

CONNECTICUT

Sitecore Training

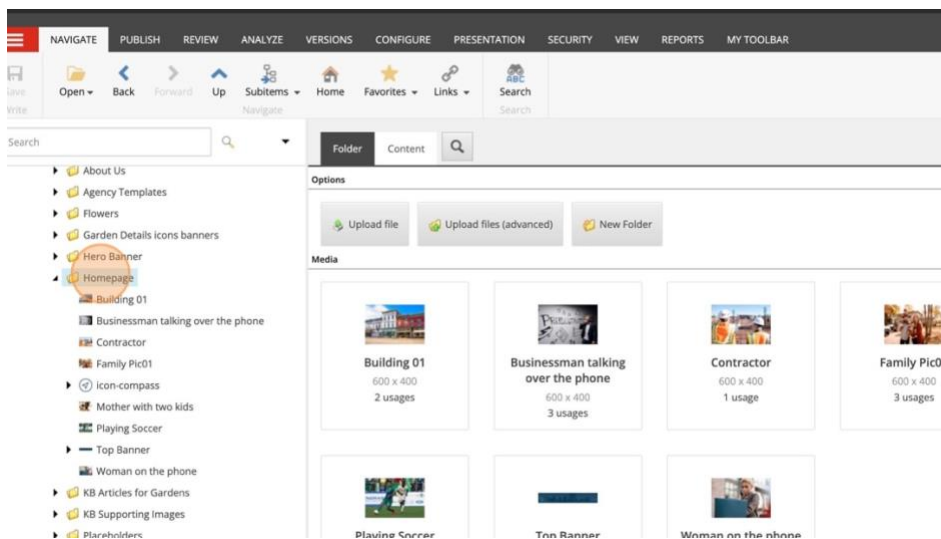
How to Create an Image Component (Content Editor) Part 1.

Introduction

An image component is used to highlight 3-4 images within the 12-column page system and a reasonable number of rows beneath that initial row. This component is mostly used to display a series of images specific to one topic like in the case of a “Staff” or “Album” page. It contains a section heading, an image, a caption and an optional call-to-action link.

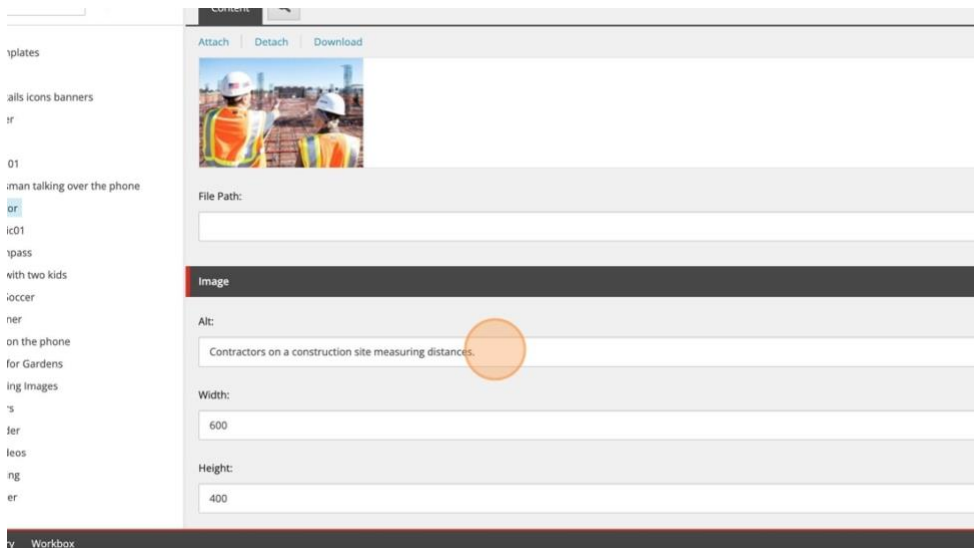
Step 1

Before getting started and implementing the component, make sure to upload all the images you are going to use inside the same page folder within the Media Library as shown below. For this example, we will be using 6 images across a 4x4x4 sub-layout and in 2 rows.



