter text. |
| **Project Construction Budget:** | Click or tap here to enter text. |
|  | |
| **CMR Information:** | |
| **CMR Firm:** | Click or tap here to enter text. |
| **Contact Name:** | Click or tap here to enter text. |
| **Email Address:** | Click or tap here to enter text. |

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| **CTsource:** |
| **State Contracting Portal:**  “**CTsource**” (<https://portal.ct.gov/DAS/CTSource/CTSource>) is the “**State Contracting Portal**” for all State of Connecticut Solicitations and Contracts. CTsource is a secure, web-based e-Procurement system implemented by the State of Connecticut with its partner, Perfect Commerce LLC (a PROACTIS Company), using their WebProcure application to streamline how companies do business with State. |
| **Register on CTsource:**  Although *anyone* can *view* Solicitations, Notices, and Contracts on CTsource, only *registered* Suppliers**\*** are able to *open and/or respond* to a Solicitation. To register your business, go to the Supplier Registration Portal on CTsource at: <https://portal.ct.gov/DAS/CTSource/Registration>.  **\*Note:** Examples of Suppliers include vendors, contractors, architects, engineers, consultants, service providers, manufacturers, distributors, and any others who are interested in doing business with the State of Connecticut. |
| **UNSPSC Commodity Codes:**  DAS Construction Services will ***always*** use the following United Nations Standard Products and Services Codes (UNSPSC codes) in their Notices of CMR Invitations to Bid. It is **highly recommended** that businesses include these codes in their **CTsource company profiles** in order to receive email notifications regarding DAS/CS Solicitations and Addenda:   * Building and Facility Construction and Maintenance Services (72000000) * Structures and Building and Construction and Manufacturing Components (30000000) |