Identification Process

Referral for Special Education Evaluation → Planning & Placement Team (PPT) Must Meet to Consider Referral

PPT Reviews Existing Data

- Comprehensive Evaluation Not Needed – No Suspected Disability
- Comprehensive Evaluation Needed. Existing Data Not Sufficient to Determine Eligibility
- Review of Existing Data = Comprehensive Evaluation (With written parental consent – Form ED625)

1. Determine Components of Comprehensive Evaluation
2. Obtain Written Parental Consent for Evaluation (Form ED625)
3. Administer Comprehensive Evaluation & Collect Data (If parental consent provided)

PPT Reviews Comprehensive Evaluation Data to Determine Eligibility*

- Student has a Disability and is Eligible for SpEd Services [IEP Developed]
- Student has a Disability but is not Eligible for SpEd Services [Section 504 Plan Option]
- NO Disability

- Insufficient Data to Determine Disability
- Diagnostic Placement With Parental Consent (Not more than 40 school days)
- Mutual Agreement to Extend Evaluation Timeline for Determining SpEd Eligibility for a Student with a Learning Disability (Form ED637)
- NO Disability

* All eligibility decisions must be determined by a PPT (green boxes)