



# STATE OF CONNECTICUT

## CONNECTICUT SITING COUNCIL

Ten Franklin Square, New Britain, CT 06051

Phone: (860) 827-2935 Fax: (860) 827-2950

E-Mail: [siting.council@ct.gov](mailto:siting.council@ct.gov)

[www.ct.gov/csc](http://www.ct.gov/csc)

### VIA ELECTRONIC MAIL

August 30, 2019

Anne Marie Zsamba  
Real Estate Specialist  
Crown Castle  
3 Corporate Park Drive, Suite 101  
Clifton Park, NY 12065

RE: **EM-AT&T-108-190820** – AT&T notice of intent to modify an existing telecommunications facility located at 20 Great Oak Road, Oxford, Connecticut.

Dear Ms. Zsamba:

The Connecticut Siting Council (Council) received a notice of intent to modify the above-referenced facility on August 20, 2019. On August 27, 2019, the Council issued a letter (enclosed) stating that the request for exempt modification was incomplete and recommended that Crown Castle provide proof of proper notice of this exempt modification request to the underlying property owner and documentation showing the original facility approval with conditions if any or correspondence with the Town stating that there are no records of the original facility approval.

On August 28, 2019 the Council received a lease agreement showing Crown Castle's affiliation with STC Five, LLC and an out of office email response from the Zoning Enforcement Officer for the Town of Oxford. The response does not contain any details of the original facility approval or a statement indicating the records are unavailable.

Therefore, the request for exempt modification remains incomplete at this time. The Council recommends that Crown Castle provide documentation showing the original facility approval with conditions if any or correspondence with the Town stating that it no longer retains records of its decision, on or before September 30, 2019. If additional time is needed to gather the requested information, please submit a written request for an extension of time prior to September 30, 2019. **Please provide an electronic version and one hard copy of the requested information for the incomplete exempt modification to be rendered complete and processed. Please include the Council's exempt modification identification number referenced above with the submittal.**

This notice of incompleteness shall have the effect of tolling the Federal Communications Commission (FCC) 60-day timeframe in accordance with Paragraph 217 of the FCC Wireless Infrastructure Report and Order issued on October 21, 2014 (FCC 14-153).

Thank you for your attention to this matter. Should you have any questions, please feel free to contact me at 860-827-2951.

Sincerely,

Melanie Bachman  
Executive Director

MAB/IN/emr

c: The Honorable George R. Temple, First Selectman, Town of Oxford  
Steven S. Macary, Zoning Enforcement Officer, Town of Oxford





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VIA ELECTRONIC MAIL

August 27, 2019

Anne Marie Zsamba  
Real Estate Specialist  
Crown Castle  
3 Corporate Park Drive, Suite 101  
Clifton Park, NY 12065

RE: **EM-AT&T-108-190820** – AT&T notice of intent to modify an existing telecommunications facility located at 20 Great Oak Road, Oxford, Connecticut.

Dear Ms. Zsamba:

The Connecticut Siting Council (Council) received a notice of intent to modify the above-referenced facility on August 20, 2019.

According to Section 16-50j-71 of the Regulations of Connecticut State Agencies, "...any modification, as defined in Section 16-50j-2a of the Regulations of Connecticut State Agencies, to an existing tower site, except as specified in Sections 16-50j-72 and 16-50j-88 of the Regulations of Connecticut State Agencies, may have a substantial adverse environmental effect."

Staff has reviewed this exempt modification request for completeness and has identified a deficiency in the request due to lack of notice. The Council issued a memorandum on June 22, 2017 to entities requesting exempt modifications requiring a copy of the entire notice and attachments be physically mailed to the chief elected official of the host municipality and the underlying property owner and proof of such mailing shall be submitted to the Council with the request for exempt modification. See attached.

The above referenced request for exempt modification lacks proof that the entire request for exempt modification was physically mailed to the underlying property owner listed in the property card as STC Five, LLC.

Also, the exempt modification request lacks documentation of the original facility approval and any conditions of such approval or correspondence with the Town of Oxford stating that the town no longer retains records of its decision.

