

Sitecore Training

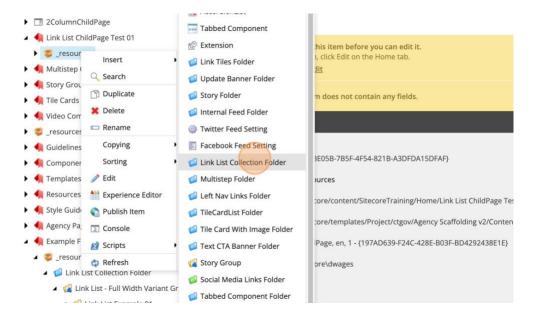
How to Create a Link List Component (Content Editor) Part 1.

Introduction

Link list components are beneficial for arranging and categorizing different resources. Link lists come in handy when displaying walls of otherwise daunting, seemingly unrelated links. These linked lists let you break up the content visually and thematically according to their natural groupings. For example, if organizing IT links, you might group one linked list into IT Help and the other into Security Services.

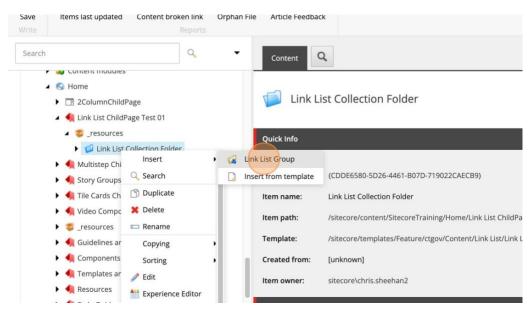
Step 1

Locate the "_resources" box and right click it. Click "Insert". Then click "Link List Collection Folder".

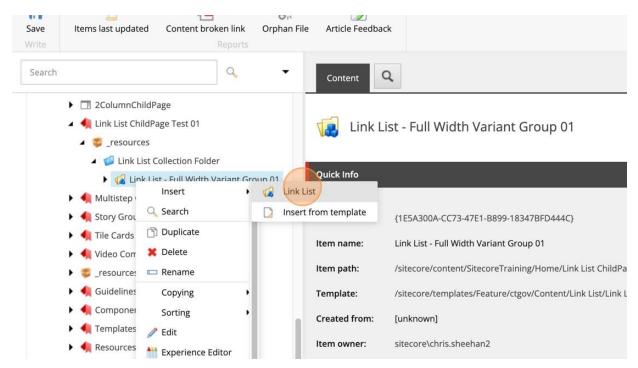


Step 2

Right-click the Link List Collection Folder, click "Insert" and click "Link List Group". In the pop-up that appears, give the Link List Group folder a unique name and click "OK".



Right-click the "Link List Group", click "Insert" and click "Link List". In the pop-up that appears, give the Link List folder a unique name and click "OK".



Step 4

Click on the "Link List" folder, and in the right panel, fill in the details. First, fill in the List Title.

Guidelines and Standards	Created from:	[unknown]
Components	Item owner:	sitecore\chris.sheehan2
Templates and Features		
Resources	Data	
Style Guide		
Agency Page Templates	Anchor Tag:	
Example Full Width Link Lists Childpage Test 01		
🍯 _resources		
🔺 🥩 Link List Collection Folder	List Title:	
🔺 📢 Link List - Full Width Variant Group 01		
🔺 🤹 Link List Example 01		
Access the Feature Content Card Se	List Description:	
🕨 🧊 Go to the Sitecore Training Homepa	Show editor	Suggest fix Edit HTML
Access the CT Content Style Guide		
Discover More using Template and		
Discover the use of the Multistep Control		
Find More Component Resources		
Media Library Workbox		

Next, go to the "List Description" section and click "Show Editor". Fill in the Description.

