

CONNECTICUT

Sitecore Training

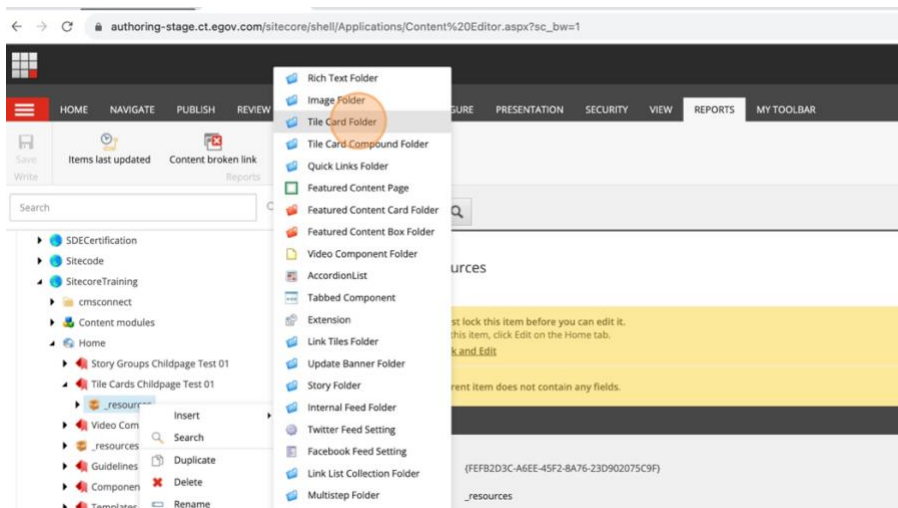
How to Create Tile Cards (Content Editor) Part 1.

Introduction

The tile card component is another effective way to organize different links. As you can see below, there are various kinds of tile card components that you can use according to your content needs. Since this option is visually appealing, vary the types of tile cards on your page to break up visual monotony. When you do so, you focus on the on-page structure and help users skim content. Using a variation of the same or a different component altogether signifies a transition or a delineation in content forms. Use keywords in your headers and make the most of your page's ability to attract traffic. For this example, we will be creating Tile Cards for a 3x3x3x3 Sub layout.

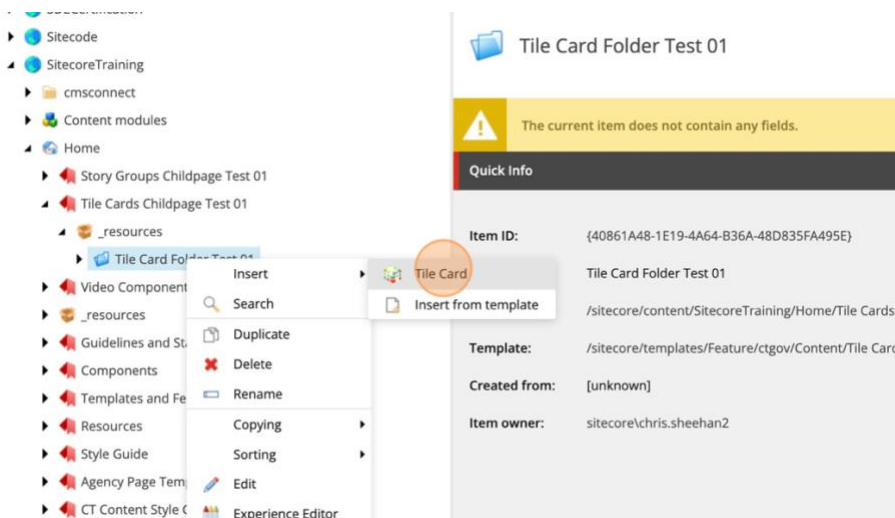
Step 1

Locate the "_resources" box and right click it. Click "Insert". Then click "Tile Card Folder".



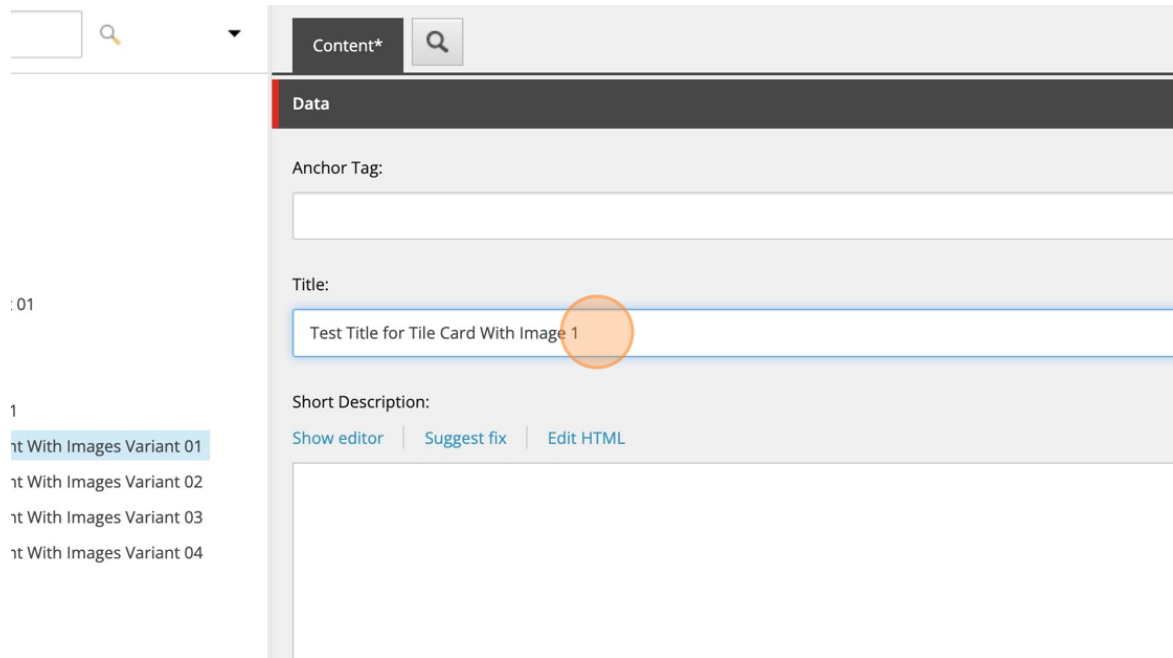
Step 2

Right-click the Tile Card Folder, click "Insert" and click "Tile Card". In the pop-up that appears, give the Tile Card a unique name and click "OK".