Therefore, the exempt modification request is incomplete at this time. The Council recommends that Centerline Communications provide proof of proper notice of this exempt modification request to the underlying property owner and documentation showing the original facility approval with conditions if any or correspondence with the Town stating that there are no records of the original facility approval, on or before September 27, 2019. If additional time is needed to gather the requested information, please submit a written request for an extension of time prior to September 27, 2019. **Please provide an electronic version and one hard copy of the requested information for the incomplete exempt modification to be rendered complete and processed. Please include the Council's exempt modification identification number referenced above with the submittal.**

This notice of incompleteness shall have the effect of tolling the Federal Communications Commission (FCC) 60-day timeframe in accordance with Paragraph 217 of the FCC Wireless Infrastructure Report and Order issued on October 21, 2014 (FCC 14-153).

Thank you for your attention to this matter. Should you have any questions, please feel free to contact me at 860-827-2951.

Sincerely,

A handwritten signature in black ink, appearing to read 'Melanie Bachman', written in a cursive style.

Melanie Bachman  
Executive Director

MLAB/IN/emr

Enclosures: June 22, 2017 Memo to Carriers on proof of notice.

c: The Honorable George R. Temple, First Selectman, Town of Oxford  
Steven S. Macary, Zoning Enforcement Official, Town of Oxford



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VIA ELECTRONIC MAIL

### MEMORANDUM

To: Telecommunications Carriers and their Representatives

From: Melanie Bachman, Executive Director *MAB*

Re: Exempt Modification/Tower Share Filing Notification

Date: June 22, 2017

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Pursuant to Regulations of Connecticut State Agencies § 16-50j-73 and §16-50j-88, the April 2013 *Filing Guide for Modification of Existing Telecommunications Facilities*, and the August 2013 *Tower Share Filing Guide*, notice in writing shall be provided to "the Council, the property owner of record... and the chief elected official" of the intent to **modify or share an existing telecommunications facility**" (see Attachments).

Effective immediately, **a copy of the notice and the attachments**, including, but not limited to, engineering drawings, structural analysis (the structural analysis report without tower data and calculation appendices is sufficient) and power density calculation of the request for an exempt modification or tower share shall be **physically mailed** to the chief elected official of the host municipality and underlying property owner where the existing telecommunications facility is located and proof of mailing shall be submitted to the Council with the request. Proof of mailing requires an acknowledgment from the carrier (United States Postal Service or private carrier such as UPS/FedEx) that a parcel was delivered to the recipient. **E-mail service is unacceptable.**

Thank you in advance for your cooperation.

Attachments: Altrio Investment Group, LLC correspondence, dated June 16, 2017  
City of Danbury email correspondence, dated June 8, 2017

MAB/FOC/laf



Recipient List: Christopher B. Fisher, Esq., AT&T  
Ray Perry, Airosmith Development, Inc.  
Arthur Perkowski, Airosmith Development, Inc.  
Alex Murshteyn, Centerline Communications  
Michael Gentile, Centerline Communications  
David Ford, Centerline Communications  
Adam Wolfey, Centerline Communications  
Steve Levine, Centek Engineering, Inc.  
Jeff Barbadora, Crown Castle  
Amanda Cornwall, Crown Castle  
Kimberly Myl, Crown Castle  
Donna Neal, Crown Castle  
Sarah Snell, Empire Telecom  
Nicole Caplan, Empire Telecom  
Jack Andrews, Empire Telecom  
Jennifer Iliades, Empire Telecom  
Melanie Howlett, HPC Wireless  
Alex Giannaras, HPC Wireless  
Denise Sabo, Northeast Site Solutions  
Deborah Chase, Northeast Site Solutions  
Victoria Masse, Northeast Site Solutions

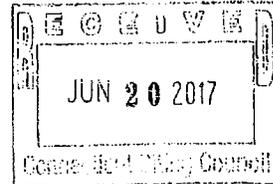
Mark Roberts, QC Development  
Tim Burks, SAI Communications  
Rick Woods, SBA  
Kri Pelletier, SBA  
Peter Nute, SBA  
Adam Brailard, Smartlink, LLC  
David Barbagallo, Smartlink LLC  
Romina Kirchmaier, Smartlink LLC  
Thomas J. Regan, Esq., Sprint  
Sam Simons, T-Mobile  
Greg Shappy, Transcend Wireless  
Kyle Richers, Transcend Wireless  
Jennifer Ardis, Transcend Wireless  
James Burgess, TRM, Inc.  
Jacqueline Clifford, TRM, Inc.  
Matt Burke, TRM, Inc.  
Jon Ritter, TRM, Inc.  
Kenneth C. Baldwin, Esq., Verizon Wireless  
Eric Dahl, Vertical Development LLC  
Jamie Ford, Vertical Development LLC  
Matthew Bandle, Vertical Development LLC