🕨 🖣 Video Component	
🕨 🧋 _resources	Anchor Tag:
🕨 🖣 Guidelines and Standards	
🕨 🖣 Components	
• 4 Templates and Features	List Title:
🕨 ┥ Resources	List fide:
🕨 ┥ Style Guide	Link List Example 01
🕨 ┥ Agency Page Templates	
🔺 4 Example Full Width Link Lists Childpage Test 01 👔	List Description:
🔺 🧊 _resources	Show editor Suggest fix Edit HTML
🔺 🥩 Link List Collection Folder	
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Access the Feature Content Card Se	
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Access the CT Content Style Guide	
Discover More using Template and	
Discover the use of the Multistep Center	Link:
Eind More Component Desources	Insert link Insert media link Insert external link Insert anchor Insert e

Once inside the "Rich Text Editor", only use simple text that has NO formatting if you are copy/pasting from a file, <u>only simple text is allowed</u>. If you are not sure how to do this, click in the "Paste Plain Text" editor if you are pasting content from another file and want to REMOVE ALL FORMATTING from the content you are copying. When you are finished with this step, click "Accept" in the "Rich Text Editor".

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ample text to show in the Link List component training videos in example 1 of a Full Width Layout. Lorem ipsum dolor sit a uis mi ut diam molestie <u>bibendum</u> eget vel erat. Integer non felis fermentum, fermentum justo ut, <u>malesuada nibh</u>. <u>Duis pe</u> um nunc tempor nec. Curabitur iaculis arcu ut mollis <u>euismod</u>.

Next, go to the "Number of Columns to Display" dropdown. For this example, we will be using a Full Width Sub layout, but we will be displaying this list in three columns, so it displays resembling a 4x4x4 Sublayout. It is here where you must decide as to how your Link List will display. Whether it will spread across the whole page or if it will be a Link List belonging to a right rail page.

🔺 🔙 Link List ChildPage Test 01	
∠ 🧯 _resources	Link:
🔺 🥩 Link List Collection Folder	Insert link Insert media link Insert external link Insert anchor Inse
🔺 📢 Link List - Full Width Variant Group 01	
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🕨 🔙 Multistep ChildPage Test 01	Lieb Description
🕨 🔙 Story Groups Childpage Test 01	Link Description:
🕨 ┥ Tile Cards Childpage Test 01	
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🕨 ┥ Templates and Features	
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🕨 🕠 Style Guide	Background Color:
🕨 🔙 Agency Page Templates	
🔺 🔙 Example Full Width Link Lists Childpage Test 01	
ent Editor Media Library Workbox	

Step 7

The parent Link List Group Folder is now complete. Immediately click on the "Save" button in the top left corner of the Sitecore Content Editor to SAVE YOUR WORK. Next, in the "Publish" tab, click "Publish Content".

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4	SitecoreTraining				Data				
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1	Home2ColumnChild	Page							
	 4 4 Link List Child 	-			List Title:				

Now, it is time to add your Link List Items. For this example, we will insert 9 of them so that we have a symmetrical display across the 3 columns as was established in Step 6.

Next, right-click on the Link List Group Folder and click "Insert". Click on the "Link Item" option. Create a unique name for the "Link Item", and then click "OK".

	۹	Content Q				
🚱 Home		Item owner: sitecore\chris.sheehan2				
2ColumnChildPage						
🔺 ڔ Link List ChildPage Test	01	Data				
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🕨 🖣 Components	Sorting	Donec quis mi ut diam molestie bibendum eget vel erat. Integer non feli				
🕨 ڔ Templates and Feature	🥕 Edit	vestibulum nunc tempor nec. Curabitur iaculis arcu ut mollis euismod.				
🕨 섺 Resources	兰 Experience Editor					

Step 9

Click on your first Link Item. In the right panel, fill in the details. First, fill in the Title.

😻 _resources	ltem path:	/sitecore/content/SitecoreTraining/Home/Link List ChildPage Test 01/_resource
Iink List Collection Folder	Template:	/sitecore/templates/Feature/ctgov/Content/Link List/Link Item - {5D0A6FF8-CC
🔺 ز Link List - Full Width Variant Group 01	Created from:	[unknown]
🔺 📢 Link List Example 01	created from.	[anknown]
Go to the Sitecore Training Homepa	Item owner:	sitecore\chris.sheehan2
Multistep ChildPage Test 01		
Story Groups Childpage Test 01	Data	
Tile Cards Childpage Test 01	Link Title:	
Video Component		
_resources		
Guidelines and Standards		
Components	Link Description:	
Templates and Features	Show editor	Suggest fix Edit HTML
Resources		
Style Guide		
Agency Page Templates		
Example Full Width Link Lists Childpage Test 01		
🧯 _resources		

Next, fill in the Links section. For this Link List Item, there are 3 types of links that you can use. 10.1. Insert link. This option is used to insert links that are going to be linked to internal pages. 10.2. Insert external link. This option is meant to add links that go to external web pages. 10.3. Insert media link. This option allows you to link to different types of media that you have uploaded into the Media folder.