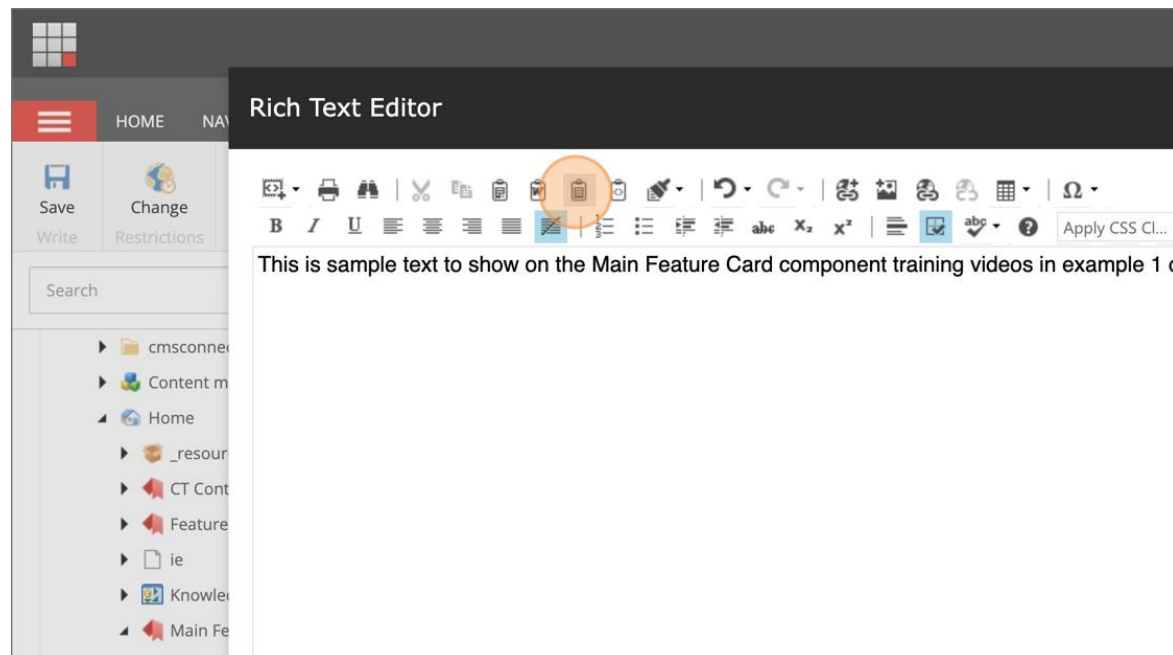
Step 3

Click on your first Tile Card. In the right panel, fill in the details. First, fill in the Title.



Step 4

Fill in the Description. In here you need to click the "Show Editor". Only use simple text that has NO formatting if you are copy/pasting from a file, only simple text is allowed. If you are not sure how to do this, click in the "Paste Plain Text" editor if you are pasting content from another file and want to REMOVE ALL FORMATTING from the content you are copying. When you are finished with this step, click "Accept" in the "Rich Text Editor".



Step 5

Next, fill in the Links section. For this Tile Card component, there are 3 types of links that you can use.

- 5.1. Insert link. This option is used to insert links that are going to be linked to internal pages.
- 5.2. Insert external link. This option is meant to add links that go to external web pages.
- 5.3. Insert media link. This option allows you to link to different types of media that you have uploaded into the Media folder.

The screenshot shows the Sitecore Content Editor interface. On the left is a file tree with the following structure:

- Tile Cards Childpage Test 01
 - _resources
 - Tile Card Folder Test 01
 - Tile Card Component With Images Variant 01
 - Tile Card Component With Images Variant 02
 - Tile Card Component With Images Variant 03
 - Tile Card Component With Images Variant 04
- Video Component
- _resources
- Guidelines and Standards
- Components
- Templates and Features
- Resources
- Style Guide
- Agency Page Templates
- CT Content Style Guide
- Feature Content Card

On the right, the 'Link' configuration panel is visible. It has a 'Link:' label and a toolbar with buttons: 'Insert link', 'Insert media link', 'Insert external link', 'Insert anchor', and 'Ins'. The 'Insert link' button is highlighted with an orange circle. Below the toolbar, there is a text input field containing the path: `/SitecoreTraining/Placeholders/Icons 60x60/Example Icon 1`. Below this field, there is a 'Dimensions:' section with 'Default Alternate Text: "Example Icon 1"'. At the bottom of the browser window, the address bar shows: `ng-stage.ct.egov.com/sitecore/shell/Applications/Content Editor.aspx?sc_bw=1#`

Once inside the “Link Details” pop-up window, select where your link will point to, add a Description. For this example, click “Active Browser” (due to internal page linking), and add Alternative text for differently abled audiences.

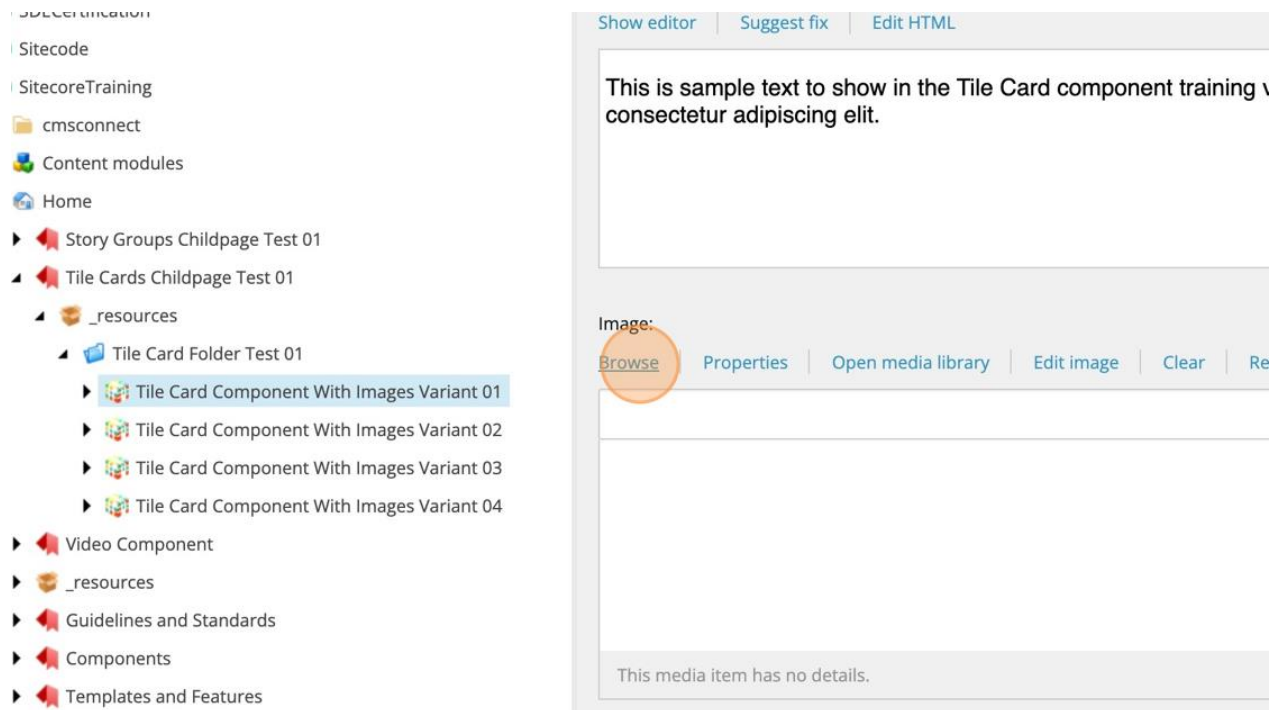
The screenshot shows the 'Link Details' pop-up window in the Sitecore Content Editor. The window has the following fields:

