

**STATE OF CONNECTICUT**  
**State Innovation Model**  
***Community Health Worker Advisory Committee***  
**Meeting Summary**  
**Thursday, June 28, 2018**  
**1:00pm – 2:00pm**

**Design Group 3 – Met via Webinar**

Attendees: Cecil Tengtenga, Erika Lynch, Milagrosa Seguinot,  
Absent: Chioma Ogazi, Ashika Brinkley, Linda Guzzo, Grace Damio, Liza Estevez, Michael Corjulo  
Facilitators: Meredith Ferraro  
Other Participants: Maggie Litwin, Fatawu Mahama, Fernando Morales

Process: This meeting was scheduled as a follow up to the full CHW Advisory Meeting on June 17, 2018 there were a few things identified needed to be revisited to gain clarity on the recommendations being put forward.

Training Vendor Approval

It was unclear if training vendors needed to be approved in order to provide CHW Training for CHW Certification. There was some discussion about this then it was felt it would be good to send this question out in a survey monkey.

Via Survey Monkey – Asked Design Group 3, “Should CHW Training programs apply to be “approved” training vendors to provide CHW Training that is recognized for CHW Certification?” Consensus around this question was “Yes”, CHW Training programs should apply to be “approved” training vendors to provide CHW Training that is recognized for CHW Certification.

Reviewing & Approving Training Vendors (Who)

Went over who reviews and approves CHW training vendors FL, TX, MI, RI, AZ, IN, and MA. Discussed who should be reviewing and approving the CHW training vendors in CT. It was felt either the CHW Certifying Entity (DPH) or CHW Certification Advisory Body should be the one reviewing and approving CHW training vendors.

Via Survey Monkey – Asked Design Group 3, “Who should be responsible for reviewing and approving the CHW training vendors in CT?” Majority felt that the CHW Certification Advisory Body should be the one reviewing and approving the CHW training vendors.

Internship

In the full CHW Advisory Meeting there was some clarification needed around the language for the internship. It was asked, if the internship should coincide with the training or follow after the completion of training? This group felt that either way was fine, this was for the program to decide. The internship could coincide with the training or follow completion of the training.

An internship description reviewed and suggested with some modifications: *This should be an opportunity for the CHW to observe and practice core CHW skills and services in the field, and to receive*

*additional training, supervision and feedback from professionals working in the public health, health care, non-profit and community settings.*

### Instructor Qualifications

Instructor qualifications for CHW training vary from state to state. Eventually, might be able to require the CHW is a Certified CHW.

Via Survey Monkey, asked Design Group 3 about Instructor Qualifications for CHWs and Non-CHW instructors.

Two out of the five respondents agreed that instructor qualifications for the CHW instructors should be:

- 3-5 years experience working as a CHW (fulltime)
- Proof of completion of a CHW Core Competency Training
- Preferred resident with knowledge of the community and community resources
- Has the knowledge, skills and competence to effectively teach a curriculum

Final consensus on CHW instructor qualifications has not been made.

Majority of respondents agreed that instructor qualifications for the Non-CHW instructors:

- Has the knowledge, skills and competence to effectively teach a curriculum

### Training Vendor Criteria

In the full CHW Advisory Meeting, this recommendation was originally proposed as part of Instructor Qualifications, “At least 40% of the hours should be taught or co-taught by faculty who are Community Health Workers”, but it was felt that this did not fit there. This group decided to move this as a recommendation of Training Vendor Criteria. This was adapted from Massachusetts with the removal of “or Community Health Worker Trainers” at the end since CT does not yet have a CHW Trainer training.

### Core Competencies/Curriculum

Shared the U.S. Department of Labor, Employment and Training Administration, Office of Apprenticeship, New Competency-Based Occupational Framework for the occupation of Community Health Workers, released on June 15, 2018. Includes the 10 core competencies. Shared this with group, may be a possible option for curriculum framework.

### Accreditation

Revisited the question about accreditation, concerns that requiring it may create barriers to community-based/non-profit organizations being able to provide training. Because of this group thought that this information should be asked, but not be required.