🕨 🖣 Story Groups Childpage Test 01	Link Title:
🕨 🔩 Tile Cards Childpage Test 01	
🕨 🔩 Video Component	Go to the Sitecore Training Homepage
g _resources	
🕨 🔙 Guidelines and Standards	Link Description:
🕨 🖣 Components	Show editor Suggest fix Edit HTML
• 4 Templates and Features	
🕨 🔩 Resources	
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🕨 🔩 Agency Page Templates	
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🔺 🤬 Link List - Full Width Variant Group 01	Link:
🔺 🤹 Link List Example 01	Insert link Insert media link Insert external link Insert anchor Ins
Access the Feature Content Card Se	
Go to the Sitecore Training Homepa	
s://authoring-stage.ct.egov.com/sitecore/shell/Applications/Content	Fditor asny?sc_bw=1≻_lang=en#

Once inside the "Link Details" pop-up window, select where your link will point to, add a Description. For this example, click "Active Browser" (due to internal page linking), and add Alternative text for differently abled audiences. Click "Insert".

cmsconnect Content modules	
G Home Configuration	Item Name: Home
SNAP	Description:
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socialequitycouncil-beta	Anchor:
STARS	
steam	
SteamDupe	Target:
SummerStemChallenge	Active Browser 🗸
SWS	Custom:
TEST Test Site	
Test Site TestDynamicSiteManager123	
TestGov456	Alternate text:
TestSite	Go to the Sitecore Training Homepage
Training Sites	Style class:
trainingcenter	
training-site	
UpdateUsDSS	
dia link Insert external link Insert anchor Ins	sert email Insert JavaScript Follow Clear

After completing your first Link from this Link List group, click "Save" in the top left corner of the Sitecore Content Editor. Then, in the "Publish" tab, click on "Publish Content".

\leftarrow \rightarrow C ($``a$ authoring-stage.ct.egov.com/sitecore/sh	ell/Applications/Content%20Editor.aspx?sc_bw=1≻_lang=en
	ZE VERSIONS CONFIGURE PRESENTATION SECURITY VIEW REPORTS MY TOOLBAR
Save Restrictions	
Search Q -	Content* Q
 Iink List ChildPage Test 01 Eresources Link List Collection Folder Link List - Full Width Variant Group 01 Link List Example 01 Go to the Sitecore Training Homep; 	Template: /sitecore/templates/Feature/ctgov/Content/Link List/Link Item - {5D0A6FF8-CCC2-43F9-9132-C76227C64436} Created from: [unknown] Item owner: sitecore\chris.sheehan2
Multistep ChildPage Test 01 Multistep ChildPage Test 01 M Tile Cards Childpage Test 01 Video Component	Data Link Title: Go to the Sitecore Training Homepage
 Guidelines and Standards Components Templates and Features 	Link Description: Show editor Suggest fix Edit HTML

Step 11

Now that you have created your first Link List Item and Link List Group parent component, you can now proceed to create the other 8 links needed for this Full Width Sub layout example. Just follow steps 8-10 of this lesson.

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		ist ChildPage Test 01 sources			Template:	/sitecore/ter	mplates/Feature/ctgov/Conter
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	4	🔒 Link List - Full Width	Variant Gro	սբ 01	Item owner:	sitecore\chr	is.sheehan2
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				t Card Section s and Variants	Link Title:		
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		🕨 🧊 Discover the u	use of the Mu	ltistep Component			
		🕨 🧊 Find More Co	mponent Res	ources	Link Description:	:	
		🕨 🧊 Go to CT Guid	lelines and St	andards	Show editor	Suggest fix	Edit HTML
		Access the CT	Content Styl	e Guide			
		Discover More	e using Temp	late and Features Pages			

Next, you need to add your Link List Items into your Link List Group Folder parent component. Return to the parent component and go to the right panel as demonstrated below. In the "Sorted List" section, use the right arrow to add you links to the selected section.