- Description:** Go to Sitecore Training Homepage
- Anchor:** (empty)
- Target:** Active Browser (selected in a dropdown menu)
- Custom:** (empty)
- Alternate text:** Go to Sitecore Training Homepage
- Style class:** (empty)
- Query string:** (empty)
- Type:** Home

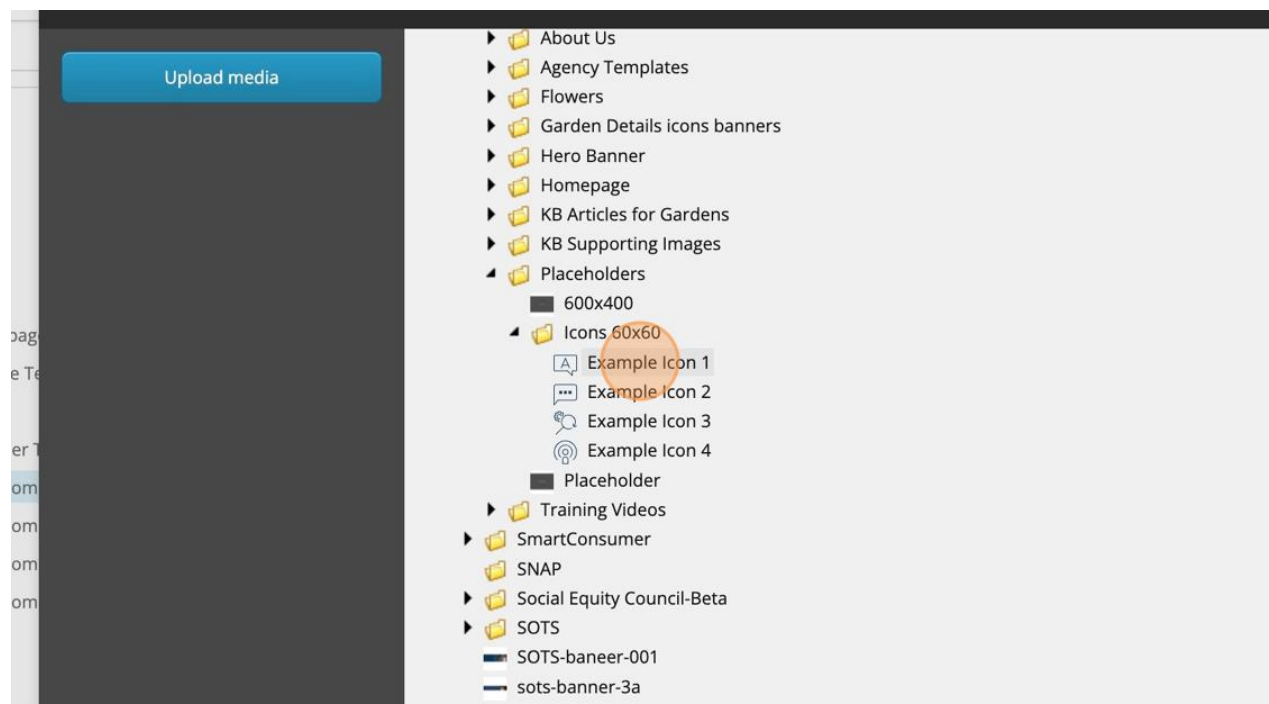
At the bottom of the pop-up window, there are two buttons: 'Insert' and 'Cancel'. The 'Insert' button is highlighted with an orange circle. Below the pop-up window, the 'Link' configuration panel from the previous screenshot is visible, with the 'Insert link' button highlighted. The address bar at the bottom shows: `ng-stage.ct.egov.com/sitecore/shell/Applications/Content Editor.aspx?sc_bw=1#`

