

Board of Control
April 13, 2016

The Statutory Meeting of the Board of Control was held on this day in the Board Room in Slate Laboratory at The Connecticut Agricultural Experiment Station, New Haven, CT.

Present: Messrs. Andreadis, Fikrig, Jones, Larson, and Ms. Maroney. Messrs. Capone (telephone), Last, and White were present by invitation.

Absent: Messrs. Reviczky, Royer, and Ms. Nichols.

The meeting was convened by Vice President Terry Jones at 10:10am.

Minutes: On a motion by Mr. Larson, seconded by Ms. Maroney, the minutes of the January 20, 2016 meeting were approved unanimously.

Dr. Andreadis introduced and welcomed Dr. Erol Fikrig as the newest member of the Board of Control appointed by the Sheffield Scientific School Board of Trustees at Yale University.

Fiduciary Investment Advisors: Mr. Jeff Capone reported on the Board's investment portfolio and results through March 31, 2016 by teleconference. There were no recommendations.

Budget Update: Dr. Andreadis and Mr. Last presented an update on the Experiment Station's Fiscal Year 2017 budget. The budget is scheduled to be finalized by early May 2016.

Director's Report: Dr. Andreadis distributed the recently published Director's Report outlining the Station's research and services. The publication was funded by the Board of Control and Experiment Station Associates.

Seminar Series: Dr. Andreadis reported on the Experiment Station's Seminar Series. The seminar presenters are a combination of Station and outside experts. The seminars have been well attended.

Affirmative Action Plan: Dr. Jason White, Vice Director, reported that the Station's Affirmative Action Plan was conditionally approved. The next plan is due in October 2016. The Station will look for technical assistance in preparing future plans.

Status of Building Projects:

- Window Replacement Project – Johnson-Horsfall & Slate Laboratory:
The replacement windows and doors in the Johnson and Slate Laboratory Buildings will be replaced in late May and June. A kick off meeting was held with the contractor J. Rosa Construction company on March 23, 2016. The project is being funded by the

Governor's Lead by Example Grant Program and the Department of Administrative Services in the amount of \$481,000.

- Valley Laboratory – Windsor:
The Department of Administrative Services – Division of Construction Services provided a survey of the approximately 1-acre of Trust owned property that would be required to construct a laboratory addition, greenhouses, and parking lot. Two appraisals were requested, one from the Board of Control and one from the State. Once appraisals are received, a sale agreement will be negotiated to transfer the property from the Lockwood Trust Fund to The Connecticut Agricultural Experiment Station.
- Pavilion at Lockwood Farm:
The pavilion at Lockwood Farm will be complete this month. The windows and louvers are being installed in the cupola. The first event will take place on Thursday, May 19th – Forest and Park Association.
- Jenkins-Waggoner Greenhouses:
Christopher Williams Architects, New Haven, has been chosen as the architect for the Renovation of the Greenhouses adjacent to the Jenkins-Waggoner Laboratory. A scope meeting was held on March 9, 2016. A budget and timeline is being developed.
- Fume Hoods and Casework:
Replacement of Laboratory Fume Hoods and Casework – Department of Environmental Sciences (Slate Laboratory Building). The casework and fume hoods are original to the building and installed in 1958. The fume hoods don't meet OSHA standards and are a safety hazard. A request had been made to OPM for Capital Equipment Purchasing Funds in the amount of \$317,743.00 to replace the fume hoods and casework.

J-1 Visa Sponsorship: The Experiment Station will request authorization from the U.S. Department of State to issue J-1 visas for Post-Doctoral candidates and research scholars. It will take 6 months for the application to be processed.

Draft Pavilion Usage Policy: Mr. Larson moved approval of the pavilion usage policy with discussed amendments and the understanding that it will evolve over time. The motion was seconded by Ms. Maroney and passed unanimously.

William R. Lockwood Trust Accounting (2012-2015): Mr. Last presented the William R. Lockwood Trust Accounting for the period July 1, 2012 – June 30, 2015. The accounting was submitted to the Norwalk-Wilton Probate court and approved.

Staff Changes: Dr. Andreadis reviewed staff changes including the pending retirements of nursery inspectors Peter Trenchard and Stephen Sandrey, with 42 and 35 years of service, respectively.

Mr. Larson moved the approval and funding of the following projects:

1. Lighting and Power – Lockwood Pavilion, \$12,869.00 – Lockwood Trust Fund
2. Lightning Protection – Lockwood Pavilion, \$7,490.00 – Lockwood Trust Fund
3. Irrigation – Jenkins-Waggoner Laboratory, \$8,485.00 – Books and Grounds Fund

The motion was seconded by Ms. Maroney and passed unanimously.

Mr. Larson moved that an Executive Session be held to discuss Board funds, real estate, and the Director's Report. Messrs. Last and White were invited to attend. The motion was seconded by Ms. Maroney and passed unanimously at 12:50pm.

Mr. Larson moved that the Executive Session be adjourned. The motion was seconded by Ms. Maroney and the motion passed unanimously and the Executive Session adjourned at 1:12pm.

Mr. Larson moved that the public meeting be adjourned. The motion was seconded by Ms. Maroney and passed unanimously. The meeting adjourned at 1:15pm.

Respectfully submitted,



Paul C. Larson, Secretary