Number Of Columns To Display:	
3	~
Display Separator	
Background Color:	
	~
ShowSortedList	
SortedList:	
Select all	
All Discover More using Template and Features Pages Co to the Sitecore Training Homepage Access the Feature Content Card Section Review Tile Card Resources and Variants Learn about Story Groups Cards and Components Discover the use of the Multistep Component Find More Component Resources Go to CT Guidelines and Standards Access the CT Content Style Guide	\$
Discover More using Template and Features Pages	

Once the Link List Items have been added, click "Save" and then "Publish Content". This step is to ensure that the entire component is saved in the latest version with all the updates we just included.

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• 4 Tile Cards Childpage Test 01 Discover the use of the Multistep Component		
4 Video Component Resources Go to C Guidelines and Standards		
🕨 🦉 _resources 🕴 Access the CT Content Style Guide		
• 4 Guidelines and Standards Discover More using Template and Features Pages		
▶ 🖣 Components		
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Finally, click on the parent Link List Collection Folder of your Link List component. One final time, go to the "Number of Columns to Display" dropdown of this section in the right panel. Select 3.

🔺 🔩 Link List ChildPage Test 01		
✓ Sources		
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Link List - Full Width Variant Group 01		
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Discover the use of the Multistep Component	• 🚱 Home	
Find More Component Resources	Gronfiguration	
Go to CT Guidelines and Standards	, and compared the	
Access the CT Content Style Guide		
Discover More using Template and Features Pages		
• 4 Multistep ChildPage Test 01		
• 4 Story Groups Childpage Test 01		
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🕨 🖣 Video Component	3	
▶ 😅 _resources	4	
• 4 Guidelines and Standards	Background Color:	
• 4 Components	background color.	
• 4 Templates and Features		
🕨 🥠 Resources		
or Media Library Workbox		

Lastly, with the parent Link List Collection Folder selected, click "Save" and then "Publish Content".

\leftrightarrow \rightarrow C a authoring-stage.ct.egov.c	om/sitecore/shell/Application	ns/Content%20Editor.aspx?sc_bw=	=1≻_lang=en		
	VIEW ANALYZE VERSION	S CONFIGURE PRESENTATION	SECURITY VIEV	/ REPORTS	MY TOOLBAR
Save Change Publish Content Publish	h 🕶 Experience Editor h 🗸 🏠 Preview Publish	 Publishing Viewer Publishing Dashboard 			
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 Iink List ChildPage Test 01 Eresources Iink List Collection Folder Iink List - Full Width Varian 	Group 01				
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 Ø Access the Feature Co Ø Review Tile Card Reso Ø Learn about Story Gr 	Intent Card Section urces and Variants pups Cards and Components e Multistep Component t Resources nd Standards	 SitecoreTraining cmsconnect Content modules Configuration 			> <

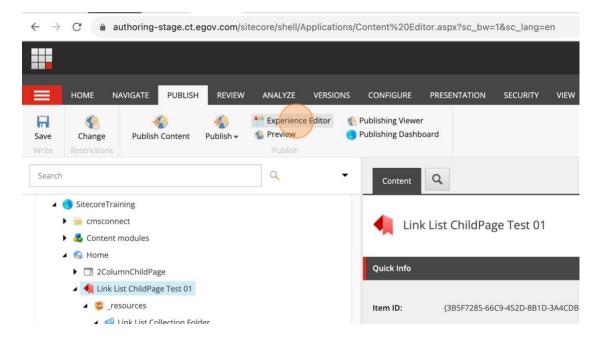


Sitecore Training

How to Create a Link List Component (Experience Editor) Part 2.

Step 1

Click the page you are working on in the Content Editor and inside the "Publish" tab open the "Experience Editor". Once the new browser tab has opened, wait for the Experience Editor page to load.



Step 2

Click in the empty box as shown and select "Full Width Sub-layout" in the pop-up that appears and click "Select". Click "Add here" as shown below. Select the "Full Width Sub layout" option for this example.



Click inside the rectangle container placeholder, click "Add here". Select "Link List" in the pop-up. Click on the "Link List" image. Click "Select".