Step 6

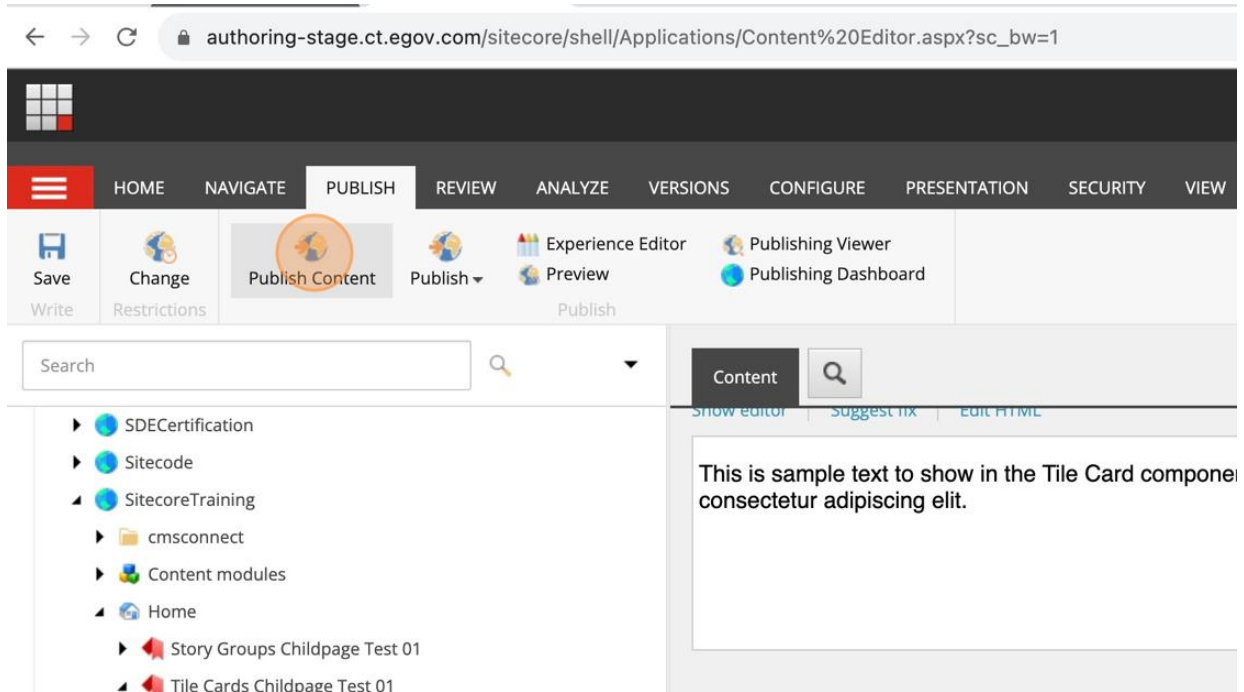
Next, you need to attach an image to the Tile Card component. Since we are incorporating icons as our images for this Tile Card example, click “Browse”, select the respective image from the Media Folder, and click “Insert”.



When using icons for Tile Cards, always make sure that the svg formatted icon is 60px in size whether in width or height.



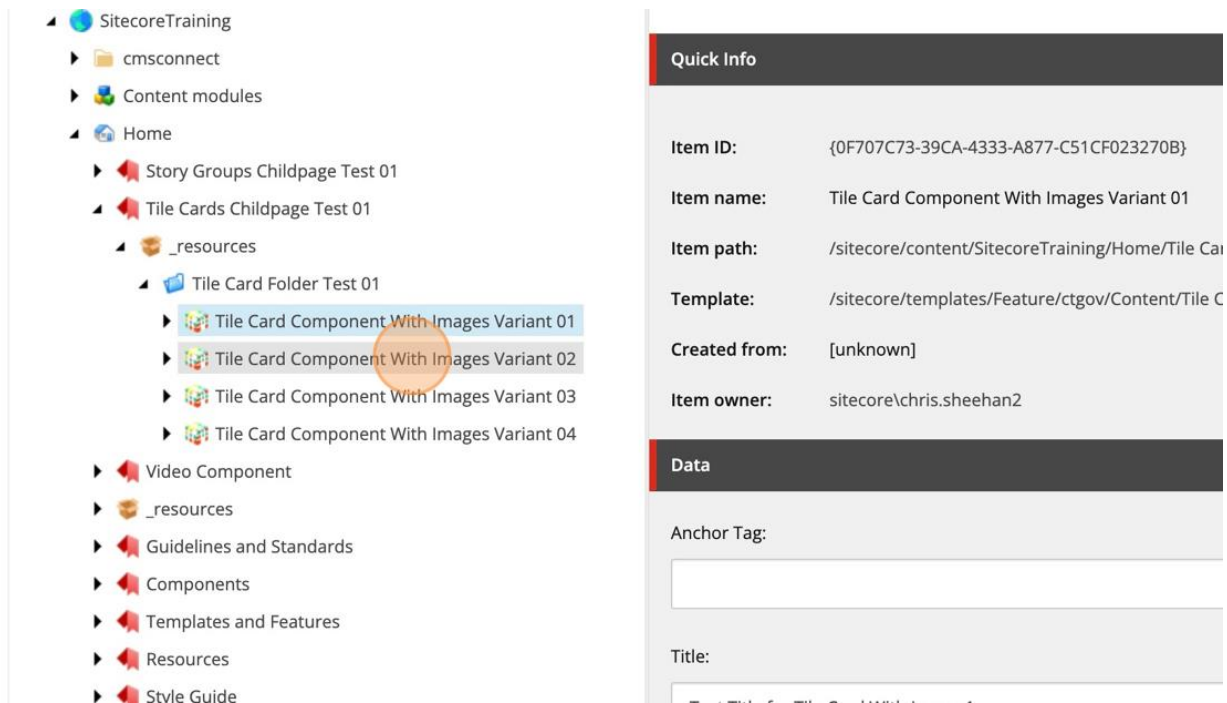
Finally, click “Save” and “Publish Content” to publish your first Tile Card.



Step 7

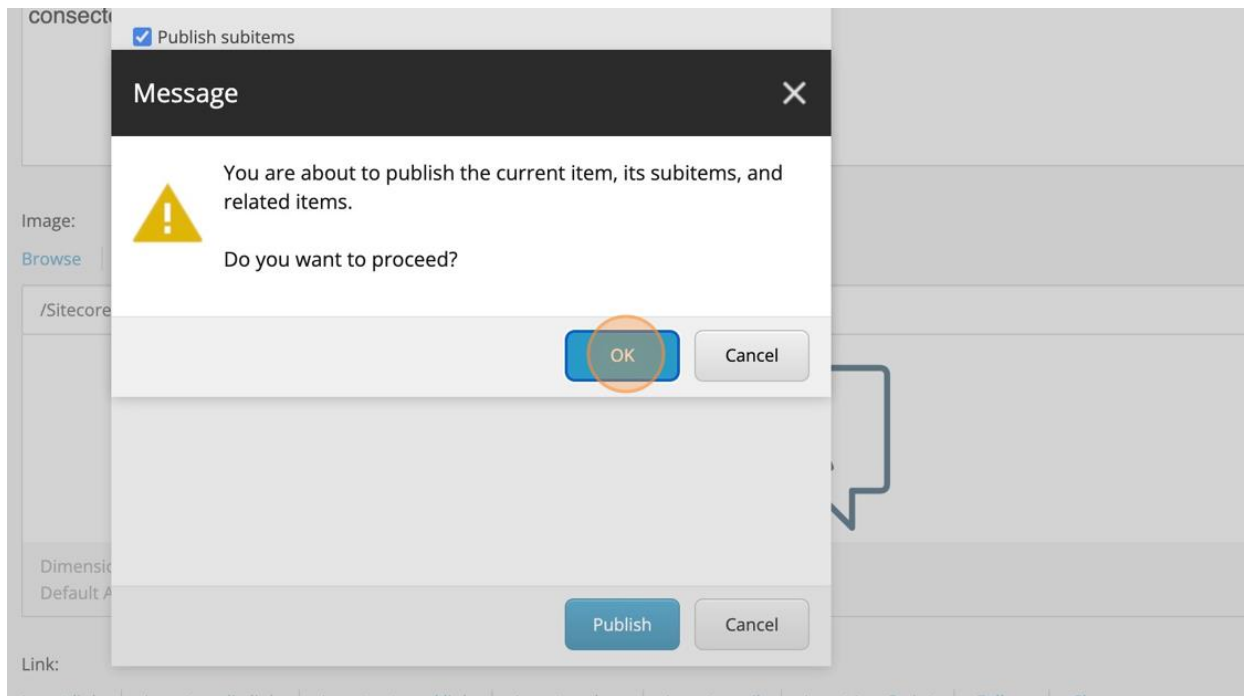
Now that you have created your first Tile Card, you can now proceed to create the other 3 needed for this 3x3x3x3 Sub layout example. Just follow steps 2-6 of this lesson.

