


# SCHEDULE YOUR VACCINE APPOINTMENT AND CREATE YOUR VAMS ACCOUNT OR GUEST REGISTRATION

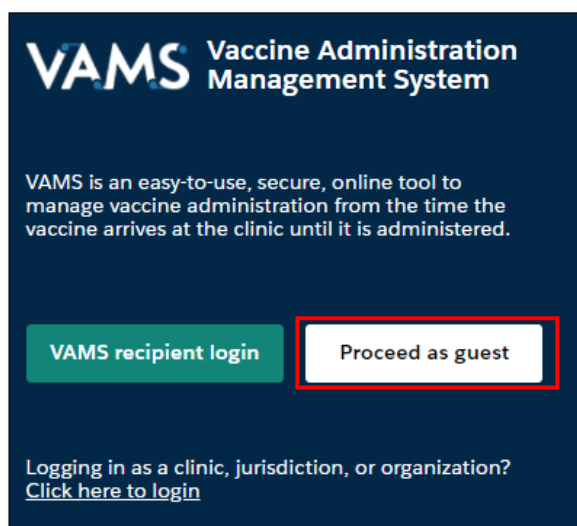
**VAMS Compatibility:** VAMS is only compatible with the most current version of Edge, Chrome, Mozilla Firefox, and Safari



**Note:** To view pages in Spanish click the  icon on the top right of the screen.



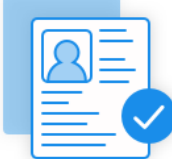
## Schedule Your Vaccination Appointment (If you have not created a username and password)

**Step 1** -- On the VAMS landing page select **Proceed as Guest**.



**Step 2** -- After selecting **Proceed as guest**, Choose from Schedule your 1<sup>st</sup> dose (if you have not received a COVID-19 Vaccination), Scheduled your 2<sup>nd</sup> dose (if you have received a COVID-19 vaccination which was scheduled through VAMS guest registration or another clinic scheduling option) or Manage Appointments (to manage a current appointment in VAMS or update your information). This section of the guide will continue as scheduling a 1<sup>st</sup> dose appointment. Click **Schedule your 1<sup>st</sup> dose**.

If you have not created a username and password, select one of the following two options.

 <p><b>Schedule your 1st dose</b></p> <p>Schedule your <b>first appointment</b> by finding a clinic and a time slot that works for you.</p>	 <p><b>Schedule your 2nd dose</b></p> <p>Schedule your <b>second appointment</b> by finding a clinic and a time slot that works for you.</p>	 <p><b>Manage Appointments</b></p> <p>Manage a current appointment or update your information.</p>
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**Step 3 --** Select the state you want to get vaccinated in will default to Connecticut. You can edit from the drop down selection if needed. Select **No** to indicate you have not received a COVID-19 vaccine or **Yes** to indicate that you have received a prior COVID-19 vaccine. Check the box next to **By checking this box, I confirm the above information is accurate**. Click **Next**.

Answer the following to schedule an appointment:

\* Select the state you want to get vaccinated in

*Note: If you do not see the state or jurisdiction you are looking for, it may not be using VAMS. [Click here to find out more.](#)*

Connecticut

\* Have you ever received a COVID-19 vaccine?

*Note: This is in reference to vaccination, not to any COVID-19 testing you may have received.*

Yes

No

By checking this box, I confirm the above information is accurate.

Next

**Step 4 --** In the **Address or Zip Code** field, enter your address or ZIP code and select **Search**. You can expand your search results by clicking on **Within** to search within a 5-, 10-, 20-, 50-, or 100-mile radius.

### Schedule your 1<sup>st</sup> dose appointment

Clinic location

Date and time

Review

Address or ZIP code

Within  Search

[Previous](#)

**Step 5 --** Select a clinic to view their location, hours of operations and vaccines they provide. Click **Next** to view open appointment dates.

**Step 6 --** Available appointment dates appear with a green line. Select an available date that works for you by clicking on the date in the calendar.



