

FRATERNAL SOCIETIES

COMPANY NAME: _____ NAIC Company Code: _____

Contact: _____ Telephone: _____

REQUIRED FILINGS IN THE STATE OF: CONNECTICUT Filings Made During the Year 2019

BEGINNING WITH FIRST QUARTER, 2019, FRATERNAL ENTITIES FILE ON LIFE STATEMENT.

(1) Check list	(2) Line #	(3) REQUIRED FILINGS FOR THE ABOVE STATE	(4) NUMBER OF COPIES*			(5) DUE DATE	(6) FORM SOURC E**	(7) APPLIC ABLE NOTES
			Domestic		Foreign			
			State	NAIC	State			
		I. NAIC FINANCIAL STATEMENTS						
	1	Annual Statement (8 1/2"x14")	2	EO	xxx	3/1	NAIC	
	1.1	Printed Investment Schedule detail (Pages E01-E27)	2	EO	xxx	3/1, 5/15, 8/15, 11/15	NAIC	
	2	Quarterly Financial Statement (8 1/2" x 14")	FILE	ON	LIFE	BLANK		"N"
	3	Separate Accounts Annual Statement (8 1/2"x 14")	2	EO	xxx	3/1	NAIC	
		II. NAIC SUPPLEMENTS						
	11	Accident & Health Policy Experience Exhibit	2	EO	xxx	4/1	NAIC	
	12	Analysis of Annuity Operations by Lines of Business	2	EO	xxx	4/1	NAIC	
	13	Analysis of Increase in Annuity Reserves During Year	2	EO	xxx	4/1	NAIC	
	14	Interest Sensitive Life Insurance Products Report	2	EO	xxx	4/1	NAIC	
	15	Long-Term Care Experience Reporting Forms	2	EO	xxx	4/1	NAIC	
	16	Management Discussion & Analysis	2	EO	xxx	4/1	Company	
	17	Medicare Part D Coverage Supplement	2	EO	xxx	3/1, 5/15, 8/15, 11/15	NAIC	
	18	Medicare Supplement Insurance Experience Exhibit	2	EO	xxx	3/1	NAIC	
	19	Risk-Based Capital Report	1	EO	xxx	3/1	NAIC	
	20	Supplemental Compensation Exhibit	2	N/A	N/A	3/1	NAIC	"Q"
	21	Supplemental Health Care Exhibit (Parts 1, 2 and 3)	2	EO	xxx	4/1	NAIC	
	22	Supplemental Health Care Exhibit's Allocation Report	2	EO	xxx	4/1	NAIC	
	23	Supplemental Investment Risk Interrogatories	2	EO	xxx	4/1	NAIC	
	24	Supplemental Term and Universal Life Insurance Reinsurance Exhibit	2	EO	xxx	4/1	NAIC	
	25	Trusteed Surplus Statement	2	EO	xxx	3/1, 5/15, 8/15, 11/15	NAIC	
	26	Variable Annuities Supplement	2	EO	xxx	4/1	NAIC	
	27	VM 20 Reserves Supplement	2	EO	xxx	3/1	NAIC	
		Actuarial Related Items						

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			State	NAIC	State			
	28	Actuarial Certification regarding use 2001 Preferred Class Table	2	EO	xxx	3/1	Company	
	29	Actuarial Certification Related Annuity Nonforfeiture Ongoing Compliance for Equity Indexed Annuities	2	EO	xxx	3/1	Company	
	30	Actuarial Certification Related to Hedging required by Actuarial Guideline XLIII	2	EO	xxx	3/1	Company	
	31	Actuarial Certification Related to Reserves required by Actuarial Guideline XLIII	2	EO	xxx	3/1	Company	
	32	Actuarial Memorandum Related to Universal Life with Secondary Guarantee Policies required by Actuarial Guideline XXXVIII 8D	2	N/A	xxx	4/30	Company	
	33	Actuarial Opinion	2	EO	xxx	3/1	Company	
	34	Executive Summary of the PBR Actuarial Report (if VM early adopted)	2	N/A	xxx	4/1	Company	“N”
	35	Actuarial Opinion on Separate Accounts Funding Guaranteed Minimum Benefit	2	EO	xxx	3/1	Company	
	36	Actuarial Opinion on Synthetic Guaranteed Investment Contracts	2	EO	xxx	3/1	Company	
	37	Actuarial Opinion on X-Factors	2	EO	xxx	3/1	Company	
	38	Actuarial Opinion required by Modified Guaranteed Annuity Model Regulation	2	EO	xxx	3/1	Company	
	39	Financial Officer Certification Related to Clearly Defined Hedging Strategy required by Actuarial Guideline XLIII	2	EO	xxx	3/1	Company	
	40	Life PBR Exemption	2	E/O	xxx	Commissioner 7/1 NAIC 8/15	Company	
	41	Management Certification that the Valuation Reflects Management’s Intent required by Actuarial Guideline XLIII	2	EO	xxx	3/1	Company	
	42	RAAIS required by <i>Valuation Manual</i>	1	N/A	xxx	4/1	Company	“U”
	43	Reasonableness & Consistency of Assumptions Certification required by Actuarial Guideline XXXV	2	EO	xxx	3/1, 5/15, 8/15, 11/15	Company	
	44	Reasonableness of Assumptions Certification required by Actuarial Guideline XXXV	2	EO	xxx	3/1, 5/15, 8/15, 11/15	Company	
	45	Reasonableness & Consistency of Assumptions Certification required by Actuarial Guideline XXXVI (Updated Average Market Value)	2	EO	xxx	3/1, 5/15, 8/15, 11/15	Company	