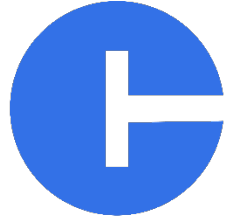
Keep in mind, there is an important factor to consider when creating and using this component. Tile Cards are meant to spread evenly across blades on a page, this means when using this component, the sub layout options that are given are 3x3x3x3 (4 tiles across), 4x4x4 (3 stories across) and 6x6 (2 stories across).



Step 8

Next, click once on the Tile Card Folder, and publish your Tile Cards by clicking “Publish Content”.





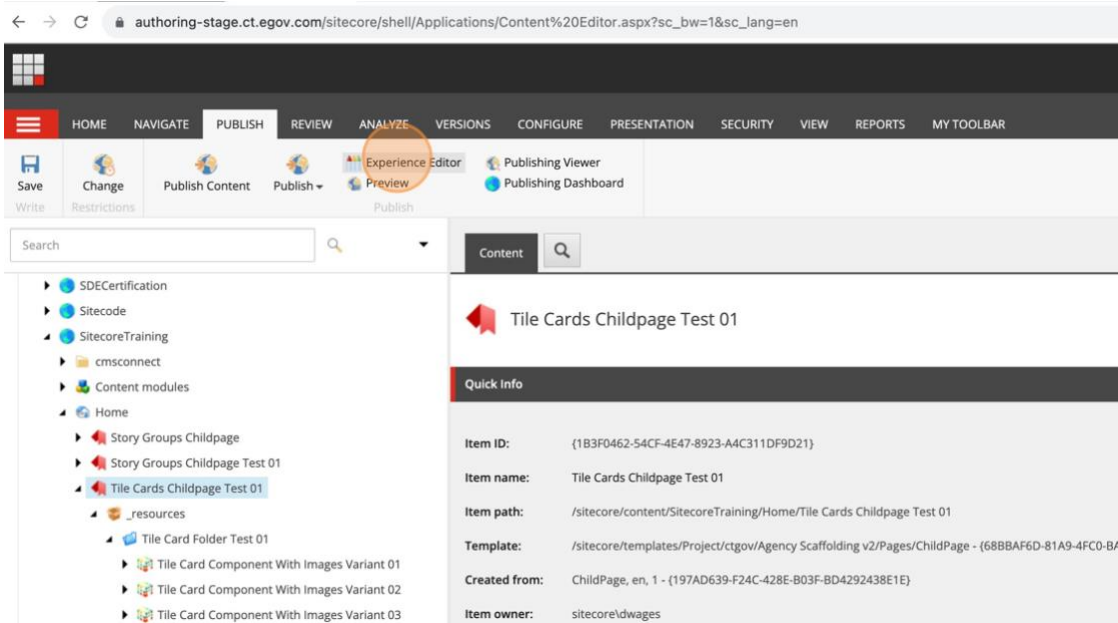
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Sitecore Training

How to Create Tile Cards (Experience Editor) Part 2.

Step 1

Click the page you are working on in the Content Editor and inside the “Publish” tab open the “Experience Editor”. Once the new browser tab has opened, wait for the Experience Editor page to load.



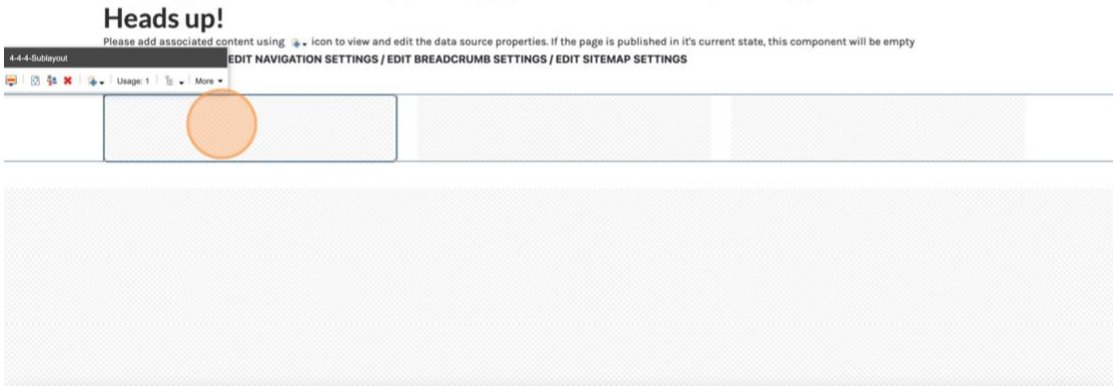
Step 2

Click in the empty rectangle box and select "4x4x4 Sub-layout" in the pop-up that appears and click "Select". Click "Add here". Select on the “4x4x4 Sub layout” option for this example. As you will see, the blade container has now divided into 3 equal rectangles across the page.



