

Meeting of the OSAC Public Participation Guidelines Subcommittee
Monday 5/15/23
Microsoft Teams
Virtual meeting
1:00pm

ATTENDANCE

Members Present: Shayn Ember, Tracey Hanson, Mayor Elinor Carbone

Members Absent: Dawn Niles

Visitors/Presenters: Katie Ramos, Luiza Barnat

Recorder: Katie Ramos

Topic	Discussion	Action
Welcome & Introductions	Katie Ramos welcomed all in attendance	Noted
Review & Approval of Minutes	The minutes from the last Public Participation Guidelines Subcommittee meeting on 4/24/23 were approved and moved. First, Tracey, Second Elinor, all in favor of the approving the minutes	Approved
Review Draft Guidelines	Guidelines reviewed, feedback provided regarding adding timeframes for presentation (15 minutes) and public comment (3 minutes). All in agreement.	Noted
Other business	Public Participation Guidelines Draft will be presented to OSAC on July 11 th for approval. If OSAC has recommendations or revisions, Public Participation Guidelines Subcommittee will reconvene. No meeting scheduled at this time.	Noted

NEXT MEETING – No meeting scheduled at this time

ADJOURNMENT – Meeting adjourned at 1:24pm