21 Acorn Road Phone: 203-481-3496  
Branford, CT Fax: 203-483-8804  
06405 [asecondino@asecondinolandson.com](mailto:asecondino@asecondinolandson.com)

## ALTRIO INVESTMENT GROUP, LLC

em-t-mobile-014-170523



June 16, 2017

Ms. Amanda Cornwall  
Crown Castle  
12 Gill Street, Suite 5800  
Woburn, MA 01801

**RE: T-Mobile Tower Modifications, 21 Acorn Road, Branford CT  
Reference Site # CTNH509A**

Dear Ms. Cornwall,

Please provide Altrio Investment Group (*Landlord and Property Owner*) with all pertinent documentation and information regarding modifications to the subject communication tower or ground lease area including structural analysis report, modification drawings, structural drawings, and drawings indicating T-Mobile equipment plans and elevations.

Please also notify all involved parties that any holes or penetrations in the building envelope are to be performed by the Landlord, Altrio Investment Group LLC and will be billed to the responsible parties.

Best regards,

Alfred J. Seccondino  
Managing Member

CC: Melanie A Bachman, CT Siting Council, Executive Director  
File

## Cunliffe, Fred

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**From:** Bachman, Melanie  
**Sent:** Thursday, June 08, 2017 3:35 PM  
**To:** 'Deborah Chase'  
**Cc:** 'Sheldon Freinle'; 'Denise Sabo'; 'Victoria Masse'  
**Subject:** RE: 41 Padanaram Road, Danbury CT 06811 (CT11896A L1900) T-Mobile Antenna EM Application

Good afternoon.

I received a call from Robin Edwards, Corporation Counsel for the City of Danbury. She was concerned about how notice of this request was provided to the City and indicated that it appeared the request was submitted through their "311 service?" From their website, this appears to be a City Service Request Form. I snipped the link to it below for your convenience. The cover letter indicates that a copy was sent to the Mayor and the Director of Planning. Could someone please confirm that a copy of the letter was actually sent rather than submitted to the "311 service" when you have a chance?

Thanks.

## Resources



Melanie A. Bachman, Esq.  
Executive Director/Staff Attorney  
Connecticut Siting Council  
10 Franklin Square  
New Britain, CT 06051  
860-827-2951



### CONFIDENTIAL INFORMATION:

**From:** Deborah Chase [mailto:deborah@northeastsitesolutions.com]  
**Sent:** Friday, May 26, 2017 3:12 PM  
**To:** CSC-DL Siting Council <Siting.Council@ct.gov>; Bachman, Melanie <Melanie.Bachman@ct.gov>; Mathews, Lisa A <Lisa.A.Mathews@ct.gov>  
**Cc:** Sheldon Freinle <sheldon@northeastsitesolutions.com>; Denise Sabo <denise@northeastsitesolutions.com>; Victoria Masse <victoria@northeastsitesolutions.com>  
**Subject:** 41 Padanaram Road, Danbury CT 06811 (CT11896A L1900) T-Mobile Antenna EM Application

Siting Council,

Enclosed please find the Notice of Exempt Modification package from Northeast Site Solutions on behalf of T-Mobile in connection with the above-referenced site.

We are mailing the original and two (2) copies to your office.

Please let me know if you have any questions or problems with the attachment.

Sincerely,

**Deborah Chase**

Senior Project Coordinator & Analyst

Mobile: 860-490-8839



*Turnkey Wireless Development*

 Save a tree. Reduce. Reuse. Recycle.



**Crown Castle**  
3 Corporate Park Drive, Suite 101  
Clifton Park, NY 12065

August 30, 2019

Melanie A. Bachman  
Acting Executive Director  
Connecticut Siting Council  
10 Franklin Square  
New Britain, CT 06051

**RE: Notice of Exempt Modification for T-Mobile:  
876340 - T-Mobile Site ID: CT11309  
238 Meriden Road, Middlefield, CT 06457  
Latitude: 41° 32' 45.60" / Longitude: -72° 42' 53.90"**

Dear Ms. Bachman:

Please accept this letter in response to the Council's notice of incomplete filing dated August 27, 2019. Pursuant to the enclosed emails between myself and representatives of the Town of Middlefield, the Town is unable to locate the original zoning decision. In light of the enclosed, please confirm that T-Mobile's exempt modification filing is now complete. Thank you.