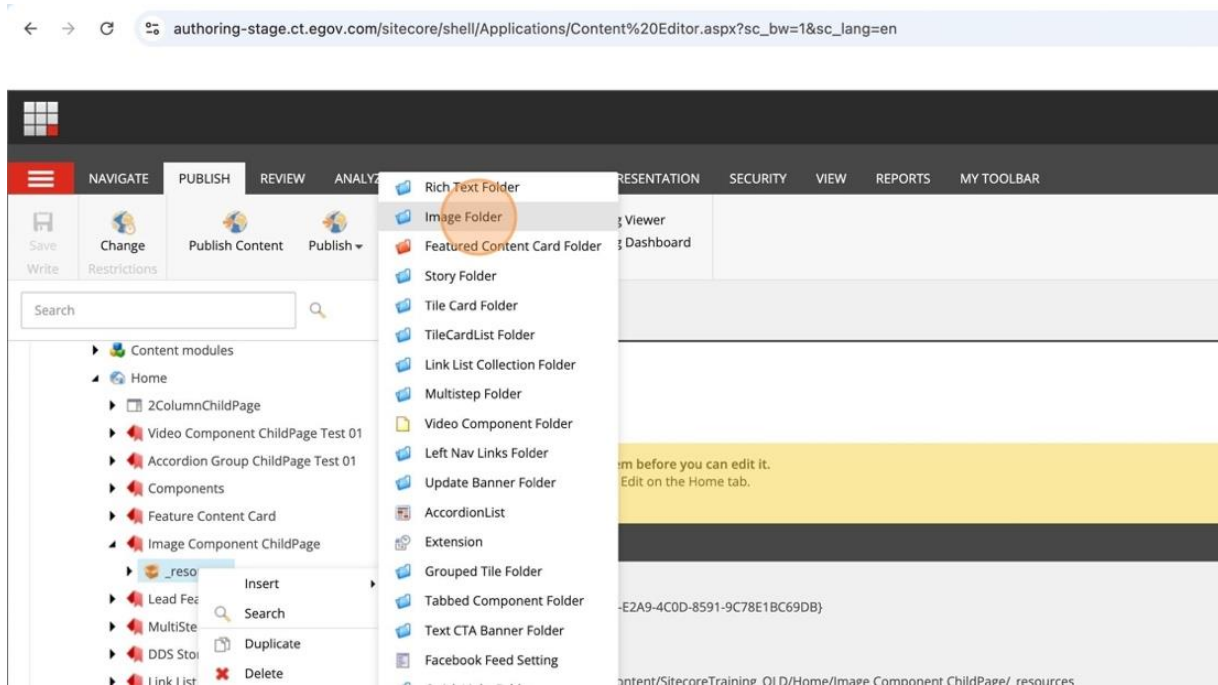
Step 2

Additionally, make sure that all the images you are going to use have their respective Alt Text associated with each image and their aspect ratio is 600x 400 pixels at 72 dpi respectively.



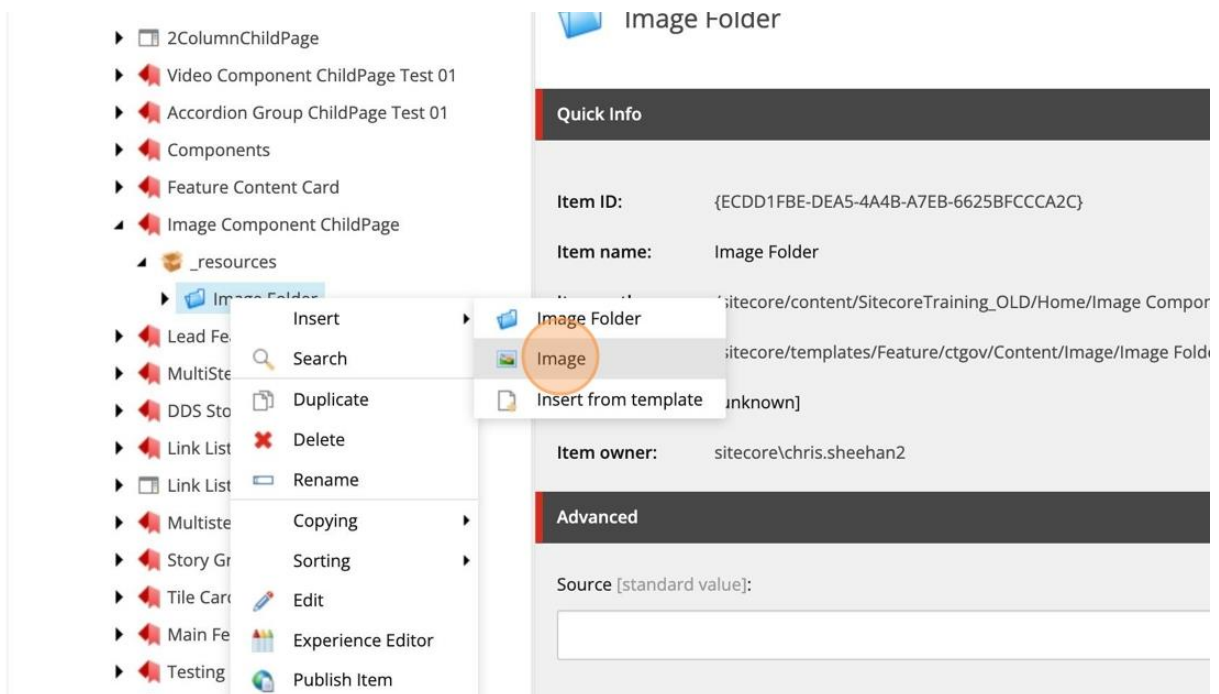
Step 3

Exit the Media Library and locate your Child Page inside the Content Editor. Locate the "_resources" box from your page and right click it. Click "Insert". Then click "Image Folder".



Step 4

Right-click the Image folder, click "Insert" and click "Image". In the pop-up that appears, give the Image Card a unique name and click "OK".



Step 5

Click the Image Card. In the right panel, fill in the details. First, fill in the “Caption”. Click on the “Browse” link in the “Image” section and navigate through the Media Library to locate your image and click “Select”. Additionally, you can make the Image component linkable either externally or internally. In this example, we will not be linking these image components.