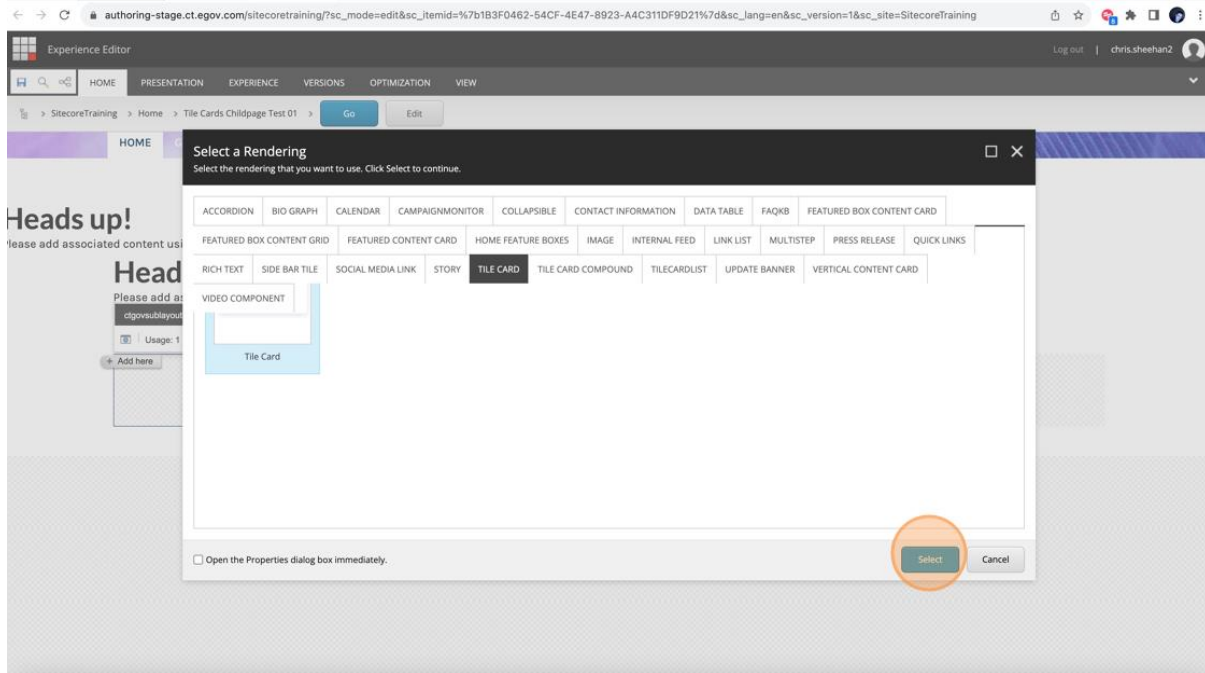
Heads up!

Please add associated content using icon to view and edit the data source properties. If the page is published in its current state, this component will be empty



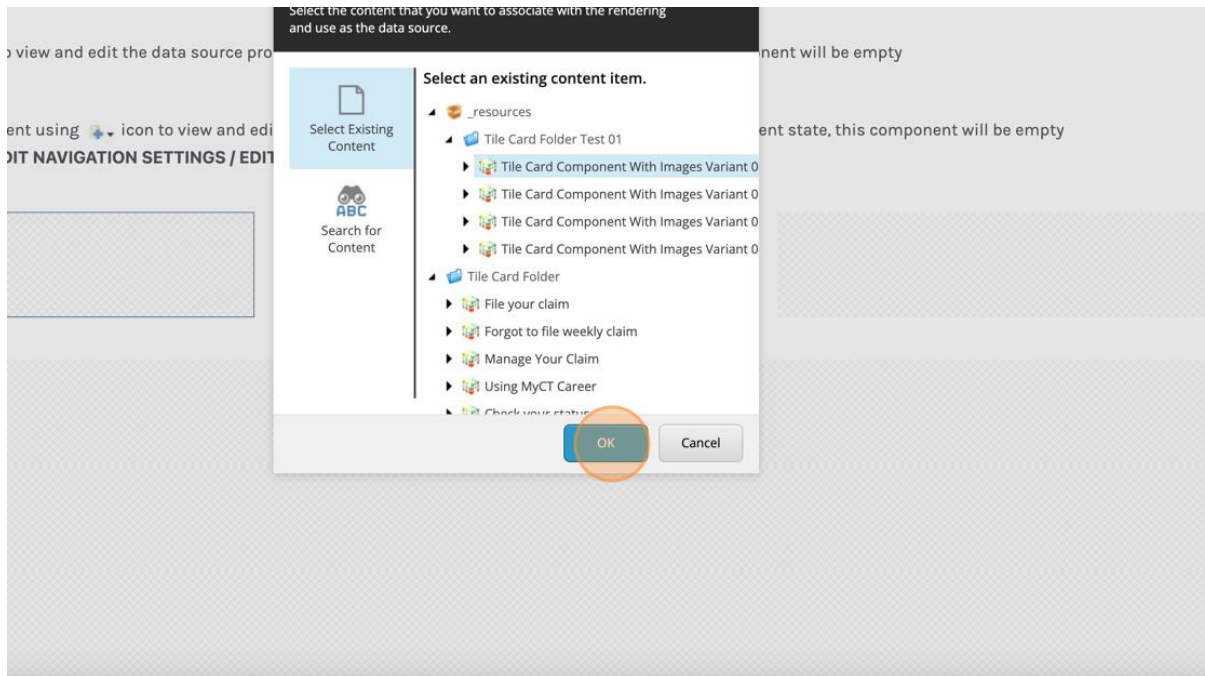
Step 3

Click inside the first container placeholder, click "Add here". Select "Tile Card" in the pop-up. Click on the "Tile Card" image. Click "Select".



Step 4


In this new pop-up, expand the "Tile Card Folder" you previously created in the Content Editor. Click the first "Tile Card" folder within the structure and expand it. Your Tile Card components should be visible and resemble the example shown below. Select the first "Tile Card" and click "OK".

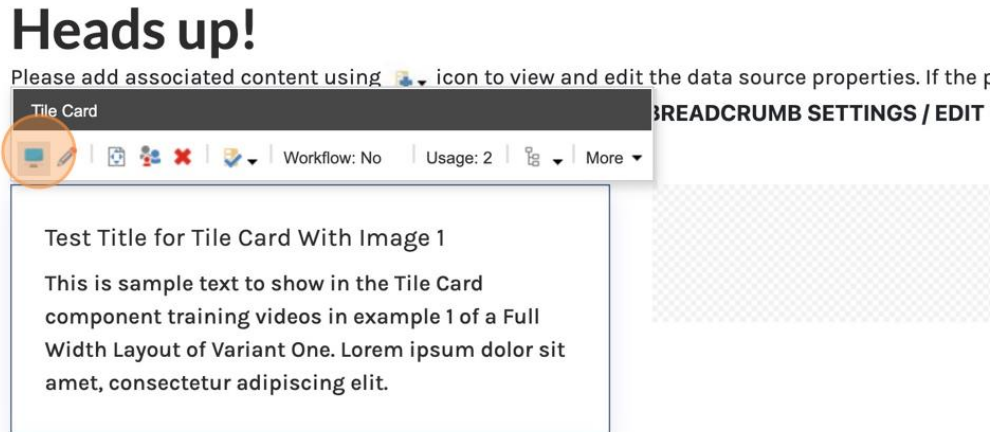


Step 5

Your first Tile Card has just been imported in the default "Standard" view on your page. Click anywhere inside the component so that its ' Control Properties menu appears. Click the "Tile Card" icon as shown below to access the component's "Control Properties" and display settings.

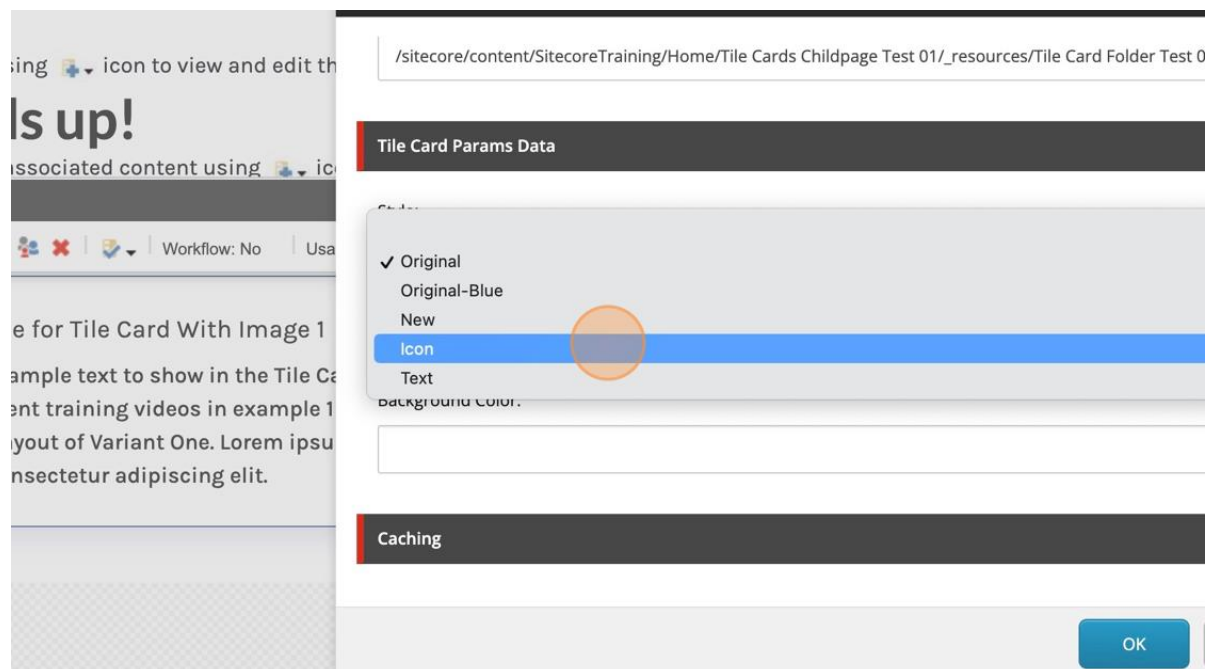
Heads up!

Please add associated content using  icon to view and edit the data source properties. If the page is published in i



Step 6


Search for the "Styles" dropdown settings and select "ICON". There are 3 variant styles to choose from. Since we are selecting the "Icon" variant for this example, the other 2 include "Text" and "New". In the Background color dropdown, click "Original Gray", then click "OK".

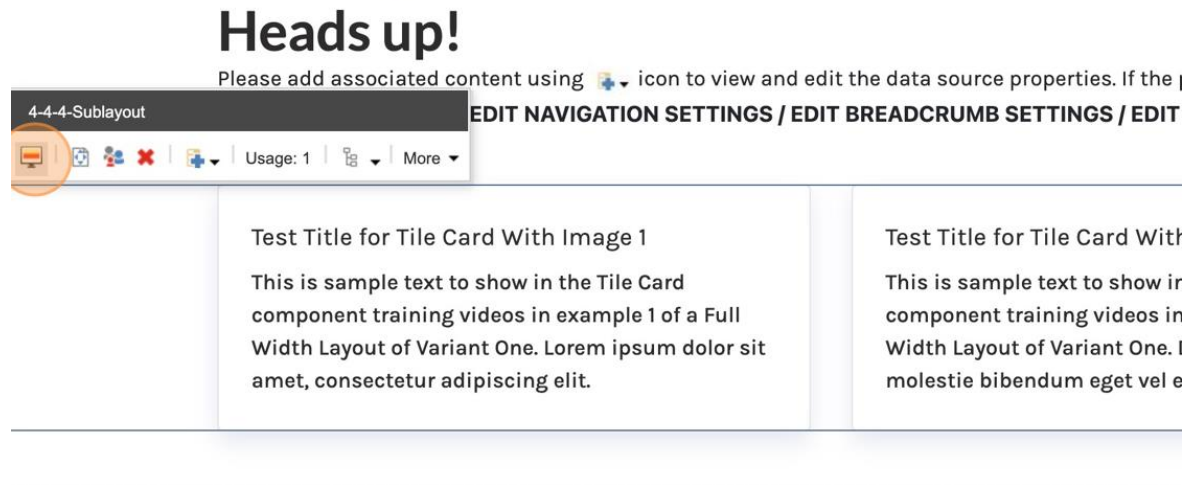


Step 7

Once you have completed changing the “Style” setting to “Icon” into the space you assigned for it. Next click in the outside placeholder where you assigned the 4x4x4 Sub layout and enter the Control Properties as shown below.

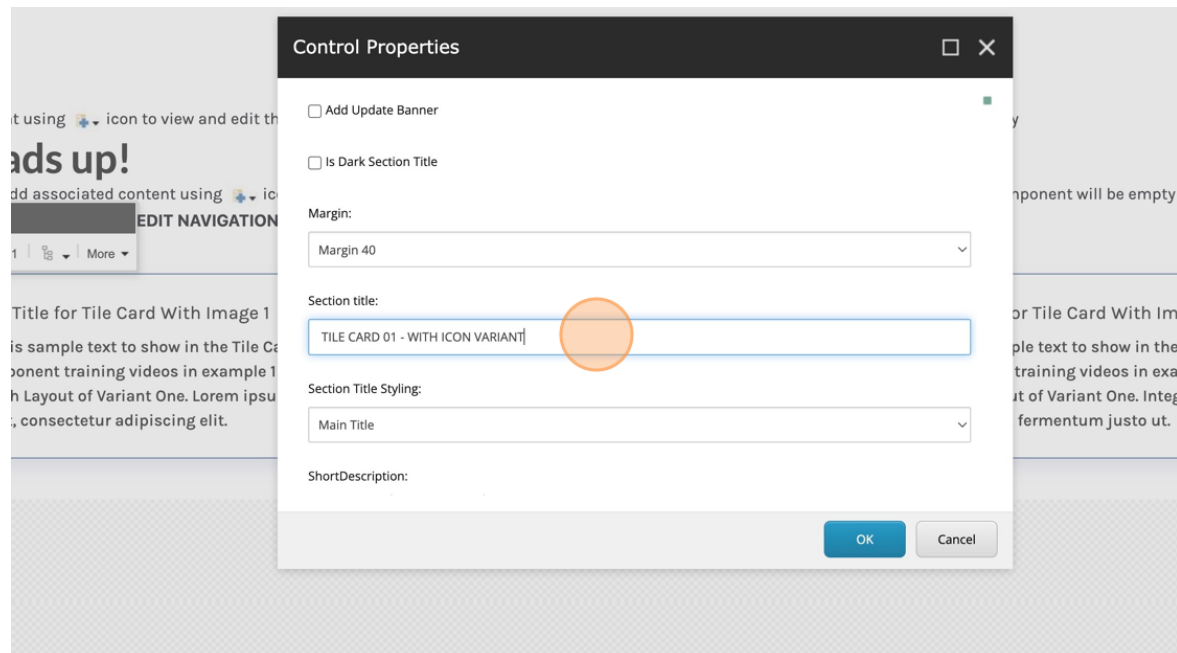
Heads up!

Please add associated content using  icon to view and edit the data source properties. If the page is published in i



Step 8

Insert a “Section Title” for your Tile Card blade as demonstrated in the image below and click “OK”. Immediately click the Disc icon to SAVE YOUR WORK in the Experience Editor. WAIT FOR THE PAGE TO RE-LOAD.



Step 9

Once the page has reloaded, it should resemble the image displayed below, and the SAVE icon image should be grayed out meaning that your save is in the latest version.



Heads up!

Please add associated content using icon to view and edit the data source properties. If the page is published in its current state, this component will be empty

Heads up!

Please add associated content using icon to view and edit the data source properties. If the page is published in its current state, this component will be empty
[EDIT PAGE METADATA](#) / [EDIT NAVIGATION SETTINGS](#) / [EDIT BREADCRUMB SETTINGS](#) / [EDIT SITEMAP SETTINGS](#)

TILE CARD 01 - WITH ICON VARIANT



Step 10

Once you have completed editing the "Experience Editor", you can now return to the "Content Editor" in Sitecore, most likely, in the previous browser tab. Upon returning to the "Content Editor", go to your child page and expand its contents and click on the "_resources" folder once.

Content Editor Tree View:

- ▶ SDECertification
- ▶ Sitecode
- ▶ SitecoreTraining
 - ▶ cmsconnect
 - ▶ Content modules
 - ▶ Home
 - ▶ Story Groups Childpage
 - ▶ Story Groups Childpage Test 01
 - ▶ Tile Cards Childpage Test 01
 - ▶ **_resources**
 - ▶ Tile Card Folder Test 01
 - ▶ Tile Card Component With Images Variant 01
 - ▶ Tile Card Component With Images Variant 02
 - ▶ Tile Card Component With Images Variant 03
 - ▶ Tile Card Component With Images Variant 04
 - ▶ Video Component
 - ▶ _resources
 - ▶ Guidelines and Standards
 - ▶ Components

Item Details for 'Tile Cards Childpage Test 01':

Quick Info	
Item ID:	{1B3F0462-54CF-4E47-8923-A4C311DF9D21}
Item name:	Tile Cards Childpage Test 01
Item path:	/sitecore/content/SitecoreTraining/Home/Tile Cards Childpage Test 01
Template:	/sitecore/templates/Project/ctgov/Agency Scaffold
Created from:	ChildPage, en, 1 - {197AD639-F24C-428E-B03F-BD}
Item owner:	sitecore\dwages

Page Url Section:

Authoring URL:	https://authoring-stage.ct.egov.com/sitecoretrain
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Click once again on the Tile Card Child page, and only then proceed to the "SAVE" icon in the "Content Editor". The previous step makes Sitecore acknowledge the changes you made in the "Experience Editor" and will save the latest version of your page. After the save has taken effect, click on "Publish Content".

The screenshot shows the Sitecore Content Editor interface. The top navigation bar includes tabs for HOME, NAVIGATE, PUBLISH, REVIEW, ANALYZE, VERSIONS, CONFIGURE, PRESENTATION, SECURITY, VIEW, REPORTS, and MY TOOLBAR. The PUBLISH tab is active, and the 'Publish Content' button is highlighted with an orange circle. Below the navigation bar, there are icons for Save, Change, Publish, Experience Editor, Publishing Viewer, and Publishing Dashboard. A search bar is visible above the left-hand navigation pane. The left-hand navigation pane shows a tree view of content items, with 'Tile Cards Childpage Test 01' selected. The right-hand pane displays the 'Quick info' for the selected item, including Item ID, Item name, Item path, Template, Created from, and Item owner.

Quick info	
Item ID:	{1B3F0462-54CF-4E47-8923-A4C311DF9D21}
Item name:	Tile Cards Childpage Test 01
Item path:	/sitecore/content/SitecoreTraining/Home/Tile Cards Childpage Test 01
Template:	/sitecore/templates/Project/ctgov/Agency Scaffolding v2/Pages/ChildPage - {68BBAF6D-81A9-4FC0-BA}
Created from:	ChildPage, en, 1 - {197AD639-F24C-428E-B03F-BD4292438E1E}
Item owner:	sitecore\dwages