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			State	NAIC	State			
	46	Reasonableness & Consistency of Assumptions Certification required by Actuarial Guideline XXXVI (Updated Market Value)	2	EO	xxx	3/1, 5/15, 8/15, 11/15	Company	
	47	Reasonableness of Assumptions Certification for Implied Guaranteed Rate Method required by Actuarial Guideline XXXVI	2	EO	xxx	3/1, 5/15, 8/15, 11/15	Company	
	48	RBC Certification required under C-3 Phase I	1	EO	xxx	3/1	Company	
	49	RBC Certification required under C-3 Phase II	1	EO	xxx	3/1	Company	
	50	Statement on non-guaranteed elements – Exhibit 5 Int. #3	2	EO	xxx	3/1	Company	
	51	Statement on participating/non-participating policies – Exhibit 5, Inter. #1&2	2	EO	xxx	3/1	Company	
		III. ELECTRONIC FILING REQUIREMENTS						
	61	Annual Statement Electronic Filing	xxx	EO	xxx	3/1	NAIC	
	62	March .PDF Filing	xxx	EO	xxx	3/1	NAIC	
	63	Risk-Based Capital Electronic Filing	xxx	EO	N/A	3/1	NAIC	
	64	Risk-Based Capital .PDF Filing	xxx	EO	N/A	3/1	NAIC	
	65	Separate Accounts Electronic Filing	xxx	EO	xxx	3/1	NAIC	
	66	Separate Accounts .PDF Filing	xxx	EO	xxx	3/1	NAIC	
	67	Supplemental Electronic Filing	xxx	EO	xxx	4/1	NAIC	
	68	Supplemental .PDF Filing	xxx	EO	xxx	4/1	NAIC	
	69	Quarterly Statement Electronic Filing	FILE	ON	LIFE	BLANK		“N”
	70	Quarterly .PDF Filing	FILE	ON	LIFE	BLANK		“N”
	71	June .PDF Filing	xxx	EO	xxx	6/1	NAIC	
		IV. AUDIT/INTERNAL CONTROL RELATED REPORTS						
	81	Accountants Letter of Qualifications	1	EO	N/A	6/1	Company	
	82	Audited Financial Reports	1	EO	xxx	6/1	Company	
	83	Audited Financial Reports Exemption Affidavit	0	N/A	N/A			
	84	Communication of Internal Control Related Matters Noted in Audit – No unremediated material weaknesses	1	EO	N/A	6/1	Company	
	84.1	Communication of Internal Control Related Matters Noted in Audit – Unremediated material weaknesses	1	EO	N/A	8/1	Company	
	85	Independent CPA (change)	1	N/A	N/A	Within 5 business days of this event	Company	
	86	Management’s Report of Internal Control Over Financial Reporting	1	N/A	N/A	8/1	Company	

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			State	NAIC	State			
	87	Notification of Adverse Financial Condition	1	N/A	1	Within 5 business days of company notification	Company	
	88	Relief from the five-year rotation requirement for lead audit partner	1	EO	xxx	3/1	Company	
	89	Relief from the one-year cooling off period for independent CPA	1	EO	xxx	3/1	Company	
	90	Relief from the Requirements for Audit Committees	1	EO	xxx	3/1	Company	
	91	Request for Exemption to File Management's Report of Internal Control Over Financial Reporting	1	N/A	N/A	12/31	Company	
	93	Relief for Exemption to File	1	N/A	N/A	12/31	Company	
		V. STATE REQUIRED FILINGS						
	101	Corporate Governance Annual Disclosure***	1	0	N/A	6/1	Company	“W”
	102	Filings Checklist (with Column 1 completed)	2	0	1	3/1, 5/15, 8/15, 11/15	State	“T”
	103	Holding Company Registration Statement Forms B & C	1	0	N/A	6/1	State	
	104	Form F Enterprise Risk Report****	1	0	N/A	6/1	State	“W”
	105	ORSA*****	5	0	N/A	Annually	Company	“W”
	109	Retention of Assets Statement	2	0	0	3/1	State	
	110	Accident & Health Advertising Certificate of Compliance	2	0	1	3/1	Company	“O”