Sincerely,

Anne Marie Zsamba  
Real Estate Specialist  
3 Corporate Park Drive, Suite 101  
Clifton Park, NY 12065  
(201) 236-9224  
AnneMarie.Zsamba@crowncastle.com

Enclosures

**From:** [Nancy Davidson](#)  
**To:** [Zsamba, Anne Marie](#)  
**Subject:** FW: Seeking Original Tower Approval: BU - 876340, Site Name - COE HILL, App ID - 479827, Customer Site ID - CT11309, Customer Site Name - Middlefield/Rt 66  
**Date:** Friday, August 30, 2019 11:09:10 AM

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**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Anne Marie unfortunately this is a huge file by Middlefield standards. You can see the First Selectmen's response. I only had time to go briefly through the old parts. I did not know exactly what you need but there is a lot of stuff in the file. Sorry I couldn't be of more help

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**From:** Edward Bailey  
**Sent:** Thursday, August 29, 2019 12:21 PM  
**To:** Nancy Davidson <[ndavidson@middlefieldct.org](mailto:ndavidson@middlefieldct.org)>  
**Cc:** Edward Bailey <[ebailey@middlefieldct.org](mailto:ebailey@middlefieldct.org)>; Edward Bailey <[ebailey@middlefieldct.org](mailto:ebailey@middlefieldct.org)>  
**Subject:** FW: Seeking Original Tower Approval: BU - 876340, Site Name - COE HILL, App ID - 479827, Customer Site ID - CT11309, Customer Site Name - Middlefield/Rt 66

Cell towers are under the jurisdiction of the Connecticut Siting Council and are not a matter for local jurisdiction, thus there would be no local approval.

## Edward P. Bailey, First Selectman

### Town of Middlefield

393 Jackson Hill Road

P.O. Box 179

Middlefield, CT 06455

860.349.7114

860.349.7115 fax

email: [ebailey@middlefieldct.org](mailto:ebailey@middlefieldct.org)

Website: <http://www.middlefieldct.org>



**From:** Nancy Davidson

**Sent:** Thursday, August 29, 2019 11:19 AM

**To:** Edward Bailey <[ebailey@middlefieldct.org](mailto:ebailey@middlefieldct.org)>

**Subject:** FW: Seeking Original Tower Approval: BU - 876340, Site Name - COE HILL, App ID - 479827, Customer Site ID - CT11309, Customer Site Name - Middlefield/Rt 66

I will go through the files here but if I remember correctly Joe use to have a drawer in the vault with this paperwork also.

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**From:** Zsamba, Anne Marie [<mailto:AnneMarie.Zsamba@crowncastle.com>]

**Sent:** Thursday, August 29, 2019 8:17 AM

**To:** Jerry Russ <[juss@middlefieldct.org](mailto:juss@middlefieldct.org)>

**Cc:** Nancy Davidson <[ndavidson@middlefieldct.org](mailto:ndavidson@middlefieldct.org)>

**Subject:** Seeking Original Tower Approval: BU - 876340, Site Name - COE HILL, App ID - 479827, Customer Site ID - CT11309, Customer Site Name - Middlefield/Rt 66

Good morning Mr. Russ and Ms. Davidson,

I am seeking your assistance if at all possible in locating the original tower approval for the telecommunications facility located at 238 Meriden Road. I have been unable to locate the Town of Middlefield's decision in any Crown Castles files for this site. If the decision is on record in your office, would it be possible to have an electronic copy emailed to me? Please let me know either way, and I thank you in advance for your time and attention to this matter.

Best,

Anne Marie

**ANNE MARIE ZSAMBA**

Real Estate Specialist

T: (201) 236-9224

F: (724) 416-6112

**CROWN CASTLE**

3 Corporate Park Drive, Suite 101,

Clifton Park, NY 12065

[CrownCastle.com](http://CrownCastle.com)

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