The screenshot shows the Content Editor interface. On the left, the 'Image Component ChildPage' is selected under the '_resources' folder. The right pane displays the 'Data' section with a 'Caption' field containing the text 'This is a caption that will briefly describe the image that it is associated with.' Below the caption is an 'Image' section with a 'Browse' link and a preview of a construction site image. The image dimensions are 600 x 400 and the default alternate text is 'Contractors on a construction site measuring distances.'

Step 6

Once the details of the component are complete, proceed to click the “Save” icon and then “Publish Content” within the “Publish” tab.

The screenshot shows the Content Editor interface with the 'Publish' tab selected in the top navigation bar. The 'Publish Content' button is highlighted. The left pane shows the 'Image Component ChildPage' selected. The right pane shows the 'Data' section with a 'Caption' field containing the text 'This is a caption that will briefly describe the image that it is associated with.' Below the caption is an 'Image' section with a 'Browse' link and a preview of a construction site image.


Step 7

Next, add the following 5 images, that we will be using for this example. Follow steps 4-6 of this lesson.

The screenshot displays a content editor interface. On the left, a file tree shows the following structure:

- Content modules
 - Home
 - 2ColumnChildPage
 - Video Component ChildPage Test 01
 - Accordion Group ChildPage Test 01
 - Components
 - Feature Content Card
 - Image Component ChildPage
 - _resources
 - Image Folder
 - Construction Image
 - Lead Feature Story Card ChildPage
 - MultiStep Component
 - DDS Story ChildPage
 - Link List ChildPage Test 01
 - Link List Right Rail ChildPage Test 01
 - Multistep ChildPage Test 01
 - Story Groups Childpage Test 01
 - Tile Cards Childpage Test 01

The right-hand data panel shows the following information for the selected image:


- Data**
- Caption:** This is a caption that will briefly describe the image that it is associated with.
- Image:** /SitecoreTraining/Homepage/Contractor
- 
- Dimensions: 600 x 400
- Default Alternate Text: "Contractors on a construction site measuring distances"
- Link:**

Once you have completed bringing in the remaining images, your 'Image Folder' should resemble the example provided below.

The screenshot displays a content editor interface. On the left, a file tree shows the following structure:

- Content modules
 - Home
 - 2ColumnChildPage
 - Video Component ChildPage Test 01
 - Accordion Group ChildPage Test 01
 - Components
 - Feature Content Card
 - Image Component ChildPage
 - _resources
 - Image Folder
 - Construction Image
 - Man on a phone Image
 - Family Image
 - Mother and two kids Image
 - Soccer players Image
 - Woman on phone Image
 - Lead Feature Story Card ChildPage
 - MultiStep Component
 - DDS Story ChildPage
 - Link List ChildPage Test 01
 - Link List Right Rail ChildPage Test 01
 - Multistep ChildPage Test 01
 - Story Groups Childpage Test 01

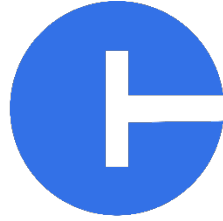
The right-hand data panel shows the following information for the selected image:

- Data**
- Caption:** Sixth and final caption that briefly describes the image above.
- Image:** /SitecoreTraining/Homepage/Woman on the phone
- 
- Dimensions: 600 x 400
- Default Alternate Text: "Woman on her laptop and using a cell phone."
- Link:** Insert link | Insert media link | Insert external link | Insert anchor | Insert email | Insert JavaScript | Follow | Cl

Step 8

Finally, click on your Child page and click “Save” and “Publish Content”. The Image Component has now been completed from the Content Editor side.

The screenshot displays the Content Editor interface. At the top, there is a navigation bar with buttons for 'Save', 'Change', 'Publish Content', 'Publish', 'Experience Editor', 'Publishing Viewer', 'Preview', and 'Publishing Dashboard'. Below this is a search bar and a 'Content' tab. The left sidebar shows a tree view of content modules, with 'Image Component ChildPage' selected and highlighted. Underneath it, the '_resources' folder is expanded, showing an 'Image Folder' containing several image assets, with 'Woman on phone Image' selected. The main editor area shows the configuration for the selected image component. It includes a 'Data' section with a 'Caption' field containing the text 'Sixth and final caption that briefly describes the image above.' Below this is the 'Image' section, which shows a preview of the image and its URL: '/SitecoreTraining/Homepage/Woman on the phone'. The image dimensions are listed as 600 x 400, and the default alternate text is 'Woman on her laptop and using a cell phone.' At the bottom, there is a 'Link' section with various options for inserting links.



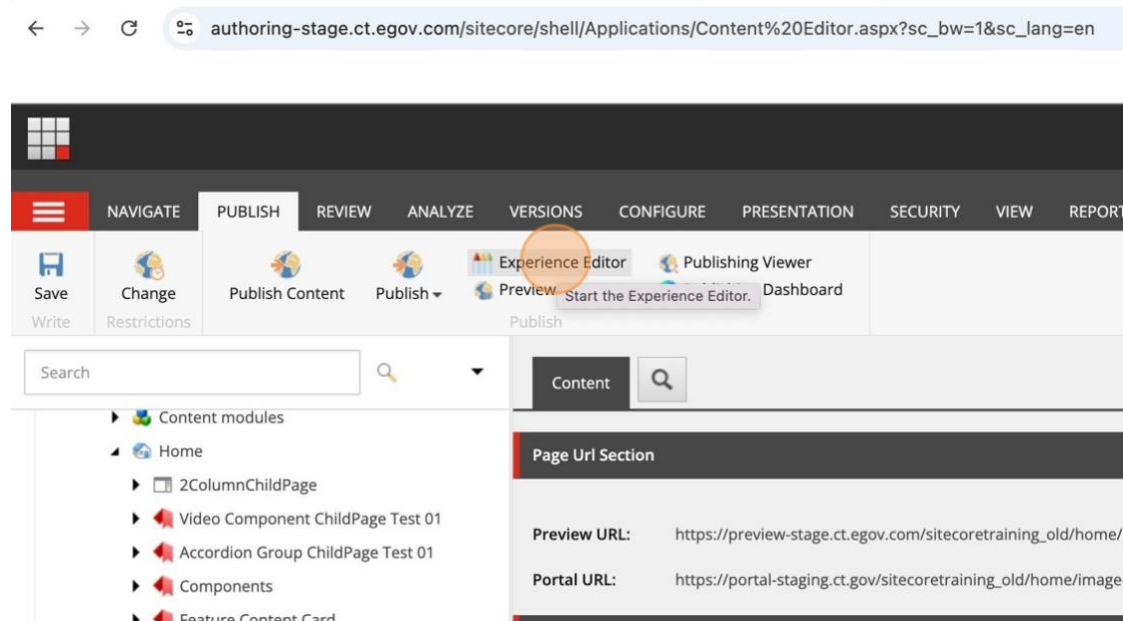
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Sitecore Training

How to Create an Image Component (Experience Editor) Part 2.

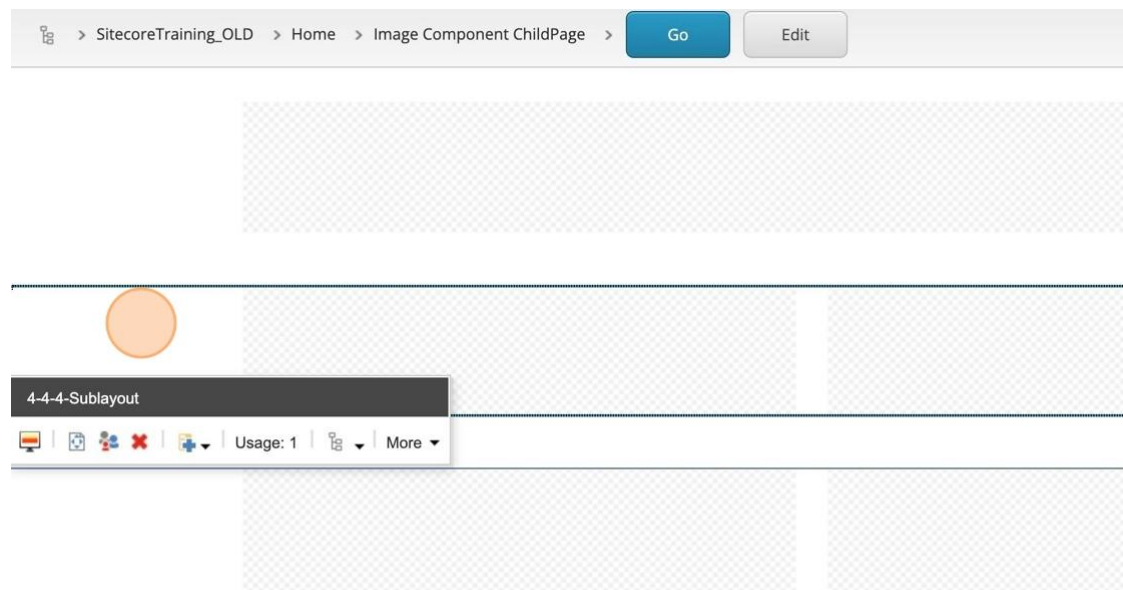
Step 1

Click the page you are working on in the Content Editor and inside the “Publish” tab open the “Experience Editor”. Once the new browser tab has opened, wait for the Experience Editor page to load.