***If XXX appears in this column, this state does not require this filing, if hard copy is filed with the state of domicile and if the data is filed electronically with the NAIC. If N/A appears in this column, the filing is required with the domiciliary state. EO (electronic only filing).**

****If Form Source is NAIC, the form should be obtained from the appropriate vendor.**

*****For those states that have adopted the NAIC Corporate Governance Annual Disclosure Model Act, an annual disclosure is required of all insurers or insurance groups by June 1. The Corporate Governance Annual Disclosure is a state filing only and should not be submitted by the company to the NAIC. Note however that this filing is intended to be submitted to the lead state if filed at the insurance group level. For more information on lead states, see the following NAIC URL: http://www.naic.org/public_lead_state_report.htm.**

******For those states that have adopted the NAIC updated Holding Company Model Act, a Form F filing is required annually by holding company groups. Consistent with the Form B filing requirements, the Form F is a state filing only and should not be submitted by the company to the NAIC. Note however that this filing is intended to be submitted to the lead state. For more information on lead states, see the following NAIC URL: http://www.naic.org/public_lead_state_report.htm**

*******For those states that have adopted the NAIC Risk Management and Own Risk and Solvency Assessment Model Act, a summary report is required annually by insurers and insurance groups above a specified premium threshold. The ORSA Summary Report is a state filing only and should not be submitted by the company to the NAIC. Note however that this filing is intended to be submitted to the lead state if filed at the insurance group**

level. For more information on lead states, see the following NAIC URL:
http://www.naic.org/public_lead_state_report.htm

NOTES AND INSTRUCTIONS (A-M APPLY TO ALL FILINGS)		
A	Required Filings Contact Person:	Financial Analysis & Compliance Division (860) 297-3814 E-Mail – ctinsdept.financial@ct.gov
B	Mailing Address:	Connecticut Insurance Department P.O. Box 816 Department Hartford, CT 06142-0816 Express/Hand Delivery: Connecticut Insurance 153 Market Street, Floor 7 Hartford, CT 06103
C	Mailing Address for Filing Fees:	Same as above – Checks should be made payable to Treasurer, State of Connecticut. Department will invoice companies for appropriate fees; please do not send fees with annual/quarterly filings.
D	Mailing Address for Premium Tax Payments:	Connecticut Department of Revenue Services P.O. Box 2990 Hartford, CT 06104-2990 (860) 541-3226
E	Delivery Instructions:	Domestic Company's filings sent by the United States Postal Service must be postmarked no later than the indicated due date. Filings sent by a private delivery service will be considered filed on the date physically received by the Department. Foreign Companies must submit an electronically filed report with the NAIC and any required hard copy submission to the Department by the Connecticut due date. Refer to Connecticut Bulletin FS-16-08. If the Connecticut due date falls on a Saturday and the statements are sent via the United States Postal Service they must be post marked no later than this date. If sent via private delivery service they are due to the Department on the prior Friday. If sent electronically to the NAIC they must be received by the Connecticut due date. Sunday due dates will automatically be the following Monday.
F	Late Filings:	Companies will be fined \$175 per day for a late annual statement or quarterly statement filing.
G	Original Signatures:	Original signatures are required on all filings from domestic companies. Foreign companies should follow the NAIC Annual Statement Instructions.
H	Signature/Notarization/Certification:	The following officers are required to sign the annual/quarterly statements: President or Vice President, AND Secretary or Assistant Secretary Statements must also be notarized.
I	Amended Filings:	Domestic companies are instructed to refer to Conn. General Statute §38a-53a.
J	Exceptions from normal filings:	Please follow the NAIC Annual Statement Instructions
K	Bar Codes (State or NAIC):	Please follow the NAIC Annual Statement Instructions
L	Signed Jurat:	Foreign companies filing electronically with the NAIC are not required to submit a hard copy.
M	NONE Filings:	Please follow the NAIC Annual Statement Instructions.
N	Filings new, discontinued or modified materially since last year:	None of the filings have been discontinued since last year. New filings this year for the following statement types are:

		<ul style="list-style-type: none"> • <u>Life, Accident and Health/Fraternal insurers</u>: The fraternal checklist for the 2018 annual filings includes notations that the 2019 quarterly filings should utilize the life statement checklist and an Executive summary of the Life PBR actuarial Report should be filed with the state of domicile; • <u>Health entities</u>: The LHAG and ALHAG supplements moved from Life Supplement to stand-alone supplements. • <u>Property & Casualty</u>: Life, Health & Annuity Guaranty Assessment Base Reconciliation Exhibit, and Life, Health & Annuity Guaranty Assessment Base Reconciliation Exhibit Adjustment Form.
O	Accident & Health Advertising Certificate of Compliance:	Companies are referred to §38a-819-18(B) of the Regulations of Connecticut State Agencies for further details. Certificates only required for companies reporting accident and health premiums.
P	State Page – Quarterly Supplement Property & Casualty Companies:	Both domestic and foreign companies are required to file with each quarterly statement a hard copy of page 19 of the annual statement blank reflecting the year to date quarterly data.
Q	Supplemental Compensation Exhibit – Domestic Companies Only:	If Connecticut General Statute section 38a-69a(b) is applicable to your Company the exhibit will be held confidential if you attach an affidavit to a copy of the exhibit showing only the three most highly compensated officers attesting that the Company is a nonprofit insurer and has fewer than 150 employees. This affidavit and redacted exhibit will be available for public inspection.
R	Separate Account Investment Certification – Domestic Companies Only:	Officer compliance certification with C.G.S. 38a-102c as it relates to separate account guarantees. Refer to C.G.S. section 38a-102(d).
S	Actuarial Opinion Summary – Property & Casualty Companies:	This is a confidential filing and should be sent under separate cover.
T	Filing Checklist	A Checklist with column 1 completed is required to be submitted with all required hard copy filings.
U	RAAIS – Domestic Life and Fraternal Societies	This is a confidential filing and should be sent under separate cover.
W	Form F, ORSA and Corporate Governance Annual Disclosure	To be Filed if Connecticut is the Lead State

**General Instructions
For Companies to Use Checklist**

Please Note: This state’s instructions for companies to file with the NAIC are included in this Checklist. The NAIC will not be sending their own checklist this year.

Electronic filing is intended to be filing(s) submitted to the NAIC via the NAIC Internet Filing Site which eliminates the need for a company to submit diskettes or CD-ROM to the NAIC. Companies are not required to file hard copy filings with the NAIC.

Column (1) Checklist

Companies may use the checklist to submit to a state, if the state requests it. Companies should copy the checklist and place an “x” in this column when submitting information to the state.

Column (2) Line #

Line # refers to a standard filing number used for easy reference. This line number may change from year to year.

Column (3) Required Filings

Name of item or form to be filed.

The *Annual Statement Electronic Filing* includes the annual statement data and all supplements due March 1, per the *Annual Statement Instructions*. This includes all detail investments schedules and other supplements for which the *Annual Statement Instructions* exempt printed detail.

The *March.PDF Filing* is .pdf files for annual statement data, detail for investment schedules and supplements due March 1.

The *Risk-Based Capital Electronic Filing* includes all risk-based capital data.

The *Risk-Based Capital.PDF Filing* is the .pdf file for risk-based capital data.

The *Separate Accounts Electronic Filing* includes the separate accounts annual statement and investment schedule detail.

The *Separate Accounts.PDF Filing* is the .pdf file for the separate accounts annual statement and investment schedule detail.

The *Supplemental Electronic Filing* includes all supplements due April 1, per the *Annual Statement Instructions*.

The *Supplemental.PDF Filing* is the .pdf file for all supplements due April 1.

The *Quarterly Electronic Filing* includes the quarterly statement data.

The *Quarterly.PDF Filing* is the .pdf for quarterly statement data.

The *June.PDF Filing* is the .pdf file for the Audited Financial Statements and Accountants Letter of Qualifications.

Column (4) Number of Copies

Indicates the number of copies that each foreign or domestic company is required to file for each type of form. The Blanks (EX) Task Force modified the 1999 *Annual Statement Instructions* to waive paper filings of certain NAIC

supplements and certain investment schedule detail, if such investment schedule data is available to the states via the NAIC database. The checklists reflect this action taken by the Blanks (EX) Task Force. XXX appears in the “Number of Copies” “Foreign” column for the appropriate schedules and exhibits. **Some states have chosen to waive printed quarterly and annual statements from their foreign insurers and to rely upon the NAIC database for these filings. This waiver could include supplemental annual statement filings. The XXX in this column might signify that the state has waived the paper filing of the annual statement and all supplements.**

Column (5) Due Date

Indicates the date on which the company must file the form.

Column (6) Form Source

This column contains one of three words: “NAIC,” “State,” or “Company,” If this column contains “NAIC,” the company must obtain the forms from the appropriate vendor. If this column contains “State,” the state will provide the forms with the filing instructions (generally, on its website). If this column contains “Company,” the company, or its representative (e.g., its CPA firm), is expected to provide the form based upon the appropriate state instructions or the *NAIC Annual Statement Instructions*.

Column (7) Applicable Notes

This column contains references to the Notes to the Instructions that apply to each item listed on the checklist. The company should carefully read these notes before submitting a filing.

W:\QA\BLANKS\CHECKLISTS\2018 filings made in 2019\1 fratcklist_2018_filingsmade2019.docx