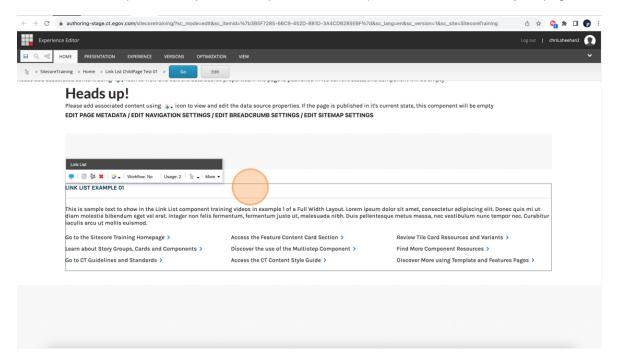
$\leftrightarrow \rightarrow \mathbf{C}$ $\hat{\mathbf{a}}$ authoring-stag	ge.ct.egov.com/sited	coretraining/?sc	_mode=edit&s	sc_itemid=%7b3l	B5F7285-66C	9-452D-8B1D-3A40	DB285EBF	%7d≻_lang=	en≻_version=18	≻_site=Sitecore	Training	₫ \$	6 * 🗆	0
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ctgovsublayout	QUICK TILES GRID	RICH TEXT	SEARCH SEA	RCH BOX BANNER	SIDE BAR TILE	SOCIAL MEDIA LINA	STORY	TABBED COMPO	DNENT TEXT CTA	BANNER TILE CAI	RD TILE CAR	RD COMPOUND	TILE CAROUSEL	
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• Add here	Link Item	n	Link List	Link List Co	liection	Link List Group						(
	Open the Properti	ies dialog box imm	ediately.									(eloct Cance	ы

Step 4

In this new pop-up, expand the "Link List Collection Folder" you previously created in the Content Editor. Click the Link List Group component within the structure and expand it. Your Link List Items should be visible and resemble the example shown below. Select the "Link List Folder" component and click "OK".

	ct the content that you want to associate with the rendering use as the data source.	
or it	 G Link List - Full Width Variant Group 01 G Link List Example 01 Create Copy To G to the Sitecore Training Homepage Access the Feature Content Card Section Review Tile Card Resources and Variants Learn about Story Groups Cards and Components Discover the use of the Multistep Component Find More Component Resources G to CT Guidelines and Standards Access the CT Content Style Guide Discover More using Template and Features Pages 	

Your Link List component has just been imported to the "Experience Editor" view on your page.



Step 6

Immediately click the Disc icon to SAVE YOUR WORK in the Experience Editor. WAIT FOR THE PAGE TO RE-LOAD. Once the page has reloaded, it should resemble the image displayed below, and the SAVE icon image should be grayed out meaning that your save is in the latest version.

<	→ C	authori	ng-stage.ct.ego	v.com/sitecoretra	aining/?sc_m	ode=edit≻_item	id=%7b3B5F7	7285-66C9-452D-8B1D-3A4CDB285EBF%7d≻_lang=en≻_ver
	Experience	e Editor						
H	9 н	OME	PRESENTATION	EXPERIENCE	VERSIONS	OPTIMIZATION	VIEW	
B	> SitecoreTra	iining >	Home > Link List	ChildPage Test 01	> Go	Edit		

Heads up!

Please add associated content using 😱 cicon to view and edit the data source properties. If the page is published in it's current state, this EDIT PAGE METADATA / EDIT NAVIGATION SETTINGS / EDIT BREADCRUMB SETTINGS / EDIT SITEMAP SETTINGS

Link List	
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NK LIST EXAMPLE 01	

Go to the Sitecore Training Homepage >

Access the Feature Content Card Section >

Once you have completed editing the "Experience Editor", you can now return to the "Content Editor" in Sitecore, most likely, in the previous browser tab. Upon returning to the "Content Editor", click once again on the Link List Child page, and only then proceed to the "SAVE" icon in the "Content Editor".

	Content%20Editor	aspx:sc_bw=1	rasc_lang=e			
	CONFIGURE P	RESENTATION	SECURITY	VIEW	REPORTS	MY TOOLBAR
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