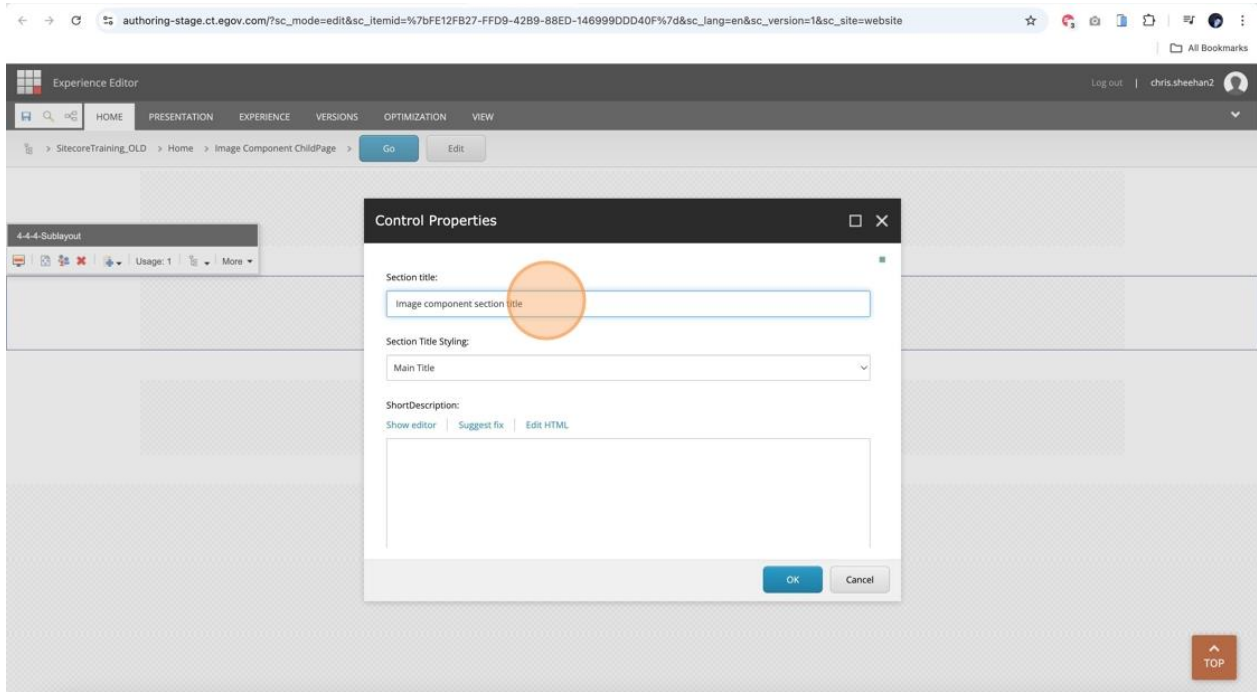


Step 2

Click in the first empty container and select "Full Width Sub-layout" in the pop-up that appears and click "Select". Click the "Add here" option. Select on the “4x4x4 Sub-layout” option for this example. Immediately under the sub-layout that you just created, create a second Sub-layout so it resembles the example below.

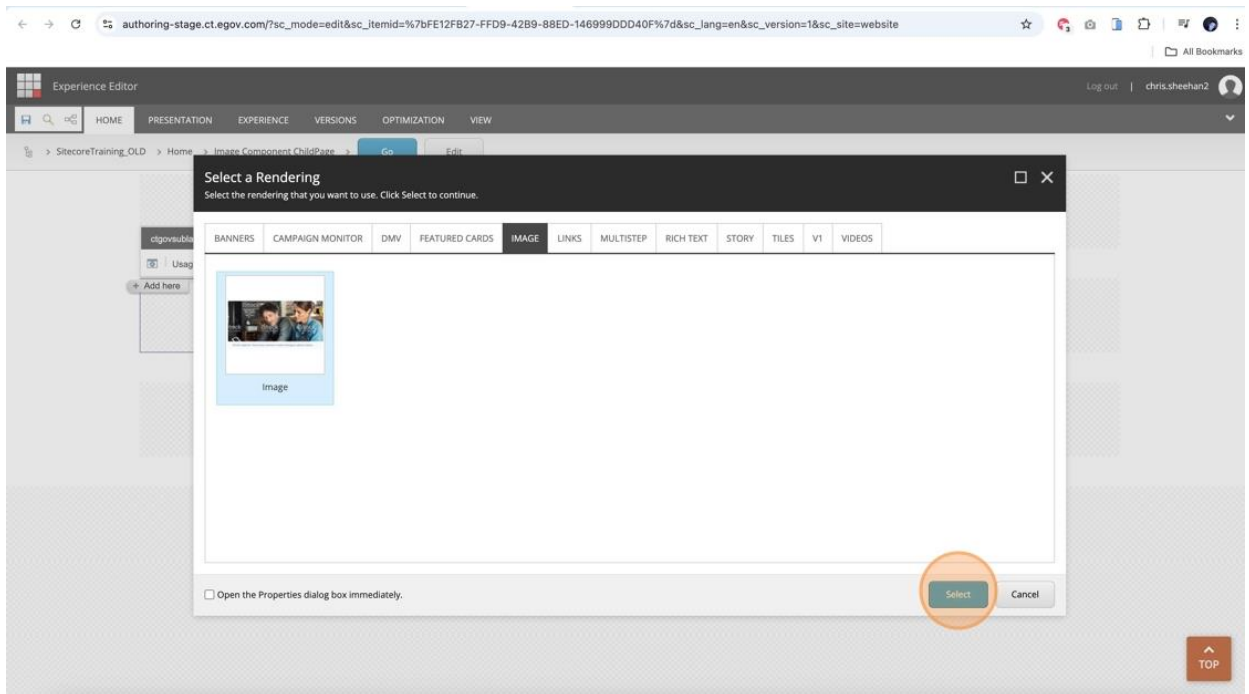


Before inserting the images into the 4x4 sub-layouts, give the first Sub-layout a section Title. Click on the "Control Properties" of the 4x4 Sub-layout and give the blade a Section Title and then select "OK".



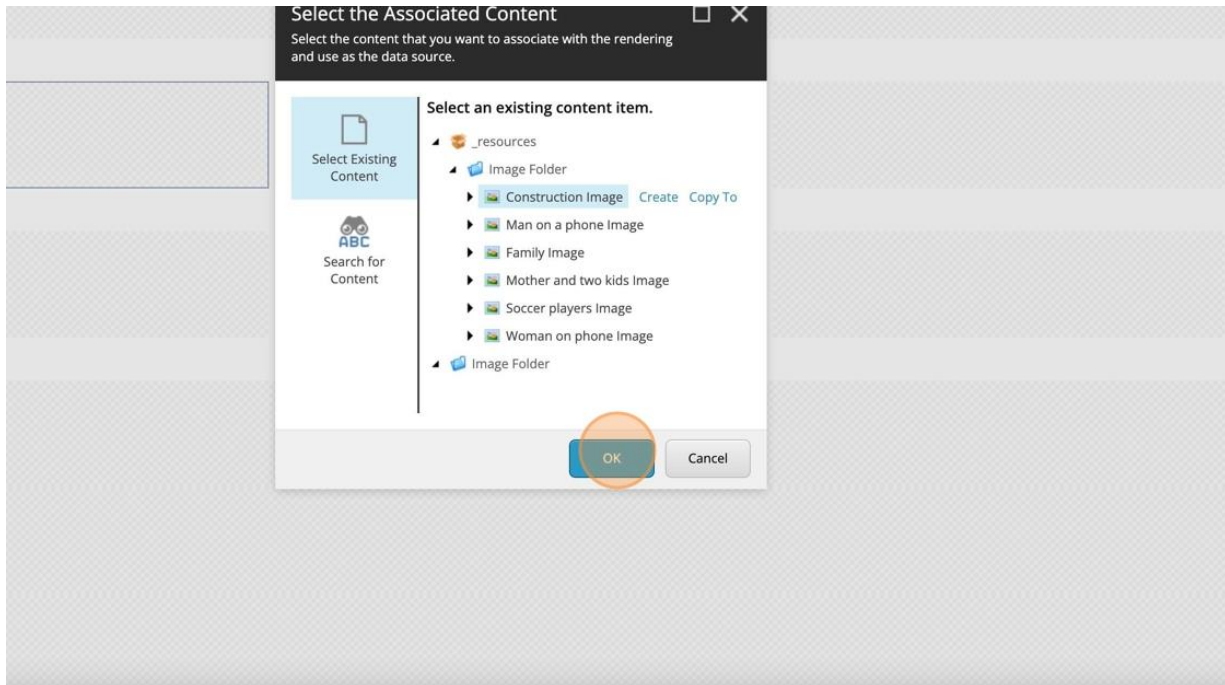
Step 3

Inside the 4x4x4 rectangle placeholder, click "Add here". Select the "IMAGE" tab in the pop-up. Click on the "IMAGE" tile and then click "SELECT".



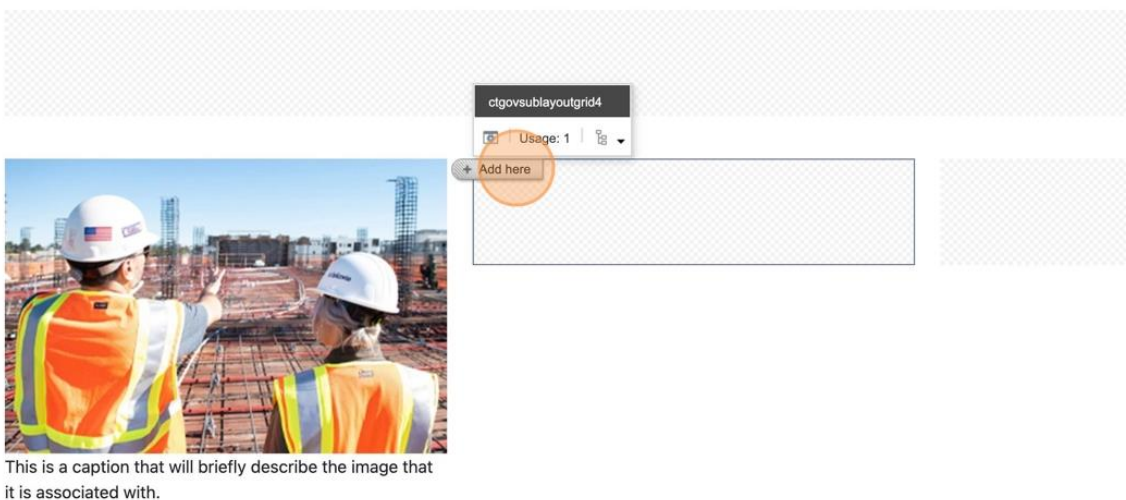
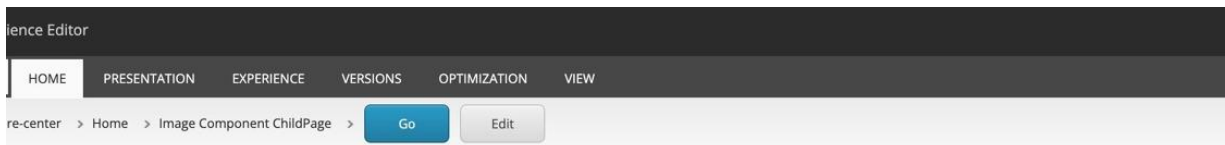
Step 4

In this new pop-up, expand the "Image Folder" you previously created in Part 1 of this lesson. Click the first image that you would like to introduce. Your Image component should be visible and resemble the example shown below. Select the image component and click "OK".



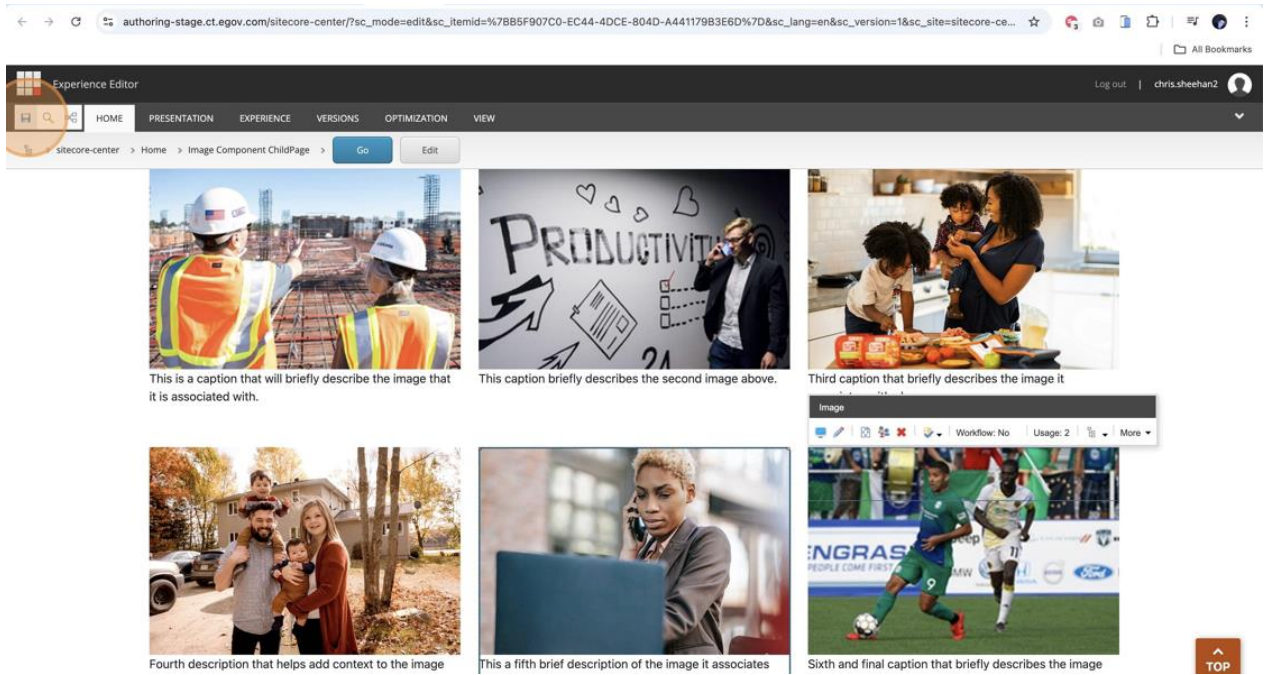
Step 5

Your first Image Component has just been imported in the default view on your page. Next, click in the next rectangle placeholder and click the "Add here" option as shown below. Follow steps 3 and 4 of this lesson to add the next 5 images in all the 4x4x4 placeholders we created earlier.

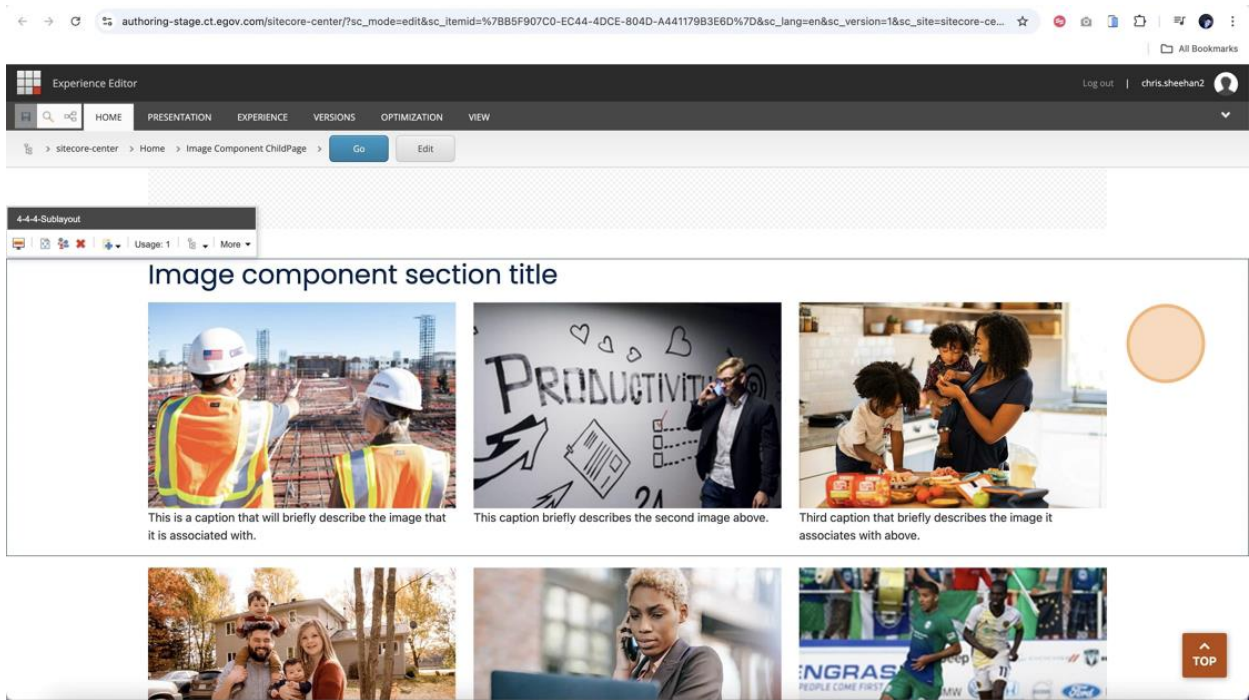


Step 6

Once you have completed importing all the Image Components into the 6 spaces you created for it, immediately click the Disc icon to **SAVE YOUR WORK** in the Experience Editor. **WAIT FOR THE PAGE TO RE-LOAD.**



Once the page has reloaded, it should resemble the image displayed below, and the SAVE icon image should be grayed out meaning that your save is in the latest version.



Step 7

Once you have completed editing inside the "Experience Editor", you can now return to the "Content Editor" in Sitecore, most likely, in the previous browser tab. Upon returning to the "Content Editor", go to your child page and click on it once.

The screenshot shows the Sitecore Content Editor interface. The top navigation bar includes icons for Save, Change, Publish Content, Publish, Experience Editor, Publishing Viewer, and Publishing Dashboard. Below the navigation bar is a search bar and a list of content items. The 'Image Component ChildPage' is selected, and its '_resources' folder is expanded, showing an 'Image Folder' with several image assets. The right-hand pane displays the 'Advanced' properties for the selected item, including 'Item owner: sitecore\chris.sheehan2', 'Source [standard value]:', and '_Source Item [standard value]:'. There are also checkboxes for 'Enable Item Fallback' and 'Enforce Version Presence'.

Only then proceed to the "SAVE" icon in the "Content Editor". The previous step makes Sitecore acknowledge the changes you made in the "Experience Editor" and will save the latest version of your page. After the save has taken effect, click on "Publish Content".

The screenshot shows the Sitecore Content Editor interface after saving. The top navigation bar includes icons for Save, Change, Publish Content, Publish, Experience Editor, Publishing Viewer, and Publishing Dashboard. Below the navigation bar is a search bar and a list of content items. The 'Image Component ChildPage' is selected, and its '_resources' folder is expanded, showing an 'Image Folder' with several image assets. The right-hand pane displays the 'Page Url Section' properties for the selected item, including 'Item owner: sitecore\dwages', 'Page Url Section', 'Preview URL: https://preview-stage.ct.egov.com/sitecore-center/image-component-childpage', and 'Portal URL: https://portal-staging.ct.gov/sitecore-center/image-component-childpage'. There is also a section for 'Associated Content Data'.

Step 8

Once the "Content Editor" page has reloaded, you can then proceed to click on the "Portal URL" link of the child page to verify that your component has been successfully integrated into the front end.

The screenshot shows the Content Editor interface. The top navigation bar includes tabs for NAVIGATE, PUBLISH, REVIEW, ANALYZE, VERSIONS, CONFIGURE, PRESENTATION, SECURITY, VIEW, REPORTS, and MY TOOLBAR. Below the navigation bar are icons for Save, Change, Publish Content, Publish, Experience Editor, Publishing Viewer, and Publishing Dashboard. The left sidebar shows a tree view of content items, with 'Image Component ChildPage' selected. The main panel displays the 'Page Url Section' with 'Preview URL' and 'Portal URL' fields. The 'Portal URL' field is highlighted with an orange circle. Below, the 'Associated Content Data' section shows a list of content items under the 'Content' category.

Finally, when the new tab finishes loading, the Child page with the Image Components should resemble the example provided below.

The screenshot shows a web browser displaying a page titled "Image component section title". The page contains six images arranged in a 2x3 grid, each with a caption below it. The captions describe the images and their associated content.

- Image 1: Two construction workers in hard hats and safety vests. Caption: "This is a caption that will briefly describe the image that it is associated with."
- Image 2: A man in a suit talking on a phone, with a whiteboard in the background that says "PRODUCTIVITY". Caption: "This caption briefly describes the second image above."
- Image 3: A woman and a child in a kitchen. Caption: "Third caption that briefly describes the image it associates with above."
- Image 4: A family of four (father, mother, and two children) standing outdoors. Caption: "Fourth description that helps add context to the image above."
- Image 5: A woman in a business suit talking on a phone. Caption: "This a fifth brief description of the image it associates with."
- Image 6: A soccer game in progress. Caption: "Sixth and final caption that briefly describes the image above."

A "TOP" button is visible in the bottom right corner of the page.