**Note: VAMS only holds an appointment slot for 20 minutes before requiring you to re-select a timeslot.**

March 2021

Su	Mo	Tu	We	Th	Fr	Sa
28	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

— Available  
— Not available

Thursday  
March 18, 2021  
Time zone: America/New\_York

02:30 PM - 02:45 PM <span style="background-color: #f4a460; border-radius: 5px; padding: 2px 5px;">1 slot</span>	04:30 PM - 04:45 PM <span style="background-color: #f4a460; border-radius: 5px; padding: 2px 5px;">1 slot</span>	06:30 PM - 06:45 PM <span style="background-color: #f4a460; border-radius: 5px; padding: 2px 5px;">1 slot</span>
02:45 PM - 03:00 PM <span style="background-color: #f4a460; border-radius: 5px; padding: 2px 5px;">1 slot</span>	04:45 PM - 05:00 PM <span style="background-color: #f4a460; border-radius: 5px; padding: 2px 5px;">1 slot</span>	06:45 PM - 07:00 PM <span style="background-color: #f4a460; border-radius: 5px; padding: 2px 5px;">1 slot</span>
03:00 PM - 03:15 PM <span style="background-color: #f4a460; border-radius: 5px; padding: 2px 5px;">1 slot</span>	05:00 PM - 05:15 PM <span style="background-color: #f4a460; border-radius: 5px; padding: 2px 5px;">1 slot</span>	07:00 PM - 07:15 PM <span style="background-color: #f4a460; border-radius: 5px; padding: 2px 5px;">1 slot</span>
03:15 PM - 03:30 PM <span style="background-color: #f4a460; border-radius: 5px; padding: 2px 5px;">1 slot</span>	05:15 PM - 05:30 PM <span style="background-color: #f4a460; border-radius: 5px; padding: 2px 5px;">1 slot</span>	07:15 PM - 07:30 PM <span style="background-color: #f4a460; border-radius: 5px; padding: 2px 5px;">1 slot</span>
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03:45 PM - 04:00 PM <span style="background-color: #f4a460; border-radius: 5px; padding: 2px 5px;">1 slot</span>	05:45 PM - 06:00 PM <span style="background-color: #f4a460; border-radius: 5px; padding: 2px 5px;">1 slot</span>	07:45 PM - 08:00 PM <span style="background-color: #f4a460; border-radius: 5px; padding: 2px 5px;">1 slot</span>
04:00 PM - 04:15 PM <span style="background-color: #f4a460; border-radius: 5px; padding: 2px 5px;">1 slot</span>	06:00 PM - 06:15 PM <span style="background-color: #f4a460; border-radius: 5px; padding: 2px 5px;">1 slot</span>	08:00 PM - 08:15 PM <span style="background-color: #f4a460; border-radius: 5px; padding: 2px 5px;">1 slot</span>
04:15 PM - 04:30 PM <span style="background-color: #f4a460; border-radius: 5px; padding: 2px 5px;">1 slot</span>	06:15 PM - 06:30 PM <span style="background-color: #f4a460; border-radius: 5px; padding: 2px 5px;">1 slot</span>	08:15 PM - 08:30 PM <span style="background-color: #f4a460; border-radius: 5px; padding: 2px 5px;">1 slot</span>

Return to search results
Next

**Step 7 --** Select your **Appointment Time** by clicking on the slot. If appointment slots do not appear for the date you picked, click on another date or return to the Search results to select another clinic. Select **Next** to continue.

If you do not find a desired appointment timeslot in VAMS:

- Check back, as more appointments are added each week into VAMS.
- You may also visit: <https://portal.ct.gov/vaccine-portal/> to “Find a Vaccine Provider Near You” and click ‘Schedule on Provider Site’ or call the phone if listed.
- Some clinics offer walk-up appointments and these locations are at: <https://portal.ct.gov/vaccine-portal/COVID-19-Vaccination-Walkup>

**Step 8 --** Review your appointment information. Then click on **Submit** to schedule your appointment.


## Create Your VAMS Account or Guest Registration

**Step 9 --** You will be directed to the Welcome to VAMS page. Enter your first name, last name, date of birth **and** email **or** cell phone number. If you are scheduling for the first time in VAMS there will be no search results. Click **Register for Vaccine**.



**Note: To prevent duplication of accounts, please use your full name for guest registration. Also, when revisiting VAMS please enter your full name, date of birth and preferred method of communication that was indicated during guest registration.**

**Step 10 --** On the Guest registration page, complete the required personal information including demographic information, contact information and communication preferences. In the Account Information section, choose the radio button to be sent a registration link to create a VAMS account with a password or to continue as a guest and receive communications through your preferred method of contact.



**Account information**  
Creating an account allows recipients to keep track of their appointments and vaccine status.

\* Create your account for VAMS portal

Yes, send a registration link to my preferred method of contact

No, use my preferred method of contact for all VAMS communications

Next

**Step 11 --** You will be sent a verification code to your preferred method of contact. Enter that code in the Two-factor authentication window and select **Verify**.

**Step 12 --** You will be directed to an Appointment Confirmation page. You also will receive a confirmation notification (email or text) of you appointment. Review your information.

**Step 13 --** Complete the Prevaccination Questionnaire and consent in VAMS prior to your scheduled appointment. You can complete this up to 24 hours prior to your appointment or, you can return to VAMS when you receive your reminder notification.



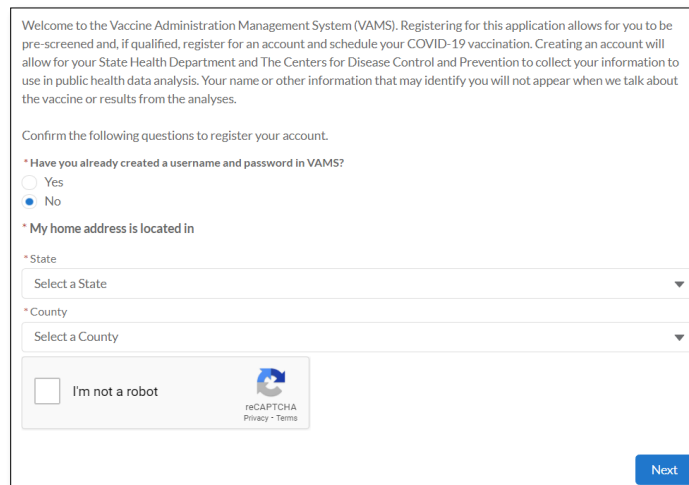
**Note: If you do not complete the Prevaccination Questionnaire prior to your appointment, the healthcare professional will ask you the questions before you receive your vaccination.**

## If You Chose to Create an Account for the VAMS Portal

**Step 1 --** You will receive a registration link through your preferred method of contact. Click the blue link to create an account.

Check your email account for an email from [no-reply@envelope.mail.vams.cdc.gov](mailto:no-reply@envelope.mail.vams.cdc.gov). This email may have been directed to your SPAM or junk mail folders so please also check these folders.

**Step 2 --** On the **VAMS Welcome** page, select **No** indicating you have not previously created a username and password in VAMS. Then use the drop-down menus to select Connecticut as your State and the County you live in. Click on the 'I'm not a robot' checkbox. Select **Next** when you are finished.



Welcome to the Vaccine Administration Management System (VAMS). Registering for this application allows for you to be pre-screened and, if qualified, register for an account and schedule your COVID-19 vaccination. Creating an account will allow for your State Health Department and The Centers for Disease Control and Prevention to collect your information to use in public health data analysis. Your name or other information that may identify you will not appear when we talk about the vaccine or results from the analyses.

Confirm the following questions to register your account.

\* Have you already created a username and password in VAMS?  
 Yes  
 No

\* My home address is located in

\* State  
Select a State

\* County  
Select a County

I'm not a robot

reCAPTCHA  
Privacy - Terms

Next

**Step 3 --** You will be sent another verification code to your preferred method of contact. Enter that code in the Two-factor authentication window and select **Verify**.

**Step 4 --** Create your VAMS password according to the criteria indicated. Re-enter the password. Select the box to agree to the specified terms and then select **Create Account** when you are finished.

Your password must be at least 8 characters long and include at least 3 of the following categories:

- 1 uppercase character
- 1 lowercase character
- 1 number
- 1 special character

\* Create Password

\* Verify Password

Security Alert - This warning banner provides privacy and security notices consistent with applicable federal laws, directives, and other federal guidance for accessing this Government system, which includes all devices/storage media attached to this system. This system is provided for Government-authorized use only. Unauthorized or improper use of this system is prohibited and may result in disciplinary action and/or civil and criminal penalties. At any time, and for any lawful Government purpose, the government may monitor, record, and audit your system usage and/or intercept, search and seize any communication or data transiting or stored on this system. Therefore, you have no reasonable expectation of privacy. Any communication or data transiting or stored on this system may be disclosed or used for any lawful Government purpose.

By Checking this Box, I Agree to the specified terms.

[Create Account](#)



**Note:** Be sure to write down or save your password– you will need it each time you access VAMS.

## Manage Existing Appointment or Schedule a Second Appointment (Guest Registrations)

**Step 1** -- On the VAMS landing page select Manage Appointments.

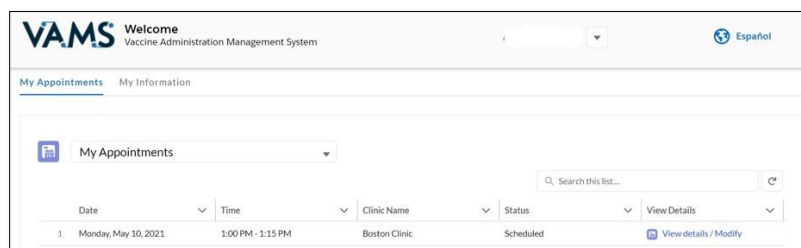


**Note:** VAMS will search for an exact match of your first name, last name, date of birth and the preferred method of communication you indicated during guest registration. If search results state that your information could not be found, then confirm your information entered is correct. Edit information as needed and click continue to begin another search.

**Step 2** -- Enter your first name, last name, date of birth **and** email **or** cell phone number.

**Step 3** -- You will be sent a verification code to your preferred method of contact. Enter that code in the Two-factor authentication window and select **Verify**.

**Step 4** -- On the my appointments page click on **view details/Modify** to manage your existing appointment. Click on **Schedule New Appointment** to schedule an appointment.



Date	Time	Clinic Name	Status	View Details	
1	Monday, May 10, 2021	1:00 PM - 1:15 PM	Boston Clinic	Scheduled	<a href="#">View details / Modify</a>

## Manage Existing Appointment or Schedule a Second Appointment (Account and Password created)

**Step 1** -- Go to [vams.cdc.gov](https://vams.cdc.gov) and login with your username and password created.



**Note:** Your username will be either your email address or if you use your cell phone number, it will be your cell phone number with @cdc.gov added to it.  
Example: 9999999999@cdc.vams.gov.

**Step 2** -- On the my appointments page click on **view details/Modify** to manage your existing appointment. Click on **Schedule New Appointment** to